

**RED LAKE WATERSHED DISTRICT
THIEF RIVER FALLS, MINNESOTA**

AUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2017

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RED LAKE WATERSHED DISTRICT
OFFICIAL DIRECTORY
DECEMBER 31, 2017

Board of Managers

<u>Manager</u>	<u>County</u>	<u>Position</u>
Dale M. Nelson	Pennington	President
Gene Tiedemann	West Polk	Vice President
Terry Sorenson	East Polk	Treasurer
LeRoy Ose	Marshall	Secretary
Brian Dwight	Beltrami	Manager
Allan Page	Red Lake	Manager
Les Torgerson	Clearwater	Manager



CERTIFIED PUBLIC ACCOUNTANTS
AND CONSULTANTS

INDEPENDENT AUDITOR'S REPORT

Board of Managers
Red Lake Watershed District
Thief River Falls, Minnesota

Report on the Financial Statements

We have audited the accompanying modified cash basis financial statements of the governmental activities, each major fund, and the remaining fund information of the Red Lake Watershed District as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note 1; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes

evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective modified cash basis financial position of the governmental activities, each major fund, and the remaining fund information of the Red Lake Watershed District, as of December 31, 2017, and the respective changes in modified cash basis financial position for the year then ended in conformity with the basis of accounting described in Note 1.

Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to the matter.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Red Lake Watershed District's basic financial statements. The official directory, management's discussion and analysis, budgetary comparison schedule, statement of receipts and disbursements and changes in fund balance, statement of direct expenditures by classification, and statement of receipts and disbursements and changes in amounts due to other governmental units as shown in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The budgetary comparison schedule, statement of receipts and disbursements and changes in fund balance, statement of direct expenditures by classification, and statement of receipts and disbursements and changes in amounts due to other governmental units are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the budgetary comparison schedule and the supplementary statements are fairly stated in all material respects in relation to the financial statements as described in the basis of accounting described in Note 1.

The official directory and the management's discussion and analysis section have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 30, 2018 on our consideration of the Red Lake Watershed District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Red Lake Watershed District's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Brady Martz". The signature is written in a cursive, flowing style.

**BRADY, MARTZ & ASSOCIATES, P.C.
THIEF RIVER FALLS, MINNESOTA**

March 30, 2018

RED LAKE WATERSHED DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2017

Our discussion and analysis of the Red Lake Watershed District's financial performance provides an overview of the District's financial activities for the fiscal year ended December 31, 2017, within the limitations of the District's modified cash basis of accounting. Please read it in conjunction with the District's financial statements that begin on page 15.

FINANCIAL HIGHLIGHTS

- The District's governmental funds total expenditures exceeded total revenues, on the modified cash basis of accounting, by \$875,746 for the year ended December 31, 2017.
- The general fund showed a decrease on the modified cash basis fund balance in the amount of \$141,528.
- The District's General Fund ended the year with a fund balance of \$327,501.
- The District's combined fund balance at the close of the current year was \$4,612,076.

Overview of the Financial Statements

This annual report is presented in a format consistent with the presentation requirements of the Governmental Accounting Standards Board (GASB) Statement No. 34, as applicable to the District's modified cash basis of accounting.

Report Components

This annual report consists of five parts as follows:

Government—Wide Financial Statements: The Statement of Net Cash Position and the Statement of Activities Arising from Cash Transactions on pages 15 and 16 provide information about the activities of the District government-wide (or "as a whole") and present a longer-term view of the District's finances.

Fund Financial Statements: Fund financial statements (starting on page 17) focus on the individual parts of the District government. Fund financial statements also report the District's operations in more detail than the governmental-wide statements by providing information about the District's most significant ("major") funds. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending.

Notes to the Basic Financial Statements: The notes to the basic financial statements are an integral part of the government-wide and fund financial statements and provide expanded explanation and detail regarding the information reported in the statements.

Other Supplementary Information: This Management's Discussion and Analysis and the General Fund Budgetary Comparison Schedule (starting on page 33) represent other financial information. Such information provides users of this report with additional data that supplements the government-wide statements, fund financial statements, and notes (referred to as "the basic financial statements").

Other Supplementary Statements: This part of the annual report (starting on page 35) includes other supplemental financial information which is provided to address certain specific needs of various users of the District's annual report. These statements and schedules include individual Fund Statements for Governmental units.

RED LAKE WATERSHED DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED
FOR THE YEAR ENDED DECEMBER 31, 2017

Basis of Accounting

The District has elected to present its financial statements on a modified cash basis of accounting. This modified cash basis of accounting is a basis of accounting other than accounting principles generally accepted in the United States of America. Basis of accounting is a reference to when financial events are recorded, such as the timing for recognizing revenues, expenses, and their related assets and liabilities. Under the District's modified cash basis of accounting, revenues and expenses and related assets and liabilities are recorded when they result from cash transactions, except for the recording of depreciation expense on the capital assets in the government-wide financial statements.

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in the basic financial statements. Therefore, when reviewing the financial information and discussion within this annual report, the reader should keep in mind the limitations resulting from the use of the modified cash basis of accounting.

Reporting the District as a Whole

The District's Reporting Entity Presentation

This annual report includes all activities for which the Red Lake Watershed District Board of Managers is fiscally responsible. These activities, defined as the District's reporting entity, are operated within separate legal entities that make up the primary government. The District has no reportable component units.

The Government-Wide Statement of Net Cash Position and the Statement of Activities Arising from Cash Transactions

Our financial analysis of the District as a whole begins on page 7. The government-wide financial statements are presented on pages 15 and 16. One of the most important questions asked about the District's finances is, "Is the District as a whole better off or worse off as a result of the year's activities?" The Statement of Net Cash Position and the Statement of Activities Arising from Cash Transactions report information about the District as a whole and about its activities in a way that helps answer this question. These statements include all of the District's assets and liabilities resulting from the use of the modified cash basis of accounting.

These two statements report the District's net cash position and changes in them. Keeping in mind the limitations of the modified cash basis of accounting, you can think of the District's net cash position—the difference between assets and liabilities—as one way to measure the District's financial health or financial position. Over time, increases or decreases in the District's net cash position are one indicator of whether its financial health is improving or deteriorating. You will need to consider other nonfinancial factors, however, such as changes in the District's property tax base and the condition of the District's infrastructure, to assess the overall health of the District.

RED LAKE WATERSHED DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED
FOR THE YEAR ENDED DECEMBER 31, 2017

In the Statement of Net Cash Position and the Statement of Activities Arising from Cash Transactions, the District has one type of activity:

Government Activities - The District's basic services are reported here, including the general administration and capital projects. Property taxes, state aids, and state and federal grants finance most of these activities.

The Fund Financial Statements

The fund financial statements begin on page 17 and provide detailed information about the most significant funds. Some funds are required to be established by state law and by bond covenants.

However, the Board of Managers establishes certain other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money. The District's two kinds of funds—governmental and fiduciary—use different accounting approaches.

Governmental funds— Most of the District's basic services are reported as governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds report the acquisition of capital assets and payments for debt principal as a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information helps you to determine (through a review of changes to fund balance) whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs.

The District considers the General Fund, the Special Revenue Fund, and the Capital Project Fund as significant or major governmental funds. There are no other funds.

Fiduciary funds— These fund types are often used to account for assets that are held in a trustee or fiduciary capacity such as pension plan assets, assets held per trust agreements, and similar arrangements.

A FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

Net Cash Position

The District's combined government-wide Net Position, resulting from modified cash basis transactions increased by \$646,617 between fiscal years 2017 and 2016. As noted earlier, net position - modified cash basis may serve over time as a useful indicator of a government's financial position. In the case of Red Lake Watershed District, assets exceeded liabilities by \$19,183,122 at December 31, 2017, which is an increase of \$646,617 over the year ended December 31, 2016; which is more than a 3.49% increase over the prior year.

A portion of Red Lake Watershed District's net position (\$14,571,046 or 75.96%) reflects its investment in capital assets. Red Lake Watershed District uses these capital assets to provide services to citizens; consequently, these are not available for future spending.

A portion of Red Lake Watershed District's net position (\$95,703) reflects a portion of net position that is restricted for ditch maintenance.

RED LAKE WATERSHED DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED
FOR THE YEAR ENDED DECEMBER 31, 2017

	Governmental		Change
	Activities		
	2017	2016	16-17
ASSETS			
Total Current Assets	\$ 4,612,076	\$ 5,487,822	\$ (875,746)
Net Capital Assets	14,571,046	13,048,683	1,522,363
Total Assets	<u>\$ 19,183,122</u>	<u>\$ 18,536,505</u>	<u>\$ 646,617</u>
Net Position	<u>\$ 19,183,122</u>	<u>\$ 18,536,505</u>	<u>\$ 646,617</u>

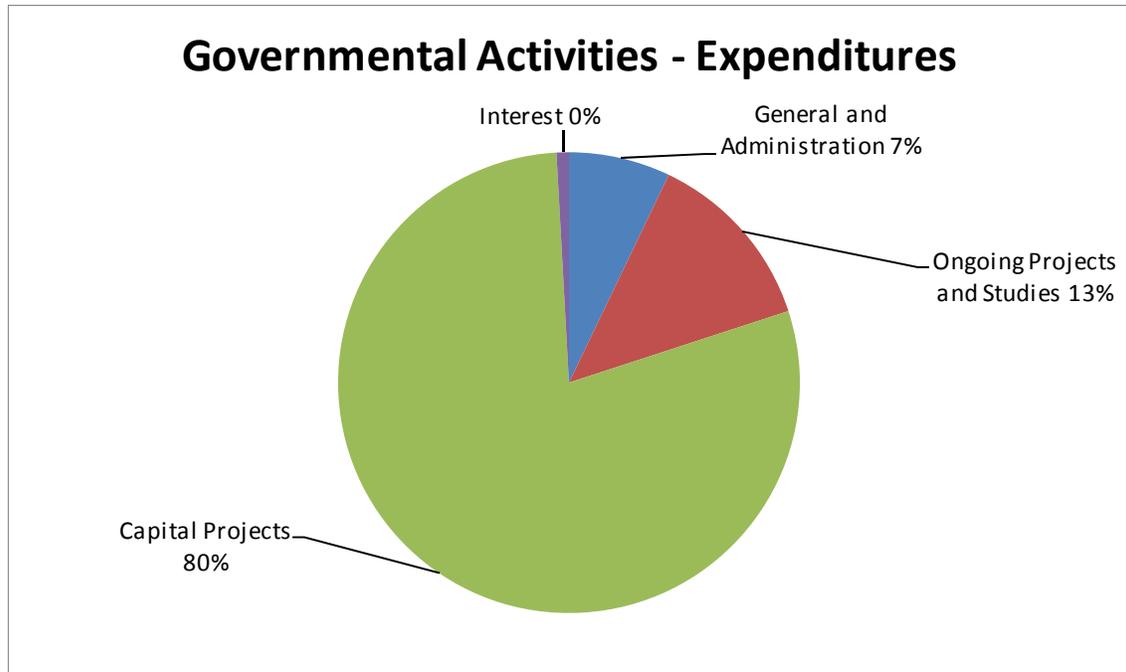
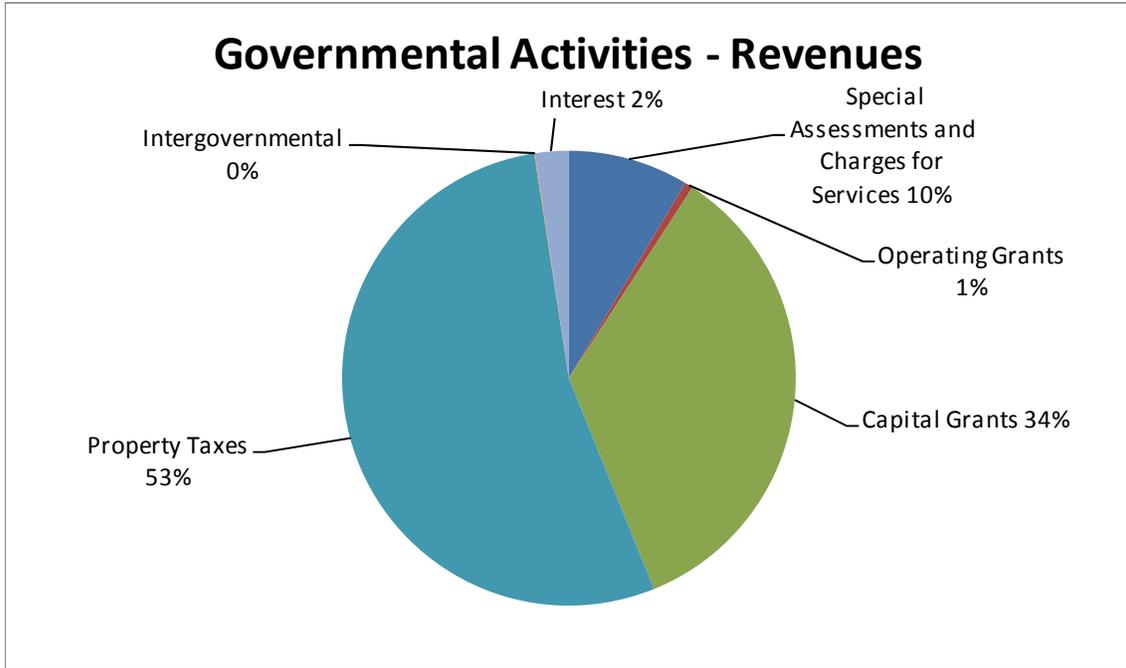
Changes in Net Cash Position

For the years ended December 31, 2017 and 2016, Net Position of the primary government (resulting from modified cash basis transaction) changed as follows:

	Governmental		Change
	Activities		
	2017	2016	16-17
Revenues			
Program Revenues			
Special Assessments and Charges for Services	\$ 235,043	\$ 187,479	\$ 47,564
Operating Grants	16,060	20,720	(4,660)
Capital Grants	950,015	653,358	296,657
General Revenues			
Property Taxes	1,468,953	1,496,117	(27,164)
Intergovernmental	1,805	903	902
Interest	65,441	31,049	34,392
Total Revenues	<u>\$ 2,737,317</u>	<u>\$ 2,389,626</u>	<u>\$ 347,691</u>
Expenses			
General and Administration	\$ 148,788	\$ 135,125	\$ 13,663
Ongoing Projects and Studies	268,581	145,602	122,979
Capital Projects	1,655,164	1,712,057	(56,893)
Allocated Interest	18,167	5,879	12,288
Total Expenses	<u>\$ 2,090,700</u>	<u>\$ 1,998,663</u>	<u>\$ 92,037</u>
Increase in Net Position	<u>\$ 646,617</u>	<u>\$ 390,963</u>	

RED LAKE WATERSHED DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED
FOR THE YEAR ENDED DECEMBER 31, 2017

Below are specific graphs which provide comparisons of the governmental activities revenues and expenditures for the year ended December 31, 2017:



RED LAKE WATERSHED DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED
FOR THE YEAR ENDED DECEMBER 31, 2017

Governmental Activities

To aid in the understanding of the Statement of Activities Arising from Cash Transactions on page 16, some additional explanation is given. Of particular interest is the format that is significantly different from a typical Statement of Revenues, Expenses, and Changes in Fund Balance. You will notice that expenses are listed in the first column, with revenues from that particular program reported to the right. The result is a Net (Expense)/Revenue. This type of format highlights the relative financial burden of each of the functions on the District's taxpayers. It also identifies how much each function draws from the general revenues or if it is self-financing through fees and grants or contributions. All other governmental revenues are reported as general. It is important to note that all taxes are classified as general revenue, even if restricted for a specific purpose.

A FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

General Fund Budgetary Highlights

For the year ended December 31, 2017, General Fund expenditures were \$12,476 under final budget. The budget was not amended during the year.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets—Modified Cash Basis

At December 31, 2017, the District had approximately \$14,571,046 (net of accumulated depreciation) invested in capital assets. This investment in capital assets consists of building, equipment, and infrastructure assets necessary for the District to carryout watershed and conservation management within its service area.

	2017		2016	
	Cost	Accumulated Depreciation	Cost - Less Accumulated Depreciation	Cost - Less Accumulated Depreciation
Building and Improvements	\$ 775,594	\$ 296,804	\$ 478,790	\$ 501,421
Infrastructure Improvements	12,601,966	2,861,855	9,740,111	10,240,256
Engineering Equipment	426,170	358,878	67,292	58,589
Office Equipment	169,323	133,850	35,473	12,793
Land and Permanent Easements	3,018,474	-	3,018,474	1,906,922
Construction in Progress	1,230,906	-	1,230,906	328,702
	<u>\$ 18,222,433</u>	<u>\$ 3,651,387</u>	<u>\$ 14,571,046</u>	<u>\$ 13,048,683</u>

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

As noted below, construction will begin on several projects as well as work on several water quality grants, flow through-grants, cooperative projects with other agencies, and investigation into a flood control project.

RED LAKE WATERSHED DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED
FOR THE YEAR ENDED DECEMBER 31, 2017

OTHER ITEMS OF INTEREST

Water Quality grants from the State of Minnesota, Minnesota Pollution Control Agency, for Surface Water Assessment Grants, Watershed Assessment Projects (watershed based TMDL), are ongoing for Clearwater River, Red Lake River, Thief River, and Grand Marais Creek. Expenses over and above the grants are expended from the Capital Projects Fund.

The Red River Watershed Management Board (RRWMB) was awarded funding for farmstead ring dike construction in the Red River Valley in 2015, by a grant provided by the Minnesota Department of Natural Resources, through an appropriation by the Minnesota State Legislature. Since the Red Lake Watershed District (RLWD) is a part of the RRWMB, funding for up to 3 ring dikes was appropriated. During the summer of 2016, a ring dike was constructed at a farmstead in Polk County as part of this funding. The grant was cost shared at 50% by the Minnesota Department of Natural Resources, 25% by the RRWMB, 12.5% landowner, and 12.5% RLWD. The cost share of the RLWD is paid from the Capital Project Funding. This project was closed out in 2017 when the Red Lake Watershed District received cost share funding from the Red River Watershed Management Board.

In 2013, the Red Lake Watershed District, in partnership with the United States Geological Survey, applied for and was approved for a \$400,000 flow through grant from the Legislative-Citizen Commission on Minnesota Resources (LCCMR) for a project referred to in this report as Glacial Ridge Water Quality Study, Project 152B. The project's goals are intended to measure and characterize water flows through all parts of the water cycle in 4 surface (SW) and groundwater (GW) basins covering 28,754 acres as well as measure and characterize water quality in four groundwater and surface-water basins for comparison with pre-restoration water quality. Although the LCCMR grant was intended to cover all costs of the project, the overrun of staff time of Red Lake Watershed District was paid from the Capital Project Fund. Due to various grant extensions, this project was completed in June 2017.

In August of 2014, the Red Lake Watershed District, in partnership with the United States Geological Survey, was approved for a \$168,000 flow through grant from the Legislative-Citizen Commission on Minnesota Resources (LCCMR) for a project referred to in this report as Glacial Ridge Water Quality Study, Project 152C. The project's goals are intended work in conjunction with the existing \$400,000 grant mentioned above which is to measure and characterize water flows through all parts of the water cycle in 4 surface (SW) and groundwater (GW) basins covering 28,754 acres as well as measure and characterize water quality in four groundwater and surface-water basins for comparison with pre-restoration water quality. Although the LCCMR grant was intended to cover all costs of the project, the overrun of Red Lake Watershed District staff time was paid from the Capital Project Funding. Due to various grant extensions, this project was completed in June 2017.

State of Minnesota flow-through grant with Federal Emergency Management Agency (FEMA) for flood plan analysis along on the Red Lake River in Polk, Red Lake, and Pennington Counties was extended to April 30, 2015. This extension was intended to allow time for FEMA to determine how past modeling within the Cities of Crookston and East Grand Forks will match present datum. Public meetings were held in 2016 and presently the District is waiting for final approval from FEMA to implement the findings of the study. It is our understanding that in 2017 the hydraulic model went through QA/QC, but there is a potential change in the discharge frequencies that are being analyzed which will delay the end results. It is the hope of FEMA, Minnesota Department of Natural Resources, and the Red Lake Watershed District that the modeling issues will be resolved in 2018.

RED LAKE WATERSHED DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED
FOR THE YEAR ENDED DECEMBER 31, 2017

January of 2016, the Board approved contributing \$35,000 to the Beltrami County Environmental Services to assist in the Aquatic Invasive Species (AIS) program in the Red Lake watershed area of Beltrami County. The funds will be used to assist in mileage reimbursement for volunteer inspectors for the Upper Red Lake access, increase inspection hours, fund inspection on several smaller lakes, installation of additional car counters, and to assist in obtaining a decontamination unit. An update on this project was presented to the Board of Managers on January 26, 2017. At this point, there is no additional funding going toward this project.

On September 8, 2016, the Red Lake Watershed District Board of Managers approved a motion to proceed with the completion of plans and specification for the City of Erskine Memorial Park, RLWD Project #164, in conjunction with a partnership with the City of Erskine and the East Polk Soil Water Conservation District. The project was to repair sloughs on Cameron Lake near the public swimming pool. Engineering was completed with construction starting late fall of 2016. The project was substantially completed with construction being halted due to winter. On June 8, 2017 at 9:30 am, final hearing was held for Davidson Construction of Middle River, MN in the amount of \$17,310.00. Hearing no objection from the public, the Board by unanimous decision ordered the final payment be made for the project. Total construction cost for the project totaled \$79,635.00 which included, \$20,000 from City of Erskine, \$12,500 dollars from East Polk Soil Conservation Service, \$5,000 from the Erskine American Legion and the remaining balance of \$42,135 being paid by the Red Lake Watershed District from the Capital Projects Fund.

Red Lake Watershed District entered into a grant agreement with the Natural Resource Conservation Service for the study of projects which qualify for the Regional Conservation Partnership Programs (RCPP). The grant for the Pine Lake Watershed will fund 70 percent, not to exceed \$500,000, which will include a study for the completion of a Watershed Protection Plan. It is the hopes of the District to have this program completed by mid-2018.

Red Lake Watershed District entered into a second grant agreement with the Natural Resource Conservation Service for the study of projects which qualify for the Regional Conservation Partnership Programs (RCPP). The grant for the Four-Legged Lake Watershed will fund 70 percent, not to exceed \$265,088, which will include a study for the completion of a Watershed Protection Plan. It is the hopes of the District to have this program completed by mid-2018.

Blackduck Lake Dam serves as the outlet of Blackduck Lake which is the headwater of the Blackduck River. The dam is located in Hines Township, in Beltrami County, and was given to Hines Township through legislative action in 1970's. The Red Lake Watershed District received a request by Hines Township to assist with the repair of the structure/dam. On October 16, 2016, the Red Lake Watershed District entered into an agreement with Hines Township for maintenance of the structure and hired Houston Engineering to analyze the dam and bring their recommendation to the Board. The Red Lake Watershed District, on behalf of Hines Township, applied for and was accepted for a \$50,000 Conservation Partnership Legacy Grant from the MnDNR to assist in repairing the dam. On June 27, 2017, Houston Engineering presented the plans and specifications to the Board of Managers which in turn lead to the advertising of bids. On July 27, 2017 bids were opened and low bid the amount of \$87,968.00 was awarded to Gerit Hanson Contracting, Inc. Final hearing in the amount of \$93,081.25 was held on December 17, 2017. It is anticipated that in the spring of 2018, staff will inspect the project to determine if there are any minor repairs needed to the project due to winter conditions.

Red Lake Watershed District and local partners entered into a grant agreement with the Board of Soil Resources (BWSR) to complete a Pilot Project referred to the public as "*Red Lake River One Watershed One Plan*". The grant, administered by Pennington Soil and Water Conservation

RED LAKE WATERSHED DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED
FOR THE YEAR ENDED DECEMBER 31, 2017

District in the amount of \$127,266, was for the development of a comprehensive ten-year plan for the Red Lake River Watershed. The planning and writing of the grant was completed in 2016 with final approval by the BWSR Board in July of 2017. It is expected that in 2018, funding through the BWSR Clean Water Fund will be awarded with various projects being completed.

Red Lake Watershed District and local partners entered into a grant agreement with the Board of Soil Resources (BWSR) to complete a Pilot Project referred to the public as "*Thief River One Watershed One Plan*". The planning process was started in late 2017, will continue through 2018 and expected to be completed in early 2019.

As part of a \$38,700 grant agreement applied for and approved by the Board of Soil and Water Resource, the Red Lake Watershed District will develop a Drainage Database which will better record maintenance which can be used for development of future Inspection Plans and Reports. It is the hopes of the District that this project will be completed by December 31, 2018.

Red Lake Watershed District approved by motion to proceed with the investigation of developing a flood damage reduction project referred to as the Black River Impoundment. In late 2016, the RLWD has entered into agreements with three landowners and preliminary engineering was ordered. In June of 2017, options with landowners were exercised with land purchases and easements completed. It is the hope of the District that Minnesota State bonding dollars can be obtained and construction on this project occurring early 2019.

Red Lake Watershed District was petitioned by the City of Thief River Falls and Pennington County to investigate the drainage issues along the westside of the City. Engineering analysis was being completed for the "Thief River Falls Westside Flood Damage Reduction Project" in 2017 with the hopes of having alternatives to the Board in early 2018.

It should also be noted that in 2017 the District received two legal drainage petitions, one for a new ditch and one for an improvement of an existing public drainage system. Both petitioned projects are in Polk County Minnesota. It is the hope of the District that these two projects will go through the hearing process in late summer of 2018.

More details of the 2017 construction, maintenance, and ongoing water quality programs of Red Lake Watershed District are included in the 2017 Annual Report or by contacting the Red Lake Watershed District.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of Red Lake Watershed District's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Red Lake Watershed District, 1000 Pennington Avenue South, Thief River Falls, Minnesota 56701.

BASIC FINANCIAL STATEMENTS

RED LAKE WATERSHED DISTRICT
STATEMENT OF NET CASH POSITION
AS OF DECEMBER 31, 2017

	Total
Assets	
Current Assets:	
Petty Cash	\$ 100
Pooled Cash and Investments	4,611,976
Total Current Assets	4,612,076
Capital Assets:	
Property and Equipment	18,222,433
Less: Accumulated Depreciation	(3,651,387)
Net Capital Assets	14,571,046
Total Assets	19,183,122
Net Position	
Investment in Capital Assets	14,571,046
Restricted for Ditch Maintenance	95,703
Unrestricted	4,516,373
Total Net Position	\$ 19,183,122

See Notes to the Basic Financial Statements

RED LAKE WATERSHED DISTRICT
STATEMENT OF ACTIVITIES ARISING FROM CASH TRANSACTIONS
FOR THE YEAR ENDED DECEMBER 31, 2017

<u>Functions/Programs</u>	Expenses			Program Receipts and Sources			<u>Net Cash Sources (Uses) and Changes in Net Cash Position</u>
	<u>Direct</u>	Allocated	<u>Total</u>	Special	Operating	Capital	<u>Governmental Activities</u>
		Salaries and Overhead		Assessments and Charges For Services	Grants and Contributions	Grants and Contributions	
Governmental Activities:							
General and Administrative	\$ (766,827)	\$ 618,039	\$ (148,788)	\$ 1,432	\$ -	\$ -	\$ (147,356)
Ongoing Projects and Studies	(204,727)	(63,854)	(268,581)	162,535	16,060	-	(89,986)
Capital Projects	(1,100,979)	(554,185)	(1,655,164)	71,076	-	950,015	(634,073)
Allocated Interest	(18,167)	-	(18,167)	-	-	-	(18,167)
Total Governmental Activities	<u>\$ (2,090,700)</u>	<u>\$ -</u>	<u>\$ (2,090,700)</u>	<u>\$ 235,043</u>	<u>\$ 16,060</u>	<u>\$ 950,015</u>	<u>\$ (889,582)</u>
 General Receipts:							
Tax Levies							\$ 1,468,953
Intergovernmental (not restricted to specific programs)							1,805
State MV, Disparity Reduction Credits, and PERA Aid							65,441
Allocated Interest							<u>1,536,199</u>
Total General Receipts							<u>1,536,199</u>
Change in Net Position							646,617
Net Position - Beginning							<u>18,536,505</u>
Net Position - Ending							<u>\$ 19,183,122</u>

See Notes to the Basic Financial Statements

RED LAKE WATERSHED DISTRICT
STATEMENT OF BALANCES ARISING FROM CASH TRANSACTIONS – GOVERNMENTAL FUNDS
AS OF DECEMBER 31, 2017

<u>ASSETS</u>	General Fund	Special Revenue Fund	Capital Project Fund	Total Governmental Funds
Petty Cash	\$ 100	\$ -	\$ -	\$ 100
Pooled Cash and Investments	327,401	95,703	4,188,872	4,611,976
Total Assets	<u>\$ 327,501</u>	<u>\$ 95,703</u>	<u>\$ 4,188,872</u>	<u>\$ 4,612,076</u>
 <u>FUND BALANCES</u>				
Restricted for Ditch Maintenance	\$ -	\$ 95,703	\$ -	\$ 95,703
Committed for Capital Projects	-	-	4,188,872	4,188,872
Unassigned	327,501	-	-	327,501
Total Fund Balances	<u>327,501</u>	<u>95,703</u>	<u>4,188,872</u>	<u>4,612,076</u>
Total Fund Balances	<u>\$ 327,501</u>	<u>\$ 95,703</u>	<u>\$ 4,188,872</u>	<u>\$ 4,612,076</u>

Amounts reported from governmental activities in the Statement of Net Cash Position are different because:

Total Fund Balance per Statement of Balances Arising from Cash Transactions, from above \$ 4,612,076

When capital assets (land, building, equipment and infrastructure) that are to be used in governmental activities are purchased or constructed, the cost of those assets are reported as expenditures in governmental funds. However, the statement of net cash position includes those capital assets among the assets of the District as a whole.

	Cost of Capital Assets	18,222,433
	Accumulated Depreciation	<u>(3,651,387)</u>
Total Net Position		<u>\$ 19,183,122</u>

See Notes to the Basic Financial Statements

RED LAKE WATERSHED DISTRICT
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH FUND BALANCES – GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2017

<u>RECEIPTS</u>	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Capital Project Fund</u>	<u>Total Governmental Funds</u>
Property Taxes	\$ -	\$ -	\$ 1,468,953	\$ 1,468,953
Special Assessments	-	162,535	-	162,535
Intergovernmental:				
Federal	-	60	372,336	372,396
State	1,805	16,000	412,860	430,665
Local	-	-	164,819	164,819
Other:				
Miscellaneous	1,432	-	71,076	72,508
Allocated Interest	7,359	2,138	55,944	65,441
	<u>10,596</u>	<u>180,733</u>	<u>2,545,988</u>	<u>2,737,317</u>
<u>DISBURSEMENTS</u>				
General and Administrative	148,788	-	-	148,788
Ongoing Projects and Studies	-	268,581	-	268,581
Capital Projects	-	-	3,177,527	3,177,527
Allocated Interest	3,336	573	14,258	18,167
	<u>152,124</u>	<u>269,154</u>	<u>3,191,785</u>	<u>3,613,063</u>
EXCESS OF RECEIPTS OVER (UNDER) DISBURSEMENTS	(141,528)	(88,421)	(645,797)	(875,746)
<u>OTHER FINANCING SOURCES (USES)</u>				
Transfers In	-	140	-	140
Transfers Out	-	-	(140)	(140)
	<u>-</u>	<u>140</u>	<u>(140)</u>	<u>-</u>
Net Other Sources (Uses)	-	140	(140)	-
Net Change in Fund Balances	(141,528)	(88,281)	(645,937)	(875,746)
FUND BALANCE JANUARY 1	469,029	183,984	4,834,809	5,487,822
FUND BALANCE DECEMBER 31	<u>\$ 327,501</u>	<u>\$ 95,703</u>	<u>\$ 4,188,872</u>	<u>\$ 4,612,076</u>

See Notes to the Basic Financial Statements

RED LAKE WATERSHED DISTRICT
RECONCILIATION OF CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2017

Net Change in Fund Balances - Total Governmental Funds	\$ (875,746)
Governmental funds report capital outlay as expenditures, while governmental activities report depreciation expense allocating those expenditures over the life of the asset:	
Capital Additions	2,074,878
Depreciation Expense	<u>(552,515)</u>
Change in Net Position - Governmental Activities	<u>\$ 646,617</u>

See Notes to the Basic Financial Statements

RED LAKE WATERSHED DISTRICT
STATEMENT OF NET CASH POSITION – FIDUCIARY FUNDS
AS OF DECEMBER 31, 2017

<u>ASSETS</u>	<u>Agency Funds</u>
Cash	\$ _____ -
Total Assets	\$ _____ -
 <u>LIABILITIES AND FUND BALANCES</u>	
Due To Red River Watershed Management Board	\$ _____ -
Total Liabilities	\$ _____ -

See Notes to the Basic Financial Statements

RED LAKE WATERSHED DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF DECEMBER 31, 2017

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Red Lake Watershed District, (the "District"), was established under the Minnesota Watershed Act as an agency of the State of Minnesota. The purpose of the District is to carry out conservation of the natural resources of the State of Minnesota through land utilization, flood control, and other needs, upon sound scientific principles for the protection of the public health and welfare and the provident use of natural resources. The District serves an area in Northwestern Minnesota and includes all of Red Lake County and parts of the following counties: Beltrami, Clearwater, Itasca, Koochiching, Mahnomon, Marshall, Pennington, Polk, and Roseau. The District is governed by the Board of Managers, which is composed of seven members appointed by the county boards in accordance with Minnesota Statutes.

As discussed further in Note 1C, these financial statements are presented on a modified cash basis of accounting. This basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements.

A. FINANCIAL REPORTING ENTITY

The financial statements of the District include all organizations, funds and account groups over which the District's Board exercises significant influence over and, or is financially accountable for organizations for which the nature and significance of their relationship with the District is such that exclusion would cause the Red Lake Watershed District's financial statements to be misleading. In addition, there are no component units as defined in Governmental Accounting Standards Board Statement 61 which are included in the District's reporting entity.

B. BASIS OF PRESENTATION

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The Statement of Net Cash Position and Statement of Activities Arising from Cash Transactions display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. The statements distinguish between governmental and business-type activities. The District has only governmental activities which are generally financed through taxes, intergovernmental revenues, and other non-exchange revenues; because of this, all of the District's activities are reported as governmental activities.

FUND FINANCIAL STATEMENTS

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitutes its assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are typically organized into three major categories: governmental, fiduciary and proprietary. The District currently has no proprietary funds.

RED LAKE WATERSHED DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED
AS OF DECEMBER 31, 2017

An emphasis is placed on major funds within the governmental categories. A fund is considered major if it is the primary operating fund of the District or meets the following criteria:

- a. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 10% of the corresponding total for all funds of that category or type, AND
- b. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5% of the corresponding total for all governmental and enterprise funds combined.

The funds of the financial reporting entity are described below and are all considered major programs for financial statement purposes.

Governmental Funds

General Fund

The General Fund is the primary operating fund of the District and always classified as a major fund. It is used to account for all activities except those legally or administratively required to be accounted for in other funds.

Special Revenue Fund

The special revenue fund is used to account for the proceeds of specific revenue sources (other than capital projects) where the expenditures are legally restricted for purposes specified in the grant or project agreements. The reporting entity includes the special revenue fund as a major fund.

Capital Projects Fund

The Capital Projects Fund is used to account for resources committed for the acquisition, construction and maintenance of specific capital projects or items. The reporting entity includes the capital projects fund as a major fund.

Fiduciary Funds

Agency Funds

Agency funds account for assets held by the District in a purely custodial capacity. The reporting entity includes one agency fund. Since agency funds are custodial in nature (i.e., assets equal liabilities), they do not involve the measurement of results of operations. The agency fund is as follows:

<u>Fund</u>	<u>Brief Description</u>
Red River Water Management Board	Property Taxes are levied by the District and submitted to the Management Board.

RED LAKE WATERSHED DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED
AS OF DECEMBER 31, 2017

C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Measurement focus is a term used to describe “how” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

MEASUREMENT FOCUS

In the government-wide Statement of Net Cash Position and Statement of Activities Arising from Cash Transactions, governmental activities are presented using the economics resources measurement focus, within the limitations of the modified cash basis of accounting as defined below.

In the fund financial statements, the “current financial resources” measurement focus or the “economic resources” measurement focus, as applied to the modified cash basis of accounting, is used as appropriate.

All governmental funds utilize a “current financial resources” measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

BASIS OF ACCOUNTING

In the government-wide Statement of Net Cash Position and Statement of Activities Arising from Cash Transactions and the fund financial statements, governmental activities are presented using a modified cash basis of accounting. This basis recognized assets, liabilities, net position/fund equity, revenues, and expenditures/expenses when they result from cash transactions with the provisions for capital assets, deferred inflows of resources, deferred outflows of resources, and debt and depreciation in the government wide statements. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

If the District utilized the basis of accounting recognized as generally accepted, the fund financial statements for governmental funds would use the accrual basis of accounting. All government-wide financials would be presented on the accrual basis of accounting.

RED LAKE WATERSHED DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED
AS OF DECEMBER 31, 2017

D. ASSETS, LIABILITIES, AND EQUITY

CASH AND CASH EQUIVALENTS

For the purpose of financial reporting, "cash and cash equivalents" includes all demand and savings accounts and certificates of deposit or short-term investments with an original maturity of one year or less. Cash balances from all funds are pooled and invested to the extent available in authorized investments authorized by Minnesota statutes. Earnings from such investments are allocated to the respective funds on the basis of average cash balance participation by each fund. Funds with deficit averages are charged with the investment earnings lost in financing the deficits.

CAPITAL ASSETS

The District's modified cash basis of accounting reports capital assets resulting from cash transactions and reports depreciation where appropriate.

All capital assets are valued at historical cost, or if donated, recorded at its estimated fair value. Infrastructure assets acquired prior to January 1, 2004 are not capitalized, but subsequent acquisitions are recorded at cost. Costs associated with infrastructure on property not owned by the District are immediately expensed.

In the government-wide financial statements, capital assets arising from cash transactions are accounted for as an expense in the Statement of Net Cash Position, with accumulated depreciation reflected in the Statement of Net Cash Position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. Capitalization thresholds of \$500 for equipment and building improvements of \$5,000 for infrastructure are used to report capital assets. Estimated useful lives being used are summarized below:

Building and Improvements	19-40 years
Equipment, Furniture and Fixtures	3-15 years

In governmental fund financial statements, capital assets arising from cash transactions acquired for use in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

DEFERRED OUTFLOWS/INFLOWS OF RESOURCES

In addition to assets, the statement of net cash position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resource (expense/expenditure) until then. In addition to liabilities, the statement of net cash position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The District does not have any items that qualify for reporting in these categories.

RED LAKE WATERSHED DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED
AS OF DECEMBER 31, 2017

LONG-TERM DEBT

All long-term debt arising from cash transactions to be repaid from governmental fund resources is reported as a liability only in the government-wide statements.

Long-term debt arising from cash basis transactions of governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and the payment of principal and interest are reported as expenditures.

Currently the District does not have long-term debt.

COMPENSATED ABSENCES

Full-time employees starting on the date of employment will accrue 80 hours per year of vacation for the first five years of employment. During the next five years of employment, an employee accrues 120 hours per year, after ten years of employment but less than twenty, an employee accrues 160 hours per year of vacation, and after 20 years of employment an employee accrues 200. Qualifying part-time employees are entitled to vacation based on the percentage of hours worked per pay period. The maximum accumulation of vacation leave is 200 hours. Unused vacation leave is paid only upon termination of employment.

Full-time employees employed with the District accrue eight hours of sick leave per month. Part-time employees who have worked 60% of the time for a period of nine months shall be entitled to sick leave based on the percentage of hours worked per pay period. The maximum accumulation of sick leave is 400 hours and does not vest upon termination of employment. As of January 1, 2014, half of the employee's remaining sick leave will be paid at the employee's current hourly rate to the employee upon retirement. If the employee quits or is terminated for any reason, no payment shall be made to the employee. District Office shall maintain leave records by posting leave earned and taken, and calculating a current balance for each employee. There will be no payment in lieu of sick leave, except when retirement of employment occurs. No vested or accumulated liability has been recorded for accumulated compensated absences.

PENSIONS

Plan contributions are recognized as of employer payroll paid dates and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

EQUITY

Government-Wide Statements

Equity is classified as Net Position and displayed in three components:

- a. Restricted Net Position – Consists of Net Position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- b. Unrestricted Net Position – All other Net Position that does not meet the definition of “restricted” or “invested in capital assets, net of related debt.”

RED LAKE WATERSHED DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED
AS OF DECEMBER 31, 2017

- c. Investment in Capital Assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation.

It is the District's policy to first use restricted Net Position prior to the use of unrestricted Net Position when an expense is incurred for purposes for which both restricted and unrestricted Net Position are available.

EQUITY CLASSIFICATION

Fund Financial Statements

Governmental fund equity is classified as fund balance.

E. REVENUES, EXPENDITURES AND EXPENSES

PROGRAM REVENUES

In the Statement of Activities Arising from Cash Transactions, modified cash basis revenues that are derived directly from each activity or from parties outside the District's taxpayers are reported as program revenues. The District has the following program revenues: direct project cost reimbursements and project special assessments, rental income and operating and capital grants specific to projects. All other governmental revenues are reported as general revenue. All taxes are classified as general revenue even if restricted for a specific purpose.

F. USE OF ESTIMATES

The preparation of financial statements in conformity with the other comprehensive basis of accounting (OCBOA) used by the District required management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

G. FUND BALANCE CLASSIFICATIONS

In the fund financial statements, governmental funds report fund balance in classifications that disclose constraints for which amounts in those funds can be spent. These classifications are as follows:

Nonspendable – consists of amounts that are not in spendable form, such as inventory and prepaid items.

Restricted – consists of amounts related to externally imposed constraints established by creditors, grantors or contributors; or constraints imposed by state statutory provisions.

Committed – consists of internally imposed constraints. These constraints are established by the Board of Managers.

Assigned – consists of internally imposed constraints. These constraints reflect specific purpose for which it is the District's intended use. These constraints are established by the Board of Managers and/or management.

RED LAKE WATERSHED DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED
AS OF DECEMBER 31, 2017

Unassigned – is the residual classification for the general fund and also reflects negative residual amounts in other funds.

When both restricted and unrestricted resources are available for use, it is the District's policy to first use restricted resources, and then use unrestricted resources as they are needed.

When committed, assigned or unassigned resources are available for use, it is the District's policy to use resources in the following order; 1) committed, 2) assigned and 3) unassigned.

INTERFUND BALANCES

In the process of aggregating the fund information for the government-wide Statement of Net Cash Position and Statement of Activities Arising from Cash Transactions, some amounts reported as interfund activity and balances in the fund financial statements have been eliminated or reclassified.

H. NET POSITION

Net position represents the difference between (a) assets and deferred outflows of resources and (b) liabilities and deferred inflows of resources in the District's financial statements. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any long-term debt attributable to the acquisition, construction, or improvement of those assets. Restricted net position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets. Unrestricted net position is the net amount of assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

NOTE 2 STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

By its nature as a local government unit, the District is subject to various federal, state, and local laws and contractual regulations. There are no instances of noncompliance that are considered material to the financial statements.

NOTE 3 DETAIL NOTES-TRANSACTION CLASSES/ACCOUNTS

The District maintains a cash account at its depository bank. Investments are carried at fair value. The District considers Certificates of Deposit to be cash.

Interest Rate Risk

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk

The District may invest idle funds as authorized in Minnesota Statutes, as follows:

- a. Direct obligations or obligations guaranteed by the United States or its agencies.
- b. Shares of investment companies registered under the Federal Investment Company Act of 1940 and whose only investments are in securities described in (a) above.
- c. General obligations of the State of Minnesota or any of its municipalities.

RED LAKE WATERSHED DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED
AS OF DECEMBER 31, 2017

- d. Bankers Acceptance of United States banks eligible for purchases by the Federal Reserve System.
- e. Commercial paper issued by United States corporations or their Canadian subsidiaries, of the highest quality, and maturing in 270 days or less.
- f. Repurchase or reverse repurchase agreements with banks that are members of the Federal Reserve System with capitalization exceeding \$10,000,000, a primary reporting dealer in U.S. government securities to the Federal Reserve Bank of New York, or certain Minnesota securities broker-dealers.
- g. Futures contracts sold under authority of Minnesota Statutes 471.56, Subd. 5.

The District has no investment policy that would further limit its investment choices.

Concentration of Credit Risk

The District places no limit on the amount the District may invest in any one issuer.

Custodial Credit Risk - Deposits

In accordance with Minnesota Statutes, the District maintains deposits at those depository banks authorized by the District's Board, all of which are members of the Federal Reserve System.

Minnesota Statutes require that all District deposits be protected by insurance, surety bond, or collateral. The market value of collateral pledged must equal 110% of the deposits not covered by insurance or bonds.

At December 31, 2017, the carrying amount of the District's deposits was \$4,612,076 and the bank balance was \$5,410,081. The bank balance was covered by Federal Depository Insurance and by collateral held by the District's agent in the District's name at December 31, 2017.

NOTE 4 PROPERTY TAXES

The District levies property taxes on property owners within the District, which becomes an enforceable lien as of January 1. Taxes are levied in September and are payable to counties on May 15 and October 15 (November 15 for farm property) of the following year. The District levies the tax, while the respective counties collect and remit the tax collections to the District. Property taxes are recognized when received from the counties under the modified cash basis of accounting.

The District also levies special assessments through the counties against property owners who obtain direct benefits from projects or property owners who request, through the petition process, to have a project undertaken. The special assessment collections are recorded in a manner similar to that for property taxes.

NOTE 5 DEFINED BENEFIT PENSION PLANS

PERA provides retirement, disability, and death benefits. Benefit provisions are established by state statute and can only be modified by the state legislature. Benefit increases are provided to benefit recipients each January. Increases are related to the funding ratio of the plan. Members in plans that are at least 90% funded for two consecutive years are given 2.5%

RED LAKE WATERSHED DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED
AS OF DECEMBER 31, 2017

increases. Members in plans that have not exceeded 90% funded, or have fallen below 80%, are given 1% increases. The benefit provisions stated in the following paragraphs of this section are current provisions and apply to active plan participants. Vested, terminated employees who are entitled to benefits but are not receiving them yet are bound by the provisions in effect at the time they last terminated their public service.

1. General Employees Plan Benefits

General Employees Plan benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service. Two methods are used to compute benefits for PERA's Coordinated and Basic Plan members. The retiring member receives the higher of a step-rate benefit accrual formula (Method 1) or a level accrual formula (Method 2). Under Method 1, the annuity accrual rate for a Basic Plan member is 2.2% of average salary for each of the first ten years of service and 2.7% for each remaining year. The annuity accrual rate for a Coordinated Plan member is 1.2% of average salary for each of the first ten years and 1.7% for each remaining year. Under Method 2, the annuity accrual rate is 2.7% of average salary for Basic Plan members and 1.7% for Coordinated Plan members for each year of service. For members hired prior to July 1, 1989, a full annuity is available when age plus years of service equal 90 and normal retirement age is 65. For members hired on or after July 1, 1989, normal retirement age is the age for unreduced Social Security benefits capped at 66.

Contributions

Basic Plan members and Coordinated Plan members were required to contribute 9.1% and 6.50%, respectively, of their annual covered salary in calendar year 2017. The District was required to contribute 11.78% of pay for Basic Plan members and 7.50% for Coordinated Plan members in calendar year 2017.

Pension Plan Fiduciary Net Position

Detailed information about each defined benefit pension plan's fiduciary net position is available in a separately issued PERA financial report. That report may be obtained on the Internet at www.mnpera.org.

Funding Policy

Minnesota Statutes Chapter 353 sets the rates for employer and employee contributions. These statutes are established and amended by the state legislature. The District makes annual contributions to the pension plans equal to the amount required by state statutes. Basic Plan members and Coordinated Plan members were required to contribute 9.1% and 6.50%, respectively, of their annual covered salary in calendar year 2017. The Red Lake Watershed District is required to contribute the following percentages of annual covered payroll: 11.78% for Basic Plan members, 7.5% for Coordinated Plan members. The District's contributions to the Public Employees Retirement Fund for the year ended December 31, 2017 was \$30,223.

Related-Party Investments

As of December 31, 2017, the District held no related-party investments.

RED LAKE WATERSHED DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED
AS OF DECEMBER 31, 2017

NOTE 6 RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors and omissions; injuries to employees; employees' health and life; and natural disasters. The District manages these various risks of loss with the purchase of insurance through commercial insurance providers. The District carries commercial insurance coverage on its commercial property and for liability, personal and advertising injury, non-owned auto and a miscellaneous floater.

Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

NOTE 7 INTERFUND TRANSFERS

The following reconciles interfund transfers during the fiscal year ended December 31, 2017:

	Transfers In	Transfers Out
Capital Projects Fund	\$ -	\$ 140
Special Revenues Fund	140	-
Total	\$ 140	\$ 140

The transfer made between funds is to recognize a previous board action to close a project.

NOTE 8 CAPITAL ASSETS

Capital assets activity resulting from modified cash basis transactions for the year ended December 31, 2017 was as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
<u>Capital Assets</u>				
Building and Improvements	\$ 775,594	\$ -	\$ -	\$ 775,594
Infrastructure Improvements	12,601,966	-	-	12,601,966
Engineering Equipment	395,732	30,438	-	426,170
Office Equipment	138,639	30,684	-	169,323
Land and Permanent Easements	1,906,922	1,111,552	-	3,018,474
Construction in Progress	328,702	902,204	-	1,230,906
Total	\$ 16,147,555	\$ 2,074,878	\$ -	\$ 18,222,433
	Beginning Balance	Additions	Deletions	Ending Balance
<u>Accumulated Depreciation</u>				
Building and Improvements	\$ 274,173	\$ 22,631	\$ -	\$ 296,804
Infrastructure Improvements	2,361,710	500,145	-	2,861,855
Engineering Equipment	337,143	21,735	-	358,878
Office Equipment	125,846	8,004	-	133,850
Total	3,098,872	552,515	-	3,651,387
	\$ 13,048,683	\$ 1,522,363	\$ -	\$ 14,571,046

Depreciation expense of \$552,515 for the year ended December 31, 2017 is included in general and administrative program costs.

RED LAKE WATERSHED DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED
AS OF DECEMBER 31, 2017

NOTE 9 OVERHEAD COST ALLOCATION

Overhead costs are allocated to all projects at 150% of direct salaries to projects. Overhead costs represent those costs incurred by the District for administration, employee benefits, engineering, and related operating expenditures, which are not charged directly to the project. The total overhead costs charged to projects in 2017 was \$618,039.

NOTE 10 CONTINGENCIES

Grants

The District participates in state and federal grant programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the District has not complied with the rules and regulations governing the grants, refunds of money received may be required and the collectability of any related receivable at December 31, 2017, may be impaired. The District is not aware of any significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants.

Claims and Litigation

The District is not presently involved in any legal actions relating to projects undertaken or attempted to be undertaken.

NOTE 11 SUBSEQUENT EVENTS

No significant events occurred subsequent to the District's year end. Subsequent events have been evaluated through March 30, 2018, which is the date these financial statements were available to be issued.

SUPPLEMENTARY INFORMATION

RED LAKE WATERSHED DISTRICT
BUDGETARY COMPARISON SCHEDULE - GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2017

	Original and Final Budget	Actual 2017	Variance
REVENUES			
Tax Levies	\$ -	\$ -	\$ -
Intergovernmental			
State	-	1,805	1,805
Miscellaneous	-	1,432	1,432
Allocated Interest	-	7,359	7,359
	<u>-</u>	<u>10,596</u>	<u>10,596</u>
EXPENDITURES			
General and Administrative	164,600	148,788	(15,812)
Interest	-	3,336	3,336
	<u>164,600</u>	<u>152,124</u>	<u>(12,476)</u>
Expenditures Exceed Revenues	(164,600)	(141,528)	<u>23,072</u>
FUND BALANCE JANUARY 1	<u>469,029</u>	<u>469,029</u>	
FUND BALANCE DECEMBER 31	<u>\$ 304,429</u>	<u>\$ 327,501</u>	

See Note to the Budgetary Comparison Schedule

RED LAKE WATERSHED DISTRICT
NOTE TO THE BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED DECEMBER 31, 2017

NOTE 1 – BUDGETARY COMPARISON

The budget is prepared using the same method of accounting as the financial statements. The annual adopted budget is not legally binding on the District, with the exception of the budget for the general fund, which is limited by state statute at \$250,000 and set by the Board for 2017 at \$0. All appropriations lapse at year-end.

RED LAKE WATERSHED DISTRICT
STATEMENT OF RECEIPTS AND DISBURSEMENTS AND CHANGES IN FUND BALANCE – ALL FUNDS –
MODIFIED CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2017

	Revenues					Expenses		Transfer	Fund Balance (Deficit) December 31	
	Fund Balance (Deficit) January 1	Assessments and Other Charges for Services	Operating/ Capital Grants and Contribution	Allocated Interest Earned	Taxes	Direct	Allocated Interest Charged	Allocated Salary and Overhead		In (Out)
GENERAL FUND	\$ 469,029	\$ 1,432	\$ 1,805	\$ 7,359	\$ -	\$ 766,827	\$ 3,336	\$ (618,039)	\$ -	\$ 327,501
SPECIAL REVENUE FUND JOBS:										
Red Lake River Project	54,360	-	-	506	-	-	-	820	-	54,046
Clearwater River Project	(8,872)	37,532	-	-	-	11,547	38	3,878	-	13,197
Lost River Project	6,273	1,606	-	52	-	900	-	2,181	-	4,850
RLWD Ditch #1	3,848	1,529	-	44	-	-	-	258	-	5,163
RLWD Ditch #3	6,577	1,069	-	63	-	1,415	-	869	-	5,425
State Ditch #83	13,475	18,354	16,060	66	-	56,863	-	4,567	-	(13,475)
RLWD Ditch #7	2,951	4,589	-	44	-	300	-	902	-	6,382
Pine Lake Maintenance	42	2,991	-	-	-	76	13	5,317	-	(2,373)
RLWD Ditch #8	3,479	900	-	31	-	-	-	1,621	-	2,789
RLWD Ditch #9	1,190	-	-	9	-	350	-	114	-	735
J.D. Ditch #72	(311)	3,884	-	-	-	13,041	95	21,335	-	(30,898)
Clearwater/Wild Rice River	(5,652)	9,002	-	-	-	-	22	2,631	-	697
Branch A & 1, J.D. #2	1,443	1,474	-	17	-	1,010	-	881	-	1,043
Main J.D. #2 and Branch B&C	(1,220)	2,962	-	-	-	-	1	388	-	1,353
Main J.D. 2C. Eck	(2,324)	145	-	-	-	300	24	227	-	(2,730)
Krostue Petition	1,101	86	-	-	-	5,100	36	247	-	(4,196)
Clearwater County Joint Ditch #1	(137)	-	-	-	-	-	3	-	140	-
Clearwater County Joint Ditch #4	589	990	-	10	-	-	-	168	-	1,421
Clearwater County Joint Ditch #5	(105)	248	-	-	-	196	1	745	-	(799)
Clearwater County Ditch #1	290	501	-	5	-	-	-	-	-	796
Clifford Arveson Ditch	4,285	2,065	-	39	-	486	-	120	-	5,783
Winsor/Hangaard/Clearwater County Petition	1,118	7,766	-	38	-	-	-	565	-	8,357
Equality RLWD Ditch #1, lat C	2,073	701	-	21	-	-	-	484	-	2,311
K. Johnson Petition	3,737	131	-	29	-	955	-	164	-	2,778
Polk County Ditch #s 104, 61, 47, 94	(2,236)	7,241	-	-	-	6,326	22	1,021	-	(2,364)
TRF Drainage Ditch (Challenger Ditch)	1,509	-	-	12	-	99	-	294	-	1,128
Scott Baatz Petition	1,630	75	-	13	-	500	-	82	-	1,136
Polk County Ditch #63 Improvement	7,133	148	-	5	-	69,285	-	405	-	(62,404)
Polk County Ditch #33 Improvement	1,578	2,670	-	21	-	750	-	332	-	3,187
RLWD Ditch #10	(1,790)	2,872	-	-	-	510	7	545	-	20
RLWD Ditch #11	27,730	323	-	256	-	1,250	-	126	-	26,933
RLWD Ditch #12	(4,134)	15,862	-	-	-	5,775	16	908	-	5,029
RLWD Ditch #14	(2,619)	4,029	-	-	-	3,185	42	1,554	-	(3,371)
RLWD Ditch #15	92,979	672	-	833	-	8,141	-	2,181	-	84,162
Burnham Creek Channel	(14,280)	30,118	-	-	-	8,758	69	1,231	-	5,780
RLWD Ditch #13	3,005	-	-	24	-	836	-	302	-	1,891
Thief River Falls Flood Damage Reduction Project	(14,731)	-	-	-	-	3,334	181	5,132	-	(23,378)
RLWD Ditch #16	-	-	-	-	-	18	3	1,259	-	(1,280)
Improv to Polk Co. #39	-	-	-	-	-	3,421	-	-	-	(3,421)
TOTAL SPECIAL REVENUE	183,984	162,535	16,060	2,138	-	204,727	573	63,854	140	95,703

RED LAKE WATERSHED DISTRICT
STATEMENT OF RECEIPTS AND DISBURSEMENTS AND CHANGES IN FUND BALANCE – ALL FUNDS –
MODIFIED CASH BASIS – CONTINUED
FOR THE YEAR ENDED DECEMBER 31, 2017

	Revenues					Expenses			Transfer	Fund Balance (Deficit) December 31
	Fund Balance (Deficit) January 1	Assessments and Other Charges for Services	Operating/ Capital Grants and Contribution	Allocated Interest Earned	Taxes	Direct	Allocated Interest Charged	Allocated Salary and Overhead	In (Out)	
CAPITAL PROJECT FUND JOBS:										
Moose River Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,380	\$ 80	\$ 6,785	\$ 20,245	\$ -
Lost River Impoundment	-	-	-	-	-	-	2	425	427	-
Stream Gauging	-	-	-	-	-	11,381	113	22,086	33,580	-
Culvert Sizing	-	-	-	-	-	-	41	8,968	9,009	-
Schirrick Dam	-	-	-	-	-	-	9	1,516	1,525	-
Pine Lake PWT	(165,882)	-	272,401	-	-	426,831	2,454	13,381	-	(336,147)
Hydrologic Analysis	-	-	-	-	-	-	45	8,483	8,528	-
Emergency Maintenance	109,779	-	-	1,033	-	-	-	-	-	110,812
RRWMB - Technical Com	-	-	725	-	-	725	-	-	-	-
Water Quality	-	75	-	-	-	42,141	688	104,152	146,906	-
Maintenance Dams	-	-	-	-	-	-	8	1,647	1,655	-
Odney Flaot Dam	(1)	-	-	-	-	-	2	408	411	-
Latundresse Dam	(1)	-	-	-	-	2,454	20	365	2,840	-
Miller Dam	-	-	-	-	-	46	-	222	268	-
Seeger Dam	-	-	-	-	-	-	1	230	231	-
Blackduck Lake Structure	(17,942)	40	-	-	-	138,996	606	4,721	112,225	(50,000)
Elm Lake	-	-	-	-	-	1,254	14	1,857	3,125	-
Red Lake Res./Good Lake	-	-	-	-	-	1,800	14	690	2,504	-
Parnell Impoundment	-	3,210	-	-	-	172	17	5,482	2,461	-
Permits	-	-	-	-	-	5,473	514	116,041	122,028	-
Project Development	-	-	-	-	-	38,720	335	31,935	70,990	-
Louisville/Parnell Project	-	11,847	-	49	-	313	-	1,597	(9,986)	-
Ring Dike Program - General	-	-	-	-	-	-	2	1,105	1,107	-
Ross Ring Dike	-	-	25,208	197	-	-	-	121	(25,284)	-
Strandell Ring Dike	(4,026)	-	3,128	-	-	-	17	466	1,381	-
G.I.S.	-	-	-	-	-	3,476	118	19,605	23,199	-
Wetland Banking	400	-	-	-	-	2,826	9	666	3,101	-
Ten Year Overall Plan	-	-	541	-	-	302	23	6,206	5,990	-
Thief River 1W1P	-	-	127,340	356	-	46,586	-	30,817	-	50,293
PTMAPP Grant	-	-	30,280	171	-	15,026	-	14,823	-	602
North Parnell Storage Site	-	-	-	-	-	-	-	77	77	-
Clearwater River - TMDL	-	-	-	-	-	-	11	3,192	3,203	-
Red River Corridor	-	-	-	-	-	227	3	498	728	-
Erosion Control Projects	-	-	30,000	-	-	96,302	743	6,366	73,411	-
WS Ditch System Inventory & Mapping	273	-	-	-	-	6,275	68	3,497	-	(9,567)
FEMA D-Firm Grant	-	-	-	-	-	-	8	3,448	3,456	-
Black River Impoundment	(37,986)	-	36,240	-	-	341,122	1,920	20,478	-	(365,266)
Web Page Development	-	-	1,085	-	-	2,400	9	845	731	(1,438)
Administrative Construction	5,129,284	-	67,546	53,899	1,468,953	-	-	-	(666,590)	6,053,092
Burnham Creek - BR6	-	-	-	-	-	25	2	1,570	1,597	-
Euclid East Impoundment	-	2,993	-	-	-	3,078	17	811	913	-
Brandt Impoundment	-	102	-	-	-	6	5	1,026	935	-

RED LAKE WATERSHED DISTRICT
STATEMENT OF RECEIPTS AND DISBURSEMENTS AND CHANGES IN FUND BALANCE – ALL FUNDS–
MODIFIED CASH BASIS – CONTINUED
FOR THE YEAR ENDED DECEMBER 31, 2017

Fund	Revenues					Expenses			Transfer	Fund Balance (Deficit) December 31
	Balance (Deficit) January 1	Assessments and Other Charges for Services	Operating/ Capital Grants and Contribution	Allocated Interest Earned	Taxes	Direct	Allocated Interest Charged	Allocated Salary and Overhead	In (Out)	
Brandt Channel Restoration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,190	\$ 8	\$ -	\$ 1,198	\$ -
Grand Marais - Restoration	-	51,828	-	239	-	1,779	-	7,010	(43,278)	-
Grand Marais Cut Channel Stabilization	-	-	-	-	-	313	1	-	314	-
Clearwater Public Education (River Watch)	-	346	-	-	-	5,082	95	14,863	19,694	-
Red River Basin Long Term Flood Control	-	635	-	-	-	1,119,511	4,436	4,957	14,649	(1,113,620)
Four Legged Lake PWT	(125,553)	-	143,939	-	-	141,669	1,241	21,792	-	(146,316)
BWSR Flood Storage Pilot Project	-	-	-	-	-	-	1	192	193	-
Glacial Ridge/LCCMR/400k	-	-	68,283	-	-	68,283	58	806	864	-
Glacial Ridge/LCCMR/168k	-	-	44,961	-	-	44,961	40	879	919	-
Thief River TMDL	-	-	1,095	-	-	-	11	8,032	6,948	-
Red Lake River Watershed Assessment	(33,317)	-	21,652	-	-	1,797	215	7,793	21,140	(330)
Grand Marais WRAP	(6,821)	-	11,443	-	-	7,792	68	3,833	7,071	-
Clearwater River WRAP	(13,398)	-	40,260	-	-	4,209	161	35,906	13,221	(193)
TRF Westside FDR	-	-	23,888	-	-	25,419	5	1,514	-	(3,050)
Total Capital Projects	4,834,809	71,076	950,015	55,944	1,468,953	2,623,342	14,258	554,185	(140)	4,188,872
Total All Funds	\$ 5,487,822	\$ 235,043	\$ 967,880	\$ 65,441	\$ 1,468,953	\$ 3,594,896	\$ 18,167	\$ -	\$ -	\$ 4,612,076

RED LAKE WATERSHED DISTRICT
STATEMENT OF DIRECT EXPENDITURES BY CLASSIFICATION –
GOVERNMENTAL FUNDS - MODIFIED CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2017

DIRECT EXPENDITURES:

Salaries -	
Inspection	\$ 8,165
Survey - Preliminary	4,975
Survey - Construction	175
Drafting	6,448
Engineering	63,031
Project Administration	245,105
Field Work - Water Programs	42,967
Other	32,595
Compensated Absences	38,661
Payroll Taxes and Benefits	119,619
Manager's Expense	24,853
Travel, Mileage, Meetings and Per Diems	5,917
Audit	9,000
Legal	23,613
Appraisal and Viewers	650
Other Professional Fees	91,717
Office Supplies	12,922
Office Equipment	30,684
Dues and Subscriptions	6,146
Insurance and Bonds	19,781
Repairs and Maintenance	10,699
Utilities	8,956
Telephone	9,128
Advertising and Publications	7,303
Truck Expense	12,635
Land Acquisition and Easements	1,111,552
Construction	419,322
Engineering Costs and Fees	5,393
Engineering Fees	1,079,203
Engineering Equipment	30,437
Glacial Ridge	113,244
	<hr/>
Total Expenditures	<u>\$ 3,594,896</u>

RED LAKE WATERSHED DISTRICT
STATEMENT OF RECEIPTS AND DISBURSEMENTS AND CHANGES IN AMOUNTS
DUE TO OTHER GOVERNMENTAL UNITS –
TRUST AND AGENCY FUND – MODIFIED CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2017

RECEIPTS

<u>Property Taxes</u>	
Beltrami County	\$ 90,979
Clearwater County	195,117
Itasca County	979
Koochiching County	8,073
Mahnomen County	1,979
Marshall County	62,087
Pennington County	269,949
Polk County	712,237
Red Lake County	127,421
Roseau County	131
State - MV	<u>67,546</u>
 TOTAL RECEIPTS	 <u>1,536,498</u>

DISBURSEMENTS

Red River Watershed Management Board	<u>1,536,498</u>
 EXCESS OF RECEIPTS OVER (UNDER) DISBURSEMENTS	 -
 AMOUNT DUE TO OTHER GOVERNMENTAL UNITS, JANUARY 1	 <u>-</u>
 AMOUNT DUE TO OTHER GOVERNMENTAL UNITS, DECEMBER 31	 <u>\$ -</u>



CERTIFIED PUBLIC ACCOUNTANTS
AND CONSULTANTS

INDEPENDENT AUDITOR'S REPORT ON MINNESOTA LEGAL COMPLIANCE

Board of Managers
Red Lake Watershed District
Thief River Falls, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the modified cash basis financial statements of the governmental activities, each major fund, and the remaining fund information of the Red Lake Watershed District of Thief River Falls, Minnesota as of and for the year ended December 31, 2017 and the related notes to the financial statements, and have issued our report thereon dated March 30, 2018.

Legal Compliance

The *Minnesota Legal Compliance Audit Guide for Other Political Subdivisions*, promulgated by the State Auditor Pursuant to Minn. § Stat. 6.65 contains six categories of compliance to be tested: contracting and bidding, deposits and investments, conflicts of interest, claims and disbursements, miscellaneous provisions, and tax increment financing. Our study included all of the listed categories, except for tax increment financing.

In connection with our audit, nothing came to our attention that caused us to believe that Red Lake Watershed District failed to comply with the provisions of the *Minnesota Legal Compliance Audit Guide for Other Political Subdivisions*. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the District's noncompliance with the above referenced provisions.

Purpose of the Report

The purpose of this report is solely to describe the scope of our testing of compliance and the result of that testing, and not to provide an opinion on compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Brady Martz".

BRADY, MARTZ & ASSOCIATES, P.C.
THIEF RIVER FALLS, MINNESOTA

March 30, 2018



CERTIFIED PUBLIC ACCOUNTANTS
AND CONSULTANTS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Managers
Red Lake Watershed District
Thief River Falls, Minnesota

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the modified cash basis financial statements of the governmental activities, each major fund, and the remaining fund information of the Red Lake Watershed District, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Red Lake Watershed District's basic financial statements and have issued our report thereon dated March 30, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Red Lake Watershed District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Red Lake Watershed District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Red Lake Watershed District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify a certain deficiency in internal control, described in the accompanying schedule of findings and responses as item 2017-001 that we consider to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Red Lake Watershed District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Red Lake Watershed District's Response to Finding

Red Lake Watershed District's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

This purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



BRADY, MARTZ & ASSOCIATES, P.C.
THIEF RIVER FALLS, MINNESOTA

March 30, 2018

RED LAKE WATERSHED DISTRICT
SCHEDULE OF FINDINGS AND RESPONSES
FOR THE YEAR ENDED DECEMBER 31, 2017

2017-001 Finding – Significant Deficiency

Criteria

An appropriate system of internal controls requires that a District make a determination that financial statements and the underlying general ledger accounts are properly stated on the modified cash basis of accounting. This requires the District's personnel to maintain a working knowledge of current accounting principles generally accepted in the United States of America and required financial statement disclosures.

Condition

The District's auditors prepared the financial statements as of December 31, 2017. An appropriate system of internal controls requires that a District must make a determination that financial statements and the underlying general ledger accounts are properly stated on the modified cash basis of accounting. This requires the District's personnel to maintain a working knowledge of current modified cash basis accounting principles and required financial statement disclosures.

Cause

The District could put together the financial statements on the modified cash basis of accounting; however, they have requested assistance in ensuring all required disclosures are properly included and changes made by GASB are implemented.

Effect

The District requested that the auditors prepare the financial statements.

Recommendation

Compensating controls could be provided through client preparation of the financial statement preparation and/or review function.

Views of Responsible Officials and Planned Corrective Actions

The District will continue to have the auditor prepare the financial statements; however, the District has established an internal control policy to document the annual review of the financial statements.

RED LAKE WATERSHED DISTRICT
CORRECTIVE ACTION PLAN
DECEMBER 31, 2017

2017-001 Finding

Contact Person – Myron Jesme, Administrator

Corrective Action Plan – Will obtain internal expertise to handle all aspects of external financial when it becomes economically feasible.

Completion Date – Ongoing