

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
August 9, 2007

President Dale M. Nelson called the meeting to order at 9:00 a.m. at the Red Lake Watershed District office, 1000 Pennington Avenue South, Thief River Falls, MN.

Present were: Managers Dale M. Nelson, Lee Coe, Orville Knott, Gene Tiedemann, Arnold Stanley, and Vernon Johnson. Staff present: Myron Jesme and Tammy Audette and Legal Counsel Delray Sparby.

The board reviewed the agenda. A motion was made by Coe, seconded by Tiedemann, and passed by unanimous vote that the Board approve the agenda.

Tammy Audette read the minutes of July 26, 2007. A motion was made by Johnson, seconded by Knott, and passed unanimously that the Board approve the minutes as read.

The board reviewed the Financial Report as of August 8, 2007. A motion was made by Tiedemann, seconded by Knott, and passed by unanimous vote that the Board approve the Financial Report dated August 8, 2007.

Nate Dalager, HDR Engineering, Inc. stated that construction on the Brandt Impoundment, RLWD Project 60D, and Euclid East Impoundment, RLWD Project 60C, have been substantially completed and recommended that a final payment hearing be scheduled for R.J. Zavoral & Sons, Inc. Motion by Knott, seconded by Tiedemann, and passed by unanimous vote to set the final payment hearing for R.J. Zavoral and Sons, Inc. for September 13, 2007, at 9:30 a.m. at the RLWD office.

Pay Estimate No. 12 in the amount of \$12,560.93 for R.J. Zavoral & Sons, Inc. for construction of the Euclid East Impoundment was presented for approval. A motion was made by Stanley, seconded by Tiedemann, to approve Pay Estimate No. 12 in the amount of \$12,560.93. Motion carried.

Pay Estimate No. 9 in the amount of \$6,162.00 for R.J. Zavoral & Sons, Inc. for construction of the Brandt Impoundment was presented for approval. A motion was made by Johnson, seconded by Stanley, to approve Pay Estimate No. 9 in the amount of \$6,162.00. Motion carried.

Administrator Jesme discussed the purchase of two new computers for the engineering staff. Motion by Tiedemann, seconded by Johnson, to authorize Administrator Jesme to proceed with the purchase of two new computers for the engineering staff not to exceed \$3600.00. Motion carried.

Administrator Jesme and Nate Dalager, HDR Engineering, Inc., stated that Seeger Dam has once again sloughed on the downstream side of the outlet structure. Mr. Dalager discussed repairs that have been made over the past few years and in his opinion, although each time we have repaired it one step better than previous, it appears that these were just a bandage and that the soils within the structure have just lost their strength. Manager Knott stated that the township does not have the money for a project of this magnitude to repair the roadway. The Board discussed the following options: flatter slopes, extend the plunge pool and pipe, lowering of the road, and complete removal of the structure with installation of a pipe. Administrator Jesme

stated that RLWD staff will get an "as built" of the previous construction and furnish the information to HDR Inc. It was the consensus of the Board to instruct Mr. Dalager to report back to the board with several options.

Jerry Larson presented a Petition for a Lateral to Polk County Ditch #53. A petition for Improvement to Polk County Ditch No. 53 was presented and approved at the March 22, 2007 Board meeting. The Petition for a Lateral to Polk County Ditch No. 53 calls for cleaning and design of 2 ½ to 3 miles of a drainage course within protected waters under the jurisdiction of the MnDNR which would serve as an alternate route to the Huntsville Coulee. Legal Counsel Sparby stated that the petition presented today is an extension of the main ditch and that by Minnesota State Statute a lateral can be an extension of an existing legal system and once completed it would have the opportunity to be consolidated as one ditch system. Following discussion of the petitioned project, a motion was made by Tiedemann, seconded by Coe, and passed by unanimous vote to adopt the following resolution:

WHEREAS, the Red Lake Watershed District has received a petition and bond for a Lateral to Polk County Ditch No. 53;

WHEREAS, it has been determined that a minimum of 26% of the landowners in the petition area have signed the petition, and that it meets the jurisdictional requirements;

WHEREAS, the petition for a Lateral to Polk County Ditch No. 53 is an extension of the original petition for Improvement to Polk County Ditch No. 53 received and adopted by the Board on March 22, 2007;

NOW THEREFORE BE IT RESOLVED that the Red Lake Watershed District accept the petition and bond for the Lateral of Polk County Ditch No. 53 and assign it Red Lake Watershed District Project No. 169A.

After further discussion by the board, a motion was made by Johnson, seconded by Knott, to authorize Engineer Nate Dalager, HDR Engineering, Inc., as the engineer and to proceed with the preliminary engineers report for the Lateral of Polk County Ditch No. 53, Red Lake Watershed District Project No. 169A. Motion carried.

Administrator Jesme presented construction specifications for a grade stabilization project north of the City of Thief River Falls located in Excel Township, Marshall County. Mr. Jesme stated that agricultural land drains into a coulee, which creates erosion on property owned by Doug Dallmann. The approximate cost of the project is \$6,072. Marshall SWCD may request funding cost share for this project.

A draft 2007 RLWD Annual Report was presented for review. Administrator Jesme requested the board to review the draft report and make any suggested changes within the next week so as the final report can be presented to the RRWMB on August 21. A motion was made by Knott, seconded by Coe to approve the 2007 Annual Report with corrections to be made by the Board of Managers. Motion carried.

The Board discussed the 2007 General Fund Budget. Administrator Jesme discussed the prior sale of land in Polk County and budget amounts for construction of the new RLWD building.

Administrator Jesme presented a list of excess property items. A progressive bid sale will be held on August 24, 2007 from 10:00 to 2:00 p.m. at the RLWD building at 102 North Main Avenue. A motion was made by Johnson, seconded by Stanley and passed by unanimous vote to declare the items listed as excess property and authorize the staff to proceed with the sale of excess property and to give public notice by publication.

Discussion was held on landscaping or lack thereof for the new RLWD building.

The Board reviewed permits for approval. A motion was made by Stanley, seconded by Knott, to approve the following permits with conditions stated on the permits: No. 07053, Mike Drangstveit, Grand Plain Township, Marshall County; No. 07054, Al Bergstrom, Godfrey Township, Polk County; No. 07055, Stanley Hruby, Cloverleaf Township, Pennington County; Nos. 07057 - 07060, Mike Tiedemann, Euclid Township, Polk County. Motion carried.

Administrators Report:

- Included in today's packet are project updates and reports of various ongoing and completed water quality projects.
- Lisa Newton, Marshall-Beltrami SWCD; Bill Best, BWSR; and Administrator Jesme will inspect the wetland mitigation site on Ken Cwikla's ring dike.
- 40 invitations have been mailed for the dedication ceremony for the Euclid East and Brandt Impoundments on August 21, 2007 at 1:30 p.m. Included in the list are members of the Project Work Team, Polk County Commissioners, State Legislators, Red River Watershed Management Board Managers, various State Agencies and landowners.

In addition to his written report, Administrator Jesme stated that the RLWD Ditch Inventory is now posted on the RLWD website and that BWSR cost shared 50% of this project through a challenge grant.

Manager Stanley questioned the status of maintenance on State Ditch No. 83. Administrator Jesme stated that Staff member Gary Lane is currently working with landowners on maintenance issues.

Legal Counsel Sparby stated that he had been working with Administrator Jesme on the proper signatures for the petition a Lateral to Polk County Ditch No. 53.

Manager Stanley stated that he met with Maggie Anderson, Agassiz National Wildlife Refuge (NWR), and toured various projects of the NWR.

Word was received of the death of Board Manager Allan Carlson. An appreciation gift of Mr. Carlson's service to the board will be presented to family members at a later date.

Manager Johnson discussed construction on the Silver Creek Project. All permits have been obtained and a pre-construction meeting has been held.

Manager Johnson stated he had been contacted by the Mayor of Clearbrook regarding the pond that is located within the city limit that has filled up with sediment. The City of Clearbrook

would like to dredge the pond and repair the dam. A RLWD permit application has been sent to the City of Clearbrook.

Manager Tiedemann asked about the status of the Grand Marais Restoration. Administrator Jesme stated he had discussed soil borings with Jeff Langan, Houston Engineering, Inc. and will report back to the board at a later date.

A motion was made by Coe, seconded by Knott, and passed by unanimous vote to recess the board meeting until August 21, 2007 at 1:30 p.m. for the Dedication of the Euclid East and Brandt Impoundments to be held in conjunction with the Red River Watershed Management Board meeting held at the RLWD office.


Vernon Johnson, Secretary