

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
February 28, 2002

President Dale M. Nelson called the meeting to order at 9:00 a.m. at the Clearwater County Commissioner's Board Room, 213 North Main Avenue, Bagley, MN.

Present were: Dale M. Nelson; Vernon Johnson; LeRoy Ose; Roger Love; Dennis Nikolayson; Lowell Smeby; Orville Knott; and Arlene Novak, Accounting/Secretary Technician II.

Board reviewed the agenda. Design of the lower diversion portion of Thief River Flood Damage Reduction Project, Proj. 14C, was added to agenda. A motion was made by Johnson, seconded by Nikolayson and passed by unanimous vote to approve the agenda with the addition.

Motion by Smeby, seconded by Knott, to dispense of reading the minutes of February 13, 2002 and approve the minutes as printed. Motion carried unanimously.

The board reviewed the Financial Report and Investment Summary. A motion was made by Johnson, seconded by Ose, and passed by unanimous vote that the board approve the Financial Report dated February 27, 2002.

The final payment hearing for Red Lake Builders, Inc. for their construction on the Winsor-Hangaard/Clearwater County Petitions Project was discussed. Motion by Johnson, seconded by Knott, to schedule the final payment hearing for March 28, 2002 at 10:00 a.m. Motion carried.

Permits were reviewed by the board. A motion was made by Knott, seconded by Ose, and passed by unanimous vote that the board approve the following permits: No. 02004 from Marshall County Highway Department, Marshall County; and No. 02006 from City of East Grand Forks, Polk County.

Correspondence from Charlie Anderson regarding an alternate alignment in the lower diversion in the Thief River Flood Damage Reduction Project, named Alignment O, was reviewed. Motion by Nikolayson, seconded by Johnson, to pursue easements with landowners in the Alignment O area. Johnson, Nikolayson, and Knott voted aye, Smeby and Love voted nay, with Ose abstaining. Motion carried.

Larry Puchalski, Minnesota Department of Transportation (MnDOT), appeared before the Board to discuss the wetlands on Louisville/Parnell Impoundment Project and request the Board sign the wetland agreement with MnDOT. He stated there had been an error on the calculations of the acreage of wetlands, therefore the acreage was reduced meaning the Red Lake Watershed District would need to reimburse MnDOT in the amount of \$35,776.24. Motion by Knott, seconded by Ose, to approve the President of the Board sign the wetland banking agreement with MnDOT. Motion carried.

President Nelson reported that a potential facilitator would not consider working with the Thief River Flood Damage Reduction Project Work Team if the team members participating have not signed the Statement of Commitment form. The Statement of Commitment form, process, and a facilitator was discussed in depth. Motion by Johnson, seconded by Nikolayson, to bring back the work team with only those that have signed the Statement of Commitment. Upon voice vote, Johnson, Ose, and Nikolayson voted aye, Love, Smeby, and Knott voted naye. President Nelson broke the tie and voted aye. Motion carried. Love and Smeby asked to record in the minutes that they strongly object to this process. It was asked that they put their objections in writing. President Nelson will seek a facilitator for this project.

John Hodgson, North Central Minnesota Joint Powers Board (JPB), appeared before the board and presented updated design drawings and project costs on the Bagley Urban Runoff project. (See attached attendance sheet)

President Nelson convened the meeting at 11:00 a.m. to tour the Bagley Urban Runoff Project.

At 1:00 p.m., President Nelson reconvened the meeting.

Discussion of land acquisition within the Bagley Urban Runoff Project ensued. Clearwater County Assessor Don Holm came before the Board and reported on the assessed value and taxes paid on the land to be used in the project area.

Motion by Knott, seconded by Ose, to give the authority to President Nelson to negotiate with the landowners to go up to 200% of the assessed value for purchase of land for the Bagley Urban Runoff Project. Motion carried.

Smeby reported on the Greenway meeting that was held at the Red Lake Watershed District on February 15, 2002. A public informational meeting is scheduled for 7:00 p.m. at the Crookston City Hall on March 18, 2002. Board members are encouraged to attend this meeting.

The culvert for drawdown of the wet area on the east pool of Parnell was discussed. It was the consensus of the Board to invite Chad Konickson, MnDNR and HDR, Inc. to discuss the dam safety issues at the March 28, 2002 Board meeting.

A motion was made by Ose, seconded by Smeby, and passed unanimously, to adjourn to March 5, 2002 at 9:00 a.m. at the Red Lake Watershed District office.

Manager Nikolayson opened the meeting at 9:25 a.m., Tuesday, March 5, 2002, with Managers Love, Ose, and Knott also in attendance.

Ryan Odenbach, Water Quality Coordinator, presented a work authorization with WSN Engineering to the board for further engineering design on the Greenwood 27 Project. Following questions by the board, a motion was made by Knott, seconded by Ose, that the board approve the signing of the work authorization for additional engineering design of weirs on the downstream side of the of the previously constructed Greenwood 27 Project and try to address the nick points in the floodplain. Motion carried.

Brian Dwight, Board of Water and Soil Resources, was present to review the interview process for hiring an administrator. In conjunction with reviewing the job description, the group came up with topics for the questions that should be asked of the interviewees. It was the consensus of the board that Brian should compose the questions from the topics that were discussed.

A motion was made by Ose, seconded by Knott, that the meeting adjourn to Monday, March 11, 2002, at 8:30 a.m. Motion carried.

Vice president Johnson called the meeting to order at 8:30 a.m. on March 11, 2002. Present were Managers Johnson, Love, Knott, Ose, Smeby, and Nikolayson.

The board reviewed the questions to be used for the interviews for the administrator position. Arlene Novak was requested to read the interview questions. Following the interviews of six applicants, a motion was made by Knott, seconded by Ose, and passed unanimously, that Harry Farris, Dale M. Nelson, and Jonathan Anderson be considered for the administrator position. The board will contact references of the three individuals and may conduct a second interview.

Motion by Ose, seconded by Nikolayson to adjourn the meeting. Motion carried.

Signed
Dennis Nikolayson, Secretary