

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
June 14, 2007

President Dale M. Nelson called the meeting to order at 9:00 a.m. at the Red Lake Watershed District office, Thief River Falls, MN.

Present were: Managers Dale M. Nelson, Lee Coe, Orville Knott, Gene Tiedemann, and Vernon Johnson. Absent were: Arnold Stanley and Allan Carlson. Staff present: Myron Jesme and Tammy Audette and Legal Counsel Delray Sparby.

The board reviewed the agenda. Kathy Fillmore, NRCS requested to be added to the agenda. A motion was made by Lee, seconded by Johnson, and passed by unanimous vote that the Board approve the agenda.

Tammy Audette read the minutes of May 24, 2007. A motion was made by Knott, seconded by Tiedemann, and passed unanimously that the Board approve the minutes as read.

Kathy Fillmore, NRCS District Conservationist updated the Board on activities within the NRCS. After fielding various questions from the Board, Ms. Fillmore stated that she has a good working relationship with our office and intends to meet several times a year with entities within her District.

The board reviewed the Financial Report as of June 13, 2007. A motion was made by Lee, seconded by Johnson, and passed by unanimous vote that the Board approve the Financial Report dated June 13, 2007.

The Board discussed changing the board meeting on June 28, 2007 to a different date due to the MAWD summer tour and moving to the new building. It was the consensus of the Board to leave the date as is.

Administrator Jesme stated he had a phone conference with representatives from Marshall County regarding FEMA mapping. Jesme stated that Marshall County determined it was in their best interest to have FEMA complete the mapping.

Manager Coe and Administrator Jesme discussed the 2006 Precipitation Report and continuation of the study. After discussion by the board, it was the consensus to not participate in the precipitation study this year.

Administrator Jesme discussed the meeting he attended with northern Minnesota county officials regarding the upcoming meeting planned by the MnDNR regarding assessments involving Con Con lands in regard to ditch projects. Jesme stated that he was asked to testify on behalf of the District at the meeting set by the MnDNR in Grygla on June 27th.

Pay Estimate No. 8 in the amount of \$157,289.85 for Schmitz Builders, Inc. for construction of the new RLWD Building was presented for approval. Upon approval of Architect Tom Jones, a motion was made by Knott, seconded by Tiedemann, to approve Pay Estimate No. 8 in the amount of \$157,289.85. Motion carried.

An amendment to Permit No. 06138 from Minnesota Pipe Line Company, LLC was presented to the board. A motion was made by Johnson, seconded by Lee, and passed by unanimous vote to amend permit No. 06138 as requested by the applicant Minnesota Pipe Line Company, LLC. Motion carried.

Permit No. 07032 from Excel Dairy, Excel Township, Marshall County was discussed by the board. Administrator Jesme stated that the culvert was installed improperly and without township approval. A letter was sent to Excel Dairy stating that they have until June 28, 2007 to properly complete the installation. A motion was made by Knott, seconded by Tiedemann to deny permit No. 07032 from Excel Dairy if they do not comply with recommendations of the RLWD staff by June 28, 2007. Motion carried.

The Board reviewed permits for approval. A motion was made by Johnson, seconded by Coe, to approve the following permits with conditions stated on the permits: No. 07033, Excel Dairy, Excel Township, Marshall County; No. 07034, Stanley Hruby, Cloverleaf Township, Pennington County; No. 07035, Scott Wilson, Woodside Township, Polk County; and No. 07036, Moylan Township, Marshall County. Motion carried.

Administrators Report:

- Four quotes were received for construction of Shanon Schauer's ring dike. The low quote in the amount of \$34,589.01 was submitted by TS Holte Construction of Oslo, MN. We are awaiting approval of the MPCA General Storm Water Permit.
- Contact has been made with Governor Pawlenty's office in regard to scheduling of the Euclid East and Brandt Impoundment dedication ceremony. The plaques for each project will be installed in the near future. Ed Fick, MnDNR, Nate Dalager and Administrator Jesme toured both projects, which is required by the State, prior to final payment from the State. Approval was given by Mr. Fick to proceed with the final payment procedure.
- Construction on the last two miles of RLWD Ditch #11 is close to completion with the exception of installation of culverts. When seed on the last two miles has germinated, construction of the lower 1700 feet in accordance to the SWPP submitted to the MPCA will be started.
- Bids have been audited and the "Notice of Award" has gone to Border Line Tire Industries, Inc., DBA TS Holte Construction, for the construction of the Brandt Channel, RLWD Project 60E. We are awaiting the signed contract, performance bond and the MPCA General Storm Water Permit to arrive, prior to giving the "Notice to Proceed".

Administrator Jesme stated that Dave Friedl, MnDNR-Fisheries, should hear by July 1st if they received funding to assist with the preliminary engineering for the Grand Marais Outlet Restoration project. Jesme further stated that Don Buckout, MnDNR, suggested that the RLWD apply for a \$5,000 grant through the FDR project acceleration money. Preliminary Engineering was estimated at \$40,000.

Administrator Jesme stated that the contract has been sent to Jeannette Kliner, landowner along the Brandt Channel restoration. Manager Tiedemann stated he would contact Mrs. Kliner to see if she has any questions.

Legal Counsel Sparby stated he is working on resolving the error made by the abstract company in regard to the land acquisition with Ron Salentine and John A. Weiland. The abstract company failed to include Debbie Hawkinson's interest in the property owned by her and Mr. Weiland prior to the sale to Mr. Salentine.

Legal Counsel Sparby indicated that Board or Staff members interested in obtaining office furniture that is being traded-in for new office furniture should deal directly with Tony Dorn Inc. Minnesota State Statute requires advertisement of a public auction and/or sealed bids to purchase discarded property.

Managers Tiedemann inquired of the final items to be completed on the Brandt and Euclid East Impoundments. Jesme indicated that HDR Inc. and District staff have compiled a punch list and that when weather permits, the contractor will complete the project.

Manager Knott stated that the public relations firm, Team Works International, will not be working for RRWMB as key staff members have left the agency.

Motion by Johnson, seconded by Coe, with motion carried to adjourn the meeting.


Vernon Johnson, Secretary