

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
January 25, 2007

President Dale M. Nelson called the meeting to order at 9:00 a.m. at the Red Lake Watershed District office, Thief River Falls, MN.

Present were: Managers Dale M. Nelson, Lee Coe, Arnold Stanley, Orville Knott, Gene Tiedemann, Vernon Johnson, and Allan Carlson. Staff Present: Myron Jesme, Tammy Audette and Legal Counsel Delray Sparby.

The board reviewed the agenda. A motion was made by Knott, seconded by Tiedemann, and passed by unanimous vote that the Board approve the agenda.

Tammy Audette read the minutes of January 25, 2007. A motion was made by Coe, seconded by Stanley, and passed unanimously that the Board approve the minutes with minor corrections.

The board reviewed the Financial Report as of January 24, 2007. A motion was made by Tiedemann, seconded by Johnson, and passed by unanimous vote that the Board approve the Financial Report dated January 24, 2007.

Discussion was held on the process of hiring engineers for future RLWD Projects that may require a project work team. President Nelson indicated that in the past when a project work team is developed and an engineer is appointed to attend the meetings, it then makes it very difficult to hire or take RFP's from other engineering firms. Administrator Jesme indicated that if a project team needs an engineer present, we could send out RFP's just for the meetings. If the RLWD develops a project from the work team, then the Board could seek Request for Proposals (RFP) for engineering for that specific project.

Discussion was held on maturity dates of Certificates of Deposit (CD's) and the process in which CD's are renewed. Manager Nelson recommended that the Board be more involved with renewal process and indicated that it would be productive for the Board to review all quotes from lenders prior to the maturity date. It was the consensus of the Board that, Administrator Jesme and the Board would discuss the solicited quotes and future funding needs prior to the renewal of a CD.

Administrator Jesme stated that he had contacted Alvin Erickson, City of Thief River Falls Building Inspector regarding the insulation in the floor heating system for the new RLWD building. Mr. Erickson indicated that generally specifications call for a minimum of 2" of insulation under the pipes. Mr. Erickson recommends it, but it is not required. The Board discussed installation and the depth of sand that is required. The Building Committee will be meeting at 10:00 a.m. on Monday, January 29th with Kent Schmitz, Schmitz Builders, Inc. and Architect Tom Jones. It was also suggested that the Contractor should provide a work list.

Pay estimate No. 3 in the amount of \$29,686.50 for Schmitz Builders, Inc. for the construction of the new RLWD building was presented for approval. Motion by Carlson, seconded by Knott, and passed unanimously to accept pay request No. 3 in the amount of \$29,686.50.

Administrator Jesme updated the Board on the Construction and Administrative costs for the Euclid and Brandt Impoundments thru December 31, 2006. Jesme indicated that upon completion of both projects, a breakdown of the final Construction and Administrative costs will be submitted to the Board.

Administrator Jesme stated that he had met with Manager Tiedemann and Nate Dalager, HDR Inc. at the Brandt Outlet Channel, RLWD Project 60E to survey the property owned by Jeannette Kliner. Administrator Jesme indicated that a total acreage of 24.09 acres would be needed for the easement for the project. At the December 28, 2006 board meeting the board approved the payment of \$850 per acre for a total of \$20,476.50. Manager Tiedemann indicated that due to unforeseen reasons, we have not had the opportunity to make the official offer to Jeanette Kliner. Tiedemann hoped that we would be able to make contact with the family soon.

Administrator Jesme discussed the purchase of a Turbidity Meter. The turbidity meter the RLWD currently owns was purchased through the Tile Drainage Grant and is being used by the Marshall Beltrami SWCD. The cost of a new meter would be purchased from the River Watch budget. Motion by Tiedemann, seconded by Coe, and passed unanimously to approve the purchase of a Turbidity Meter.

Administrator Jesme stated that he attended a meeting in Warren with representatives from FEMA, MnDNR, Marshall County, and the Middle Snake Tamarac Rivers Watershed District (MSTRWD) to discuss re-mapping of the (FIRM) flood plain maps in Marshall County. Marshall County will receive a grant in the amount of \$600,000 to complete this project. The Marshall County Board of Commissioners indicated that, if this proposal was approved by FEMA, they would like technical assistance from the RLWD and MSTRWD. Administrator Jesme stated that one staff member and a board member from each watershed would serve on a committee to assist Marshall County staff, with costs to be paid for from the grant.

The 2007 annual dues for the Minnesota Association of Watershed Districts were discussed. Motion by Coe, seconded by Johnson, and passed unanimously to approve payment of \$2,000 for the annual MAWD dues.

Motion by Knott, seconded by Carlson to approved permit #07004 from Melvin M. Larson, Crookston Township, Polk County. Motion carried.

Administrators update.

- Discussion was held on changing the depreciation schedule from 10 years to 5 years for electronic water quality equipment. This will better reflect the actual longevity of these types of equipment.
- Ring Dikes –A signed grant agreement from the State of Minnesota in the amount of \$37,500 for ring dike funding was received. With State funding of 50% cost share, we will have \$75,000 to spend on ring dikes that will need to be spent by June 30, 2008. Of the four ring dikes on the list, details have been worked out to start construction on one ring dike. The remaining three have details which will have to be resolved, but hope to complete at least one of those by next fall.

- Administration Jesme and Manager Knott attended the RRWMB meeting held in conjunction with a legislative briefing on January 16, 2007. They were also invited to meet with various farms groups to discuss watersheds and agriculture.

Manager Tiedemann questioned whether any agencies were involved on permit #07003 from the Gentilly Cattle LCC. Manager Tiedemann will discuss this permit with staff member Loren Sanderson.

Manager Johnson distributed a letter from Giziibii Resource Conservation and Development Association. The RLWD was chosen to receive the Giziibii RC&D's Outstanding Supporting Organization award. Managers Coe and Johnson and Administrator Jesme will attend the awards presentation. Manager Coe will contact the Giziibii Resource Conservation and Development Association in regards to attending the presentation.

Manager Knott discussed the meeting he and Administrator Jesme attended with the various farms groups while at the RRWMB Board meeting on January 16th.

Motion by Coe, seconded by Stanley, with motion carried to adjourn the meeting.


Vernon Johnson, Secretary