

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
January 27, 2005

President Orville Knott called the meeting to order at 9:00 a.m. at the Red Lake Watershed District office at 102 North Main Avenue, Thief River Falls, MN.

Present were: Managers Orville Knott, Arnold Stanley, Allan Carlson, Vernon Johnson, Dale M. Nelson, and Lee Coe. Absent: Gene Tiedemann. Staff present were Myron Jesme and Arlene Novak, and Legal Counsel Delray Sparby.

The board reviewed the agenda. A motion was made by Johnson, seconded by Carlson, and passed by unanimous vote that the Board approve the agenda.

Arlene Novak read the minutes of December 23, 2004. A motion was made by Nelson, seconded by Carlson, approve the Board minutes of December 23, 2004 as corrected. Motion carried.

Arlene Novak read the minutes of January 13, 2005. A motion was made by Nelson, seconded by Carlson, to approve the Board minutes of January 13, 2005. Motion carried.

The board reviewed the Financial Report and Investment Summary. A motion was made by Carlson, seconded by Nelson, and passed by unanimous vote that the Board approve the Financial Report dated January 26, 2005.

President Knott welcomed Arnold Stanley, representing Marshall County, and Lee Coe, representing Beltrami County, as new members to the Red Lake Watershed District Board of Managers.

Election of officers was conducted with President Knott turning the meeting over the Vice President Nelson for the nomination of President. Manager Carlson nominated Orville Knott. Upon calling for nominations three times, a motion was made by Manager Johnson, seconded by Coe, that nominations cease and the secretary cast a unanimous ballot for Orville Knott as president of the Board. Motion carried.

The meeting was turned over to President Knott.

President Knott called for nominations for Vice President. Manager Carlson nominated Dale Nelson for Vice President. Upon calling for nominations three times, a motion was made by Manager Stanley, seconded by Manager Johnson that nominations cease and that the secretary cast a unanimous ballot for Dale M. Nelson for Vice President of the Board. Motion carried.

Nominations were opened for Secretary. Manager Nelson nominated Manager Johnson for Secretary. Upon calling for nominations three times, motion was made by Nelson that nominations cease, seconded by Carlson, that the secretary cast a unanimous ballot for Vernon Johnson for Secretary. Motion carried.

Nominations for Treasurer were opened. Manager Nelson nominated Allan Carlson for treasurer. After calling for further nominations three times, a motion was made by Nelson that nominations cease and the Secretary cast a unanimous ballot for Manager Carlson for Treasurer. Motion seconded by Stanley and passed unanimously.

The Advisory committees of the Red Lake Watershed District were reviewed. The consensus of the Board was to wait until responses to the letters sent to current advisory members are received. The committee members will be addressed at the February 10, 2005 Board meeting.

The Red River Watershed Management Board (RRWMB) member alternate was discussed. Motion by Johnson, seconded by Carlson, and passed unanimously to approve Dale M. Nelson as the alternate to the RRWMB, in the event that Manager Johnson is unable to attend the meetings.

The JD 2 and JD 72 Ditch System committees were reviewed by the Board. A motion was made by Manager Nelson, seconded by Manager Coe, and passed by unanimous vote that Managers Johnson and Carlson serve on the JD 72 and JD 2 committee. Motion carried.

RLWD Board committees were discussed. A motion was made by Carlson, seconded by Coe to approve Managers Nelson, Johnson and Knott serve on the Budget/Salary committee. This committee would aid in the budget and salary reviews and report their recommendations back to the full board.

A motion was made by Manager Nelson, seconded by Manager Coe, and passed by unanimous vote that the regularly scheduled board meetings be held on the second and fourth Thursday of each month.

Depositories of the financial institutions were reviewed by Board. Motion by Nelson, seconded by Johnson, to have Bremer Bank, Crookston; Border State Bank, Thief River Falls; Northern State Bank, Thief River Falls; American State Bank of Grygla, and Red Lake County State Bank, Red Lake Falls as depositories of the Red Lake Watershed District. Motion carried.

Nominations were opened for a voting delegate to the MN Association of Watershed Districts (MAWD). A motion was made by Manager Nelson, seconded by Manager Carlson, and passed by unanimous vote that Lee Coe serve as the MAWD voting delegate.

First and second alternates to the MAWD board were discussed. Motion by Johnson, seconded by Stanley, to have Allan Carlson and Dale M. Nelson as first and second alternates, respectively, as voting delegates to MAWD. Motion carried.

Pennington County Ditch 1 Drainage Study information was presented by Engineer Nate Dalager, HDR, Inc. Bob Carlson, Pennington County Commissioner, was also present to discuss the project. After considerable discussion of various drainage options, cost, and funding options, the consensus of the Board was to have Manager Nelson as well as Administrator Jesme and Legal Counsel Sparby attend the meetings of the study group. Engineer Dalager questioned the payment of his services to attend each of the agencies' meetings. Consensus of the Board was to have all the joint entities pay for the cost of the engineer to attend the meetings.

Legal Counsel Delray Sparby presented the Detailed Findings and Order by the Drainage Authority of the Red Lake Watershed District for the Establishment of a Project Designated as Red Lake Watershed District Ditch #10. Motion by Nelson, seconded by Stanley, to approve the Detailed Findings and Order establishing RLWD Ditch No. 10. Motion carried.

Administrator Jesme presented information on financing by the RLWD for Red Lake Watershed District Ditch No. 10, RLWD Proj. No.161. Considerable discussion ensued on the pros and cons of financing the project by the watershed versus payment by the county at the completion of the project. Consensus of the Board was to have Red Lake County finance the ditch improvement at the completion of the project. Administrator Jesme will contact the Red Lake County Auditor to notify him of the projected project cost of the completed ditch improvement.

A letter from Ronald Anderson was presented to the Board regarding the proposed RLWD Ditch #10. The landowner had indicated that in exchange for the lowering of one culvert, he is willing to eliminate a field crossing and culvert on this property. Legal Counsel Sparby indicated that final hearing for this project had been completed and that Administrator Jesme should contact the Project Engineer about this change order for his approval. Sparby also indicated that the Project Engineer should submit a letter to the Board of this potential change order. A motion was made by Nelson, to make change order pending letter from engineer approving the change, seconded by Stanley. Motion carried.

The area of Red Lake County Ditch #13 and Browns Creek were discussed. Legal Counsel Sparby stated various options for including lands from Pennington County into the Red Lake County's assessed area. Red Lake County Environmental Officer Kurt Casavan, Red Lake County Commissioner Ron Weiss, and landowner Jim Knott were present. Ron Weiss stated that Bob Schmitz, Red Lake County Auditor had been directed to set up a meeting with the Pennington County Commissioners to discuss options before a joint meeting with the landowners is scheduled. Consensus of the Board was to have Administrator Jesme check with Kurt Deter on the mechanism of handling the inclusion of lands from Pennington County into this ditch system. A permit will need to be obtained from the DNR for the cleanout of Browns Creek.

Administrator Jesme stated that Sentence to Serve has completed their agreement to clear and snag a portion of State Ditch 83 at a cost of \$5,000. Administrator Jesme questioned cleaning debris along the Moose River Impoundment using the Sentence to Serve crew. Consensus of the Board was to authorize Administrator Jesme arrange to have the Sentence to Serve crew clean a portion of the Moose River Impoundment.

The Board reviewed permits for approval. A motion was made by Nelson, seconded by Johnson, to approve the following permits: No. 04147 from Scott Parsley, Poplar River, Red Lake County; No. 05001* from Andy Moran, Louisville Township, Red Lake County, and No. 05002* from Koochiching County Highway Department, Unnamed Township. Motion carried unanimously. *With conditions stated on permit.

Administrator Jesme reported on the interior drainage tile that was installed in the Red Lake Watershed District building. Consensus of the Board was to list of the cost of utilities, as well as the cost for projected remodeling of the entire office. Administrator Jesme will present these projected costs at the February 10, 2005 Board meeting.

The dues for MAWD was discussed. Motion by Nelson, seconded by Johnson, to approve paying \$2,000 for dues to the Minnesota Association of Watershed Districts. Motion carried.

The 2005 Minnesota Association of Watershed District Legislative Breakfast and Day at the Capitol to be held in March was discussed. It was also recommended that the resolution the Board approved on Con Con lands be presented to the legislators. Managers Coe, Knott, Carlson, and Johnson, and Administrator Jesme plan to attend.

Administrator Jesme presented his written report to the Board. Items noted from his report are: A one year review meeting will be held with the Advisory committee of J.D. 60 and C.D. 126 for the Parnell Operating Plan on February 7; The Ten Year Overall Plan meeting was held on January 20 in the basement meeting room of the Pennington County Courthouse. The contract with BWSR for funding of the completion of the RLWD's 10 Year Overall Plan has been extended to December 31, 2005; The Red Lake Watershed District Overall Advisory Committee's meeting is scheduled to coincide with the February 24 Board meeting; On January 18, the Red River Watershed Management Board Technical Advisory Committee (RRWMB TAC) met and approved cost-sharing of the Farm to Stream project, RLWD Project No. 164, and assist with funding of possible cost overruns of flow monitoring; The Watershed Manager's Leadership Program scheduled for January 25 and 26 and February 22 and 23 was cancelled due to lack of applications. Unknown if the program will be rescheduled.

A motion was made by Nelson, seconded by Carlson, that the meeting adjourn. Motion carried.


Vernon Johnson, Secretary