

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
August 22, 2002

President Dale M. Nelson called the meeting to order at 9:00 a.m. at the Red Lake Watershed District office at 102 North Main Avenue, Thief River Falls, MN.

Present were: Dale M. Nelson; Vernon Johnson; LeRoy Ose; Dennis Nikolayson; Lowell Smeby; Roger Love; Orville Knott; Harry Farris, Administrator; and Arlene Novak, Accounting/Secretary Technician II.

The board reviewed the agenda. A motion was made by Johnson, seconded by Knott, and passed by unanimous vote that the board approve the agenda.

Arlene Novak read the minutes of August 8, 2002. A motion was made by Smeby, seconded by Ose, that the board approve the minutes. Motion carried unanimously.

The board reviewed the Financial Report and Investment Summary. A motion was made by Johnson, seconded by Knott, and passed by unanimous vote that the board approve the Financial Report dated August 21, 2002.

The hearing on denied Red Lake Watershed District Permit No. 02065, Ronald Moritz, was not held as the permittee did not attend meeting. Consensus of the Board was to maintain the denial of the permit.

Corey Hanson, Water Quality Coordinator, reported on the water monitoring efforts of the Red Lake Watershed District.

Nate Dalager, HDR Engineering, Inc., presented some modifications to enhance considerations and additional flood control alternatives to the Parnell Impoundment.

The Project 60 Team recommendation from their meeting of August 15, 2002 was presented to the Board. A total of 3 possible sites for impoundment sites are available along with improvements on CD 2 and CD66. Motion by Johnson, seconded by Knott, and passed unanimously to proceed with a preliminary engineer's report.

At 10:00 a.m., President Nelson closed the regular Board meeting and called to order the General Fund Budget hearing. After asking for comments from the board and audience, and hearing none, the hearing was closed at 10:01 a.m.

President Nelson convened the regular meeting. A motion was made by Love, seconded by Ose, and passed unanimously to accept the following budget:

	2003 BUDGET
Manager's fees, salaries, meeting expenses	\$19,000.00
Board of managers' expense	17,000.00
Staff salaries	255,730.00
Payroll taxes	20,000.00
Employee benefits	57,000.00

Travel and meetings (inc. mileage & exp.)	5,000.00
Audit	2,600.00
Office supplies	14,000.00
Office equipment	9,000.00
Engineering Equipment	28,000.00
Engineering supplies	2,500.00
Rent	1,000.00
Telephone	10,500.00
Dues and subscriptions	3,000.00
Insurance and bonds	25,000.00
Repairs and maintenance	20,000.00
Utilities	7,000.00
Professional services(inc. Eng. fees)	3,000.00
Advertising and publications	2,500.00
Interest	5,000.00
Vehicle expense & maintenance	9,000.00
TOTAL	<u>\$525,830.00</u>
ESTIMATED OVERHEAD	<u>(383,595.00)</u>
2003 GENERAL FUND LEVY	\$142,235.00

CONSTRUCTION FUND

An ad valorem tax of .04836 percent of taxable market value for 2002, collectible for 2003, will be levied on all taxable property within the district. One-half of the levy will remain in the district for projects listed below; the other one-half of the levy will be sent to the Red River Watershed Management Board for projects within the Red River Basin.

Permitting system	Benchmarks
Flood Control Studies	Stream Gauging
Water Quality projects	Rivers
Watershed Hydrologic Analysis	Lakes
Bank Stabilization	Beaver Damage Control

Molly McGregor, MPCA, was present to request the Red Lake Watershed District serve as the sponsor for a \$25,000 contract from EPA to provide services for the development of two TMDLs at the headwaters of the Clearwater River, one for dissolved oxygen on Walker Brook and a second at the trout stream portion of the Clearwater River. Upon completion of the presentation, a motion was made by Johnson, seconded by Smeby, to adopt the following resolution:

WHEREAS the MPCA has applied for funds to conduct testing along two sites of the Clearwater River

WHEREAS a sponsoring agent is needed to apply for funds to implement this project.

NOW THEREFORE BE IT RESOLVED that the Red Lake Watershed District act as the sponsoring agent to apply for 319 grant funds to implement testing along two sites along the Clearwater River,

BE IT FURTHER RESOLVED that the project be assigned Project No. 157, TMDLs on Clearwater River. Motion carried unanimously.

The Bagley Urban Runoff Reduction Project permitting with MPCA was discussed with Molly McGregor. Molly stated the storm water permit issue has been addressed with the permitting department at MPCA.

Molly McGregor, MPCA, informed the Board that the Red Lake Watershed District has been submitted for an EPA Watershed Initiative award. If approved by the Governor, the nomination will be submitted to the EPA.

John Hodgson, Engineer, North Central MN SWCDs' Joint Powers Board, gave the Board an update of the project and the projected timeline of the Bagley Urban Runoff Reduction Project.

The Clifford Steinhauer ring dike request was reviewed. Motion by Knott, seconded by Ose, and passed unanimously to approve adding Clifford Steinhauer to the ring dike list providing he complies with the provisions of the ring dike program.

Vernon Johnson gave a report of the RRWMB meeting held on August 20, 2002.

PERMITS

A motion was made by Ose, seconded by Nikolayson, and passed by unanimous vote that the board table permit No. 02087 from Robert Useldinger, Doug Peterson, and Roger Hagen, Sullivan Township, Polk County and approve the following permits:

No. 02075* from Wilder Inc., Fairfax Township, Polk County; No. 02079 from Marshall County Hwy. Dept., Veldt Township, Marshall County; No. 02085* from Deborah K. Whalen, Red Lake Township, Red Lake County; No. 02086* from J D Anderson Farms, Inc., Esther Township, Polk County; No. 02088* from Shady Lawn Farms, Tabor Township, Polk County; No. 02089 and 02090 from USCS/The Nature Conservancy, Tilden Township, Polk County; No. 02091* from Sormo Inc., Fisher Township, Polk County; No. 02092* from Leroy Reitmeier, Andover Township, Polk County; No. 02093* from Prairie Public Broadcasting, Inc., Belgium Township, Polk County; and No. 02094* from Harvey V. Boucher, Andover Township, Polk County; No. 02096 from Applequist Bros., Grove Park Township, Polk County; No. 02100* from Steve Tischman, Grove Park-Tilden Townships, Polk County and No. 02101 from Oak Lake Golf Course, Knute Township, Polk County. *With conditions stated on permit.

A motion was made by Johnson, seconded by Knott to deny permit Nos. 02060 from Robert I. Sirek and John Weiland, Belgium Township, Polk County; 02076 from Wilder Inc., Fairfax Township, Polk County; and 02098 from Parnell Township, Polk County.

A motion was made by Love, seconded by Knott to approve permit No. 02066 from Ron Novacek, Sullivan Township, Polk County, with the addition of comments. Motion carried unanimously.

Motion by Knott, seconded by Smeby, to deny permit No. 02073 from Myron Schelflo, Gervais Township, Red Lake County. Motion carried unanimously.

Motion by Love, seconded by Johnson, and passed unanimously to approve permit No. 02095 from Polk County, Tabor Township, and approve President Nelson sign a contract and agreement relative to the issuance of a permit of the Red Lake Watershed District on waters draining from the Middle River Snake River Watershed District.

Motion by Johnson, seconded by Nikolayson, and passed unanimously to table permit No. 02072 from Polk County Highway Department pending a possible improvement petition.

Administrator Farris presented his printed report.

A motion was made by Love, seconded by Knott, and passed by unanimous vote that the meeting adjourn.

Signed
Dennis Nikolayson, Secretary