

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
December 11, 2008

Present were: Managers Orville Knott, Lee Coe, Vernon Johnson, Gene Tiedemann, Jim Votava and Arnold Stanley. Absent: Dale M. Nelson Staff Present: Myron Jesme and Tammy Audette and Legal Counsel Delray Sparby.

The Board reviewed the agenda. A motion was made by Coe, seconded by Johnson, and passed by unanimous vote that the Board approve the agenda.

Tammy Audette read the minutes of November 25, 2008. A motion was made by Votava, seconded by Knott, and passed by unanimous vote that minutes be approved with minor corrections.

The board reviewed the Financial Report dated December 10, 2008. A motion was made by Johnson, seconded by Stanley, and passed by unanimous vote that the Board approve the Financial Report dated December 10, 2008.

Administrator Jesme stated that we will be soliciting quotes for the maturity of a CD that matures on December 17, 2008. A motion was made by Knott, seconded by Coe, with motion carried to authorize staff members to solicit quotes for the maturity of a CD.

Administrator Jesme stated that a letter was received from the RLWD credit card company increasing the credit limit on our account. Jesme stated that in his opinion a credit increase is not needed. A motion was made by Coe, seconded by Knott, to authorize Administrator Jesme to contact the credit card company to decline the credit limit increase. Motion carried.

Legal Counsel Sparby discussed the land acquisition with Roger and Roxanne Hagen for the Brandt Channel, RLWD Project 60E. Sparby stated that they are checking into a trust document and if the bank deeded it out, they need to check the warranty. Sparby also stated that it appears that Roxanne Hagen is the landowner. Jesme indicated that Roxanne is the wife of Roger Hagen.

Discussion was held on buffer strip compliance on RLWD ditches. Administrator Jesme stated that on September 21, 2007, letters were sent to landowners that own property adjacent to ditches under the jurisdiction of the RLWD. District staff inspected all ditches and installed right-of-way stakes and seeded the permanent right-of way where necessary. Jesme stated that some landowners are in violation of disturbing the permanent right-of-way that was recently seeded. It was the consensus of the Board that letters should be sent to those not in compliance. If the landowner fails to re-establish the permanent grass strip, the RLWD will complete the work and assess the costs back to the individual landowners.

Administrator Jesme discussed several engineering computer programs that are compatible with the Districts surveying equipment. Jesme stated that staff is contacting several companies in regard to the purchase of an AutoCad program and will report back to the board at the next meeting.

The Pembina Trail RC&D area plan was distributed to the Board for review. The area plan is a tool that the council prepared to assist citizens and public entities with establishing priorities and strategies for northwest Minnesota. Administrator Jesme indicated that if there were any revisions or corrections that the Board sees, let him know and he will relay the information.

The Board reviewed Permit No. 08093, Dean Peterson, Keystone Township, Polk County. A motion was made by Johnson, seconded by Knott, to table Permit No. 08093, until the spring of 2009. Motion carried.

Administrators Update:

- The Red River Watershed Management Board meeting will be held at the RLWD office on December 16, 2008.
- Managers Tiedemann and Coe and staff members Jesme and Jim Blix attended the 38th Annual MAWD meeting in Alexandria. Included in today's packet are various handouts covered at the meeting, including the proposal of legislation from certain counties which would require Watershed Districts General Fund Budget to be approved by all counties within a Watershed District. Jesme further stated that the Association of Minnesota Counties met earlier this week and did not act on this matter.
- Jesme contacted Ottertail Power Company concerning the plans for the construction of the Clearbrook Stormwater Retention Project on land they own near the Gourmet House. They have not had a chance to review them but had hoped to get an opinion back to us next week. A photo was also forwarded to get a better overview of the project site.
- The beaver dam at the beginning of the Brandt Channel Restoration Phase II, downstream of the township road, was removed last week. The Powerpoint Presentation that Jesme presented to the Working Lands Initiative in Willmar was used by BWSR at the MAWD Annual meeting.
- A contractor was hired to do some brushing at the Good Lake Impoundment this past week. Staff will include this in a Year End Report to the board at a later date.
- Included in today's packet is a Water Quality Report prepared by Corey Hanson.

The Middle Snake Tamarac Rivers Watershed District will meet on December 15, 2008, to discuss the Joint Powers Agreement for the Restoration of the Grand Marais, RLWD Project 60F.

Manager Johnson inquired of the surveying for LIDAR. Jesme stated that our District should be completed by late fall 2009 or spring 2010.

Keith Winters, HDR Engineering, Inc. presented the Louisville Parnell Wetland Bank Plan application that will be submitted to the Board of Soil and Water Resources, USACOE, and West Polk and Red Lake SWCD's. Winters explained that if approved, the District should be able to attain 14 acres of upland credits and 11 acres of wetland credit. A motion was made by Knott, seconded by Johnson, to approve the Louisville Parnell Wetland Bank Plan application and authorize Administrator Jesme to sign the application. Motion carried.

Manager Coe reported on the MAWD convention and various seminars he attended and discussed the MAWD Webinar training for managers and staff members. Coe stated he volunteered to serve on the MAWD Education Committee.

Manager Coe presented his narrative that he presented at the MAWD Annual Meeting in support of the MAWD resolution submitted by the RLWD for ConCon Lands.

Discussion was held on the proposed bylaw changes to the MAWD Annual dues. Option 2 was approved at the MAWD Annual Meeting. The maximum the RLWD will pay is \$4,000. The proposed changes will be reviewed every two years.

Manager Knott discussed a meeting he will be attending in regard to the River Watch Program for the RRWMB.

Motion by Knott, seconded by Johnson, with motion carried to adjourn the meeting.


Vernon Johnson, Secretary