

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
May 11, 2000

President Vernon Johnson called the meeting to order at 9:00 a.m. at the Red Lake Watershed District office at 102 North Main Avenue, Thief River Falls, MN.

Present were: Vernon Johnson; Dale M. Nelson; Leonard Moe; Roger Love; Dennis Nikolayson; Lowell Smeby; Chuck Fritz, Administrator; Arlene Novak, Accounting/Secretary Technician II; Sandy Radniecki, Secretary/Receptionist; and Delray Sparby, Legal Counsel. George Dailey was absent.

The board reviewed the agenda. A motion was made by Moe, seconded by Nelson, that one item be added to the agenda: letter from Legal Counsel Delray Sparby regarding State Ditch 83. Motion carried unanimously.

Arlene Novak read the minutes of April 27, 2000. A motion was made by Nelson, seconded by Moe, that the board approve the minutes as changed. Motion carried unanimously.

The board reviewed the Financial Report. A motion was made by Nelson, seconded by Nikolayson, and passed by unanimous vote that the board approve the Financial Report dated May 10, 2000.

Administrator Fritz gave a legislative update and informed the board that the MAWD summer tour would be held June 22-24, 2000, in Detroit Lakes. He also informed the board that he would be attending a Fluvial Geomorphology workshop in Fergus Falls the week of June 12-16.

The board discussed the storage of a culvert that was being returned from Polk County Highway Department. Manager Love stated he would store this culvert, free of charge, until the RLWD needs it for a project.

Administrator Fritz stated a software update for AutoCAD was needed. A motion was made by Nelson, seconded by Love, and passed by unanimous vote that the RLWD should purchase AutoCAD 2000.

Administrator Fritz informed the board that he spoke to the applicant for the engineer position, David Lanning, P.E. Mr. Lanning indicated he would notify Administrator Fritz of his next visit to MN.

The board discussed the replacement of a culvert at Thief Lake, which was a request of Paul Telander. It was the consensus of the board not to replace the culvert and instructed Administrator Fritz to inform Mr. Telander of this decision.

Administrator Fritz stated he had contacted the MN Historical Society regarding funding for the foundation repair of the RLWD office building. He stated the funding cycle for this type of grant is not until later this year. It was the consensus of the board that Administrator Fritz should solicit quotes for indoor and outside tiling of the building and report back to the board at a later date.

Tom Anderson addressed the board regarding an assessment a property on the Winsor/Hangaard Project. Legal Counsel Sparby stated the board would be reviewing his concern.

The board discussed the annual maintenance on the Moose River Impoundment. It was the consensus of the board to solicit quotes for spraying and mowing the impoundment and to have

Administrator Fritz check on the cost of materials for posts and gates. These quotes will be opened at the May 25, 2000 meeting.

The board discussed the tree row concern on the Polk County Ditch 33 Improvement Project. It was their decision to do as originally planned at the final hearing – to plant the row of trees.

Brent Johnson, Houston Engineering, informed the board that the dredge would be arriving soon to continue with the dredging of the TRF reservoir. He also explained a change order for this project. Mr. Johnson will present the change order at the May 25, 2000 meeting.

Administrator Fritz stated he met with the staff handbook committee and requested it be incorporated as part of the personnel policy. The board requested copies of the draft for all the board managers and will act on this item at a later date.

Nate Dalager, HDR Engineering, was present to discuss the cost for reviewing the draft Parnell Operating Plan, compiled by RLWD staff, and to present the Operating Plan at a hearing. A motion was made by Nikolayson, seconded by Nelson, that the board accept JOR's Operating Plan, contingent upon cost share funding from the RRWMB. Managers Smeby, Nelson, and Nikolayson voted yes – with Managers Moe and Love voting no. Motion carried.

Nate Dalager requested the RLWD pay a billing from HDR, dated August, 1999. A motion was made by Nelson, seconded by Moe, that the RLWD should pay this billing, in the amount of \$344.62, to HDR Engineering. Motion carried.

Nate Dalager asked the board what should be done about the ditch in question on the Parnell Impoundment. The RLWD will be notifying HDR regarding this issue, once the Operating Plan has been adopted.

The board reviewed the following permits: No. 00028* from Larry Killian, Emardville Township, Red Lake County; No. 00029 from the Polk County Highway Department; 00030* from Clifford Rieron, Excel Township, Marshall County; and No. 00031* from Daniel Trontvet, North Township, Pennington County. Motion carried with Manager Love opposed.

A motion was made by Smeby, seconded by Moe, and passed by unanimous vote that the board approve an extension on permit No. 99085 from Daniel Thiel, Minnie Township, Beltrami County.

Legal Counsel Sparby gave a legislative update. He recommended scheduling a hearing for the Thief River Spot Cleaning. A motion was made by Moe, seconded by Love, and passed by unanimous vote that the RLWD schedule a public hearing for the Thief River Spot Cleaning as soon as possible.

A motion was made by Moe, seconded by Nelson that the meeting adjourn. Motion carried unanimously.

Signed
George Dailey, Secretary