

RED LAKE WATERSHED DISTRICT  
Board of Manager's Minutes  
September 8, 2005

President Orville Knott called the meeting to order at 9:00 a.m. at the Red Lake Watershed District office, Thief River Falls, MN.

Present were: Managers Orville Knott, Vernon Johnson, Lee Coe, Allan Carlson, Arnold Stanley, and Gene Tiedemann. Absent: Dale M. Nelson. Staff present: Myron Jesme and Arlene Novak, and Legal Counsel Delray Sparby.

The board reviewed the agenda. A motion was made by Johnson, seconded by Carlson, and passed by unanimous vote that the Board approve the agenda.

Arlene Novak read the minutes of August 25, 2005. A motion was made by Coe, seconded by Tiedemann, and passed unanimously that the Board approve the minutes as printed.

The board reviewed the Financial Report as of September 7, 2005. A motion was made by Stanley, seconded by Johnson, and passed by unanimous vote that the Board approve the Financial Report dated September 7, 2005.

Administrator Jesme presented to the Board an approximate cost per acre for the repair of Polk County Ditch No. 63, RLWD Proj. No.134. The total amount of the repair to the project is \$48,025. The estimated cost per acre ranges from \$8.75 to \$17.50 for benefits of \$35 per acre to \$75 per acre taken from the original Viewers Report dated April, 1999. Interest rates and the calculation of interest rates for other RLWD projects were discussed. Following considerable discussion on the levying procedure and potential interest rates to be charged, a motion was made by Tiedemann to levy the repair for Polk County Ditch No. 63 and certify the same to Polk County over a five year period, with interest rate to be calculated with the process and procedures the Board adopted, seconded by Coe. Motion carried.

Manager Coe reported on behalf of the Leadership Program committee the results of their meetings. It is the recommendation of the committee to cancel the program due to time commitments and other issues. A motion was made by Coe, seconded by Stanley, to drop the Leadership program and directed Administrator Jesme to notify the Board of Water and Soil Resources of this decision in order for them to reallocate the funding set aside for this program. Motion carried.

The remaining Moose River maintenance budget was discussed. Administrator Jesme stated that a portion of graveling of the dike had been completed in 2004 and another portion of the dike should be graveled with the remaining 2005 budget funds. The consensus of the Board is to complete graveling of the Moose River dike not to exceed the designated annual budget amount.

Letters from Polk County Environmental Services and staff member Loren Sanderson to Duane and Lynn Osowski regarding drainage complaints at Maple Lake were reviewed. It was requested to the Osowski's that an adequate drainage ditch be constructed on the west side of their property, restore the open channel ditch on the east side of their property to as near original as practical by removing the 12 in. diameter culvert and existing retaining wall along the east edge of their lot. The ditch should be on the property line with one half on the Osowski's side and one half on the property owners' side located to the east. Manager Carlson will monitor the progress of this request and report at the September 22, 2005 Board meeting.

At 10:00 a.m. the 2006 General Fund budget hearing was called to order by President Knott. President Knott turned the meeting over to Legal Counsel Delray Sparby to explain the hearing process. Mr. Sparby stated that advertising had been printed in all legal newspapers in the watershed district per Minnesota Statutes. Administrator Jesme reviewed the 2006 General Fund budget. The hearing was videotaped and is on file at the RLWD office. Motion by Johnson, seconded by Carlson, and passed unanimously to accept the following 2006 General Fund Budget.

	<b>PROPOSED 2006 BUDGET</b>
Manager's fees, salaries	\$19,000.00
Board of managers' expense	17,000.00
Staff salaries	280,000.00
Payroll taxes	22,000.00
Employee benefits	65,000.00
Travel and meetings (inc. mileage & exp.)	5,000.00
Legal	10,000.00
Audit	6,000.00
Office supplies	10,000.00
Office equipment	7,000.00
Engineering Equipment	35,000.00
Engineering supplies	2,500.00
Rent	1,500.00
Telephone	10,000.00
Dues and subscriptions	3,000.00
Insurance and bonds	27,000.00
Repairs and maintenance	35,000.00
Utilities	9,500.00
Professional services(inc. Eng. fees)	2,000.00
Advertising and publications	2,000.00
Interest	3,000.00
Vehicle expense & maintenance	<u>12,000.00</u>
TOTAL	\$583,500.00
LESS OVERHEAD	<u>( 420,000.00)</u>
PROPOSED 2006 GENERAL FUND LEVY	\$163,500.00

Hearing adjourned at 10:06 a.m.

The 2006 Proposed Special Assessments were presented by Administrator Jesme. Motion by Tiedemann, seconded by Coe, and passed unanimously to approve levying to the respective counties the 2006 Special Assessments. They are as follows: Pine Lake Dam Maintenance, RLWD Proj. No. 35, \$7,000; J.D. No. 72, RLWD Proj. No. 41, \$2,000; J. D. 2 Branch A & Br. 1 of A, RLWD Proj. No. 48, \$1,000; J. D. 2 Main, RLWD Proj. No. 49, \$1,000; Krostue Petition, RLWD Proj. No. 53, \$1,000; and Polk County Ditch No. 63, RLWD Proj. No. 134, \$12,000.

The Board reviewed permits for approval. A motion was made by Carlson, seconded by Coe, to approve the following permits with conditions stated on the permits: No. 05074 from Wade Forsberg, Rocksbury Township, Pennington County; No. 05101 from Matt Murray, Murray Surveying, Inc. c/o Bob Johnson, Red Lake Township, Beltrami County; No. 05105 from Scott Baatz, Russia Township, Polk County; No. 05106 from Cymbaluk Farms Inc., Dan Cymbaluk, Crookston Township, Polk County; No. 05107 from Gene Tiedemann, Euclid and Fanny Townships, Polk County; No. 05108 from Gene Tiedemann, Euclid Township, Polk County; No. 05110 from GMG Farms, Gene Tiedemann, Euclid Township, Polk County; 05111 from Bruce Stromstad, Onstad Township, Polk County; No. 05112 from Gene Tiedemann, Keystone Township, Polk County; No. 05113 from Brian Beiswenger from Fisher Township, Polk County; No. 05114 from Scott Baatz, Russia Township, Polk County; No. 05116 from Gene Tiedemann, Euclid Township, Polk County and No. 05124 from Thomas L. Ledding, Woodside Township, Polk County. Motion carried.

A seminar on Drainage and Water Project Law in Minnesota is scheduled for October 20, 2005 at St. Cloud. Attendance for this seminar will be addressed at the October 13, 2005 Board meeting.

Administrator Jesme read his written report: Approximately 2.25 miles have been seeded with approximately 3 miles of channel constructed in the RLWD Ditch No. 10, RLWD Proj. No. 161 project; The signed grant agreement dated August 30, 2005 has been received for the Grand Marais Creek Subwatershed Project, RLWD Proj. No. 60B. Pribula Engineering has completed the legal survey on the Brandt site with the Euclid East site to be surveyed; Various sites have been repaired on State Ditch 83 and a picture of one of the repaired sites is included in the packets; The wetland debiting on the Louisville Parnell project has yet to be received in order to begin the repair on the berm; RBR, Inc. has begun construction on the Richard Stengl ring dike and a quote sheet has been completed for the Ken Cwikla ring dike. A contractor should begin by the middle of September on the Cwikla ring dike; and MN DNR Dam Inspector Dan Zwilling will be inspecting the Schirrick Dam during the week of September 5, 2005.

In addition to the written report, Administrator Jesme stated the grant application for the repairs to the RLWD building was completed, mailed and was received by the Minnesota Historical Society by the deadline timeframe.

Manager Knott stated that Red Lake Falls Township had met and will take care of the graveling and maintenance of township road on Seeger Dam once the repair is completed.

Legal Counsel Sparby reported on the easement options of the Grand Marais Creek Subwatershed Project, RLWD Proj. No. 60B.

It was noted that a five acre piece needs to be sprayed in the RLWD Ditch No. 10, RLWD Proj. No.161 area. Due to the late nature of the spraying, the Board directed Administrator Jesme have the area mowed and disked in order to prepare for wetland mitigation. The bond cancellation of this project and re-payment of the premium was addressed. Manager Knott will confer with the petitioners and report back at next Board meeting.

Manager Stanley stated that Ralph Lee had contacted him and requested compensation for crop loss in the Moose River area. Consensus of the Board is the request should be in writing and presented to the Board for review. Manager Stanley will convey that request to Mr. Lee. Administrator Jesme will complete a precipitation and dam closing timeline and present to a future board meeting.

A motion was made by Tiedemann, seconded by Carlson, that the meeting adjourn.  
Motion carried.

  
Vernon Johnson, Secretary