

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
September 10, 2009

Present were: Managers Orville Knott, LeRoy Ose, Dale M. Nelson, Kelly Nordlund, Gene Tiedemann and Lee Coe. Absent: Jim Votava. Staff Present: Myron Jesme and Tammy Audette and Legal Counsel Delray Sparby.

The Board reviewed the agenda. A motion was made by Knott, seconded by Nordlund, and passed by unanimous vote that the Board approve the agenda.

Tammy Audette read the minutes of August 27, 2009. A motion was made by Coe, seconded by Tiedemann, and passed by unanimous vote that the Board approve the minutes as printed.

The Board reviewed the Financial Report dated September 9, 2009. A motion was made by Knott, seconded by Nordlund, and passed by unanimous vote that the Board approve the Financial Report dated September 9, 2009.

The Board reviewed a cost share request from Marshall-Beltrami SWCD for a streambank stabilization project completed on the Moose River in Section 3, Northwood Township, Beltrami County. Administrator Jesme stated that the Board approved a 50% cost share funding at their September 11, 2008 Board meeting. Construction was recently completed with the funding request taken out of the 2009 Erosion Control funding allotment.

Administrator Jesme stated that Marshall-Beltrami SWCD appointed two new Board members and requested RLWD staff members and two Board representatives to attend their September 29, 2009 board meeting to review the Moose River Impoundment.

Administrator Jesme stated that he was informed that a Petition for Improvement of Pennington County Ditch 1 is circulating for signatures by the Petitioners. The petitioners indicated that they may be prepared to present the petition to the Board at the September 24, 2009 Board meeting.

Administrator Jesme stated that the signed Working Lands Initiative Grant Agreement No. 3 for the Grand Marais Outlet Restoration Project was received. Jesme stated that this grant will be used for land acquisition and was intended to augment the RIM dollars.

Correspondence was reviewed from the Board of Water and Soil Resources in regard to Wetland Banking Credits and converging upland wetlands with all other types of wetlands. Under the revised Wetland Conservation Act, it will not be necessary to differentiate among wetland types for wetland replacement. All replacement credits will be treated the same.

The MnDNR permit was received for construction on the Red Lake River/Jerome Street Bank Stabilization Project, RLWD Project No. 97B. We are still awaiting the U.S. Army Corps of Engineers permit.

Four quotes were received for the improvement to the Parnell Impoundment that was approved by the Board at the August 13, 2009 meeting. The low quote was submitted by Wright Construction in the amount of \$39,711.25. Motion by Tiedemann, seconded Knott, and passed by unanimous vote to accept the low quote from Wright Construction in the amount of \$39,711.25 for the improvements to the Parnell Impoundment, RLWD Project No. 81.

Administrator Jesme reviewed the insurance requirements for the Pine Lake Aeration project as required by the MnDNR. Jesme stated that the District has adequate insurance coverage.

The Board reviewed permits for approval. A motion was made by Nordlund, seconded by Ose, to approve the following permits with conditions stated on the permits: No. 09097, U.S. Fish and Wildlife Service, Grove Park Township, Polk County; No. 09098, Marshall County Highway Department, East Valley Township, Marshall County; No. 09099, Polk County Highway Department, Grove Park Township, Polk County. Motion carried.

Administrators Update:

- Locomotive Services has been hired to weld locks on the stop log bays at the Good Lake Impoundment to detour vandals from pulling stop logs. On at least two occasions the District has had all logs pulled, which resulted in premature drawdown of the pool.
- The demolition of the Farnes Pool/Elm Lake Structure went fairly quickly. The contractor has finished installation of rebar for concrete and is currently installing stainless channels and forms. Pouring should be completed early next week.
- Leveling of spoil on State Ditch No. 83 to allow better access is being completed. Yearly maintenance will begin once Agassiz NWR pools are drawn down.
- Construction on the Seeger Dam has been completed.
- Jesme and Manager Knott will attend the September 15th RRWMB meeting.
- The Thief River Falls City Council has requested the MPCA and the MN Department of Health to move forward with reclassification of the Thief River. Reclassification will not affect any future maintenance on SD #83, but could help funding for projects that could reduce pollutants in the system.
- Seeding has started on RLWD Ditch 12, Project No. 169. At the request of landowners, the District is proceeding with spot cleaning and sloping of the last mile of this system which was not part of the original contract. Repairs on Branch 1 should be started within the next few weeks.

Manager Coe discussed the MAWD Leadership Workshop that he planned to attend in Alexandria.

At 9:30 a.m., President Dale M. Nelson recessed the general meeting and called the 2010 General Fund Budget Hearing to order. The hearing was properly advertised and is on videotape and available for viewing at the RLWD office. The Board reviewed the proposed General Fund Budget and opened the hearing for public comment. Hearing no public comment, the hearing closed at 9:35 a.m. A motion was made by Tiedemann, seconded by Coe, and passed by unanimous vote that the Board approve the following 2010 General Fund Budget:

	PROPOSED 2010 BUDGET
Manager's fees and salaries	\$20,000.00
Board of managers' expense	19,000.00
Staff salaries	335,000.00
Payroll taxes	26,800.00
Employee benefits	87,100.00
Travel and meetings (inc. mileage & exp.)	5,000.00
Audit	8,500.00
Legal	10,000.00
Office supplies	10,000.00
Office equipment	10,000.00
Appraisers and Viewers	1,000.00
Professional services (inc. Eng. Fees)	2,000.00
Dues and subscriptions	3,000.00
Insurance and bonds	30,000.00
Rent	1,500.00
Repairs and maintenance-building	15,000.00
Utilities	8,000.00
Advertising and publications	2,000.00
Telephone	12,000.00
Vehicle expense & maintenance	15,000.00
Engineering supplies	2,500.00
Engineering equipment	60,000.00
TOTAL	\$683,400.00
ESTIMATED OVERHEAD	(502,500.00)
PROPOSED 2010 GENERAL FUND LEVY	\$180,900.00

The regular meeting reconvened.

Special Revenue Assessments for 2010 were presented and discussed. Motion by Knott, seconded by Ose, to approve the following Special Revenue Assessments: State Ditch No. 83, RLWD Project No. 14, \$50,000; RLWD Ditch No. 7, RLWD Project No. 20, \$7,000; Pine Lake Maintenance, RLWD Project No. 35, \$8,000; RLWD Ditch No. 8,

RLWD Project No. 36, \$1,800 (payable in five years); RLWD Ditch No. 9, RLWD Project No. 39, \$1,000; J.D. No. 72, RLWD Project No. 41, \$12,000; Burnham Creek, RLWD Project No. 43B, \$10,000; J.D. 2B, RLWD Project No. 49, \$4,500; Krostue Petition, RLWD Project No. 53, \$5,000; Arveson Petition, RLWD Project No. 109, \$1,000; Winsor-Hangaard, RLWD Project No. 113, \$10,000; Equality/RLWD Ditch 1, RLWD Project No. 115, \$5,000; Kenneth Johnson Petition, RLWD Project No. 117, \$4,000; Polk County Ditch Improvement, RLWD Project No. 119, \$10,000; Challenger Ditch, RLWD Project No. 122, \$1,000; Scott Baatz Petition, RLWD Project No. 123, \$3,000; Polk County Ditch 63, RLWD Project No. 134, \$11,000; RLWD Ditch No. 10, RLWD Project No. 161, \$7,000. Motion carried.

The Board reviewed the 2010 General Fund/RRWMB Levy.

Engineer Jeff Langan, Houston Engineering, Inc. presented for filing and for informational purposes the Preliminary Engineers Report for a new drainage system to include Pennington County Ditch 75, RLWD Ditch 13, Project No. 170. Langan discussed various alternatives for consideration and answered questions by the Board members. Motion by Ose, seconded by Coe, to accept the Preliminary Engineers Report for Pennington County Ditch 75, RLWD Ditch 13, Project No. 170 for filing and set the preliminary hearing date for October 22, 2009 at 10:00 a.m. at the RLWD office. Motion carried.

Manager Tiedemann asked the status of the Grand Marais Restoration Project. Administrator Jesme stated that they are currently moving forward with the wetland delineation, RIM land acquisition and obtaining funding. Jesme discussed the Capital Finance Tour he attended and that he was asked to give a brief presentation to promote the project.

Administrator Jesme stated that Jeanette Kliner received her CREP payment for the Brandt Channel Phase I Restoration, RLWD Project 60D and has reimbursed the District for the payment that was paid to her at the request of the Board of Soil and Water Resources.

Motion by Ose, seconded by Knott, with motion carried to adjourn the meeting.



Orville Knott, Secretary