

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
September 24, 2009

Present were: Managers Orville Knott, LeRoy Ose, Dale M. Nelson, Kelly Nordlund, Gene Tiedemann, Lee Coe and Jim Votava. Staff Present: Myron Jesme and Tammy Audette and Legal Counsel Delray Sparby.

The Board reviewed the agenda. A motion was made by Tiedemann, seconded by Knott, and passed by unanimous vote that the Board approve the agenda.

Tammy Audette read the minutes of September 10, 2009. A motion was made by Coe, seconded by Ose, and passed by unanimous vote that the Board approve the minutes with corrections.

The Board reviewed the Financial Report and Investment Summary dated September 23, 2009. A motion was made by Knott, seconded by Nordlund, and passed by unanimous vote that the Board approve the Financial Report and Investment Summary dated September 23, 2009

Tanya Hanson, Red Lake County SWCD presented information on bank stabilization projects in Red Lake County. Hanson stated that cost share funding has been received for two sites for 2009 with requests for an additional five sites for 2010. Hanson stated that the Tom Oscarson site is located in Section 32, River Township with a total project cost of \$35,000. Hanson is requesting cost share from monies allotted from the 2009 Erosion Control Project Funds, RLWD Project No. 164 in the amount of \$8,750. Hanson further stated that the Red Lake County SWCD cannot guarantee construction to be completed in 2009. A motion was made by Tiedemann, seconded by Coe, to approve a cost share in the amount of \$8,750 for the Tom Oscarson Bank Stabilization Site as part of the 2009 Erosion Control Project Funds, RLWD Project No. 164. Motion carried.

Hanson presented information on the Mike (Ike) Knott bank stabilization project located in Section 13, Red Lake Falls Township. Hanson stated that the Engineer for the project has submitted a bid estimate, but the final design has not been completed. The total project cost is \$40,068. Funding has been received from the RRV Flood Recovery in the amount of \$36,326.50. Hanson is requesting cost share from monies allotted from the 2009 Erosion Control Project Funds, RLWD Project No. 164 in the amount of \$3,741.50. Hanson further stated that the Red Lake County SWCD cannot guarantee construction to be completed in 2009. A motion was made by Tiedemann, seconded by Coe, to approve a cost share in the amount of \$3,741.50 for the Mike Knott Bank Stabilization Site as part of the 2009 Erosion Control Project Funds, RLWD Project No. 164. Motion carried.

Chris Meehan and Howard Trussel representing Wenck Associates and Bob Merdock from the Michael Baker Corporation discussed flood mapping they have completed for FEMA in the past. Meehan stated that he understood that the District along with FEMA,

will be sending out Request for Proposals for flood mapping for parts of the counties of Red Lake, Pennington and Polk.

Administrator Jesme stated that the Petitioners have submitted to the District for filing a Petition for Improvement to Pennington County Ditch 1. Jesme stated that the Bond for the project will be forthcoming. Motion by Knott, seconded by Ose to accept the filing of the petition for the Improvement to Pennington County Ditch 1, RLWD Project No. 171, upon approval of the petition by staff and legal counsel and receipt of the bond. Motion carried.

Appointment of an Engineer for the Petition for the Improvement to Pennington County Ditch 1, RLWD Project No. 171 was discussed by the Board. Motion by Ose, seconded by Tiedemann, to appoint Nate Dalager, HDR Engineering Inc. as the Engineer for the Improvement to Pennington County Ditch 1, RLWD Project No. 171 upon approval of the petition by staff and legal counsel and receipt of the bond. Motion carried.

Administrator Jesme and Legal Counsel Sparby will attend the City of Thief River Falls city council meeting on October 6, 2009 to inform them of the filing of the petition and request a resolution of support of the filed petition.

Administrator Jesme stated that construction on the Improvement of Polk County Ditch 53, RLWD District 12, Project No. 169 has been substantially completed and recommended that a final payment hearing be scheduled for R.J. Zavoral & Sons. Motion by Tiedemann, seconded by Knott, and passed by unanimous vote to set the final payment hearing for R.J. Zavoral & Sons for October 22, 2009 at 9:30 a.m. at the RLWD office.

A petition was received from Dean & Deborah J Prestby requesting cleaning of 1 ½ miles of JD 72, RLWD Project No. 41 located in Section 7 and 18, Winsor Township, Clearwater County. Motion by Nordlund, seconded by Coe, to accept the petition for cleaning of 1 ½ miles of JD 72, RLWD Project No. 41. Motion carried.

Administrator Jesme stated that a quote was received for the construction and installation of a walk bridge in the amount of \$7,940 for the Parnell Impoundment. Jesme stated that safety standards had to be considered with the design of the bridge. Motion by Ose, to accept the quote of \$7,940 for construction and installation of a walk bridge for the Parnell Impoundment. Motion died for a lack of a second.

The Board reviewed permits for approval. A motion was made by Tiedemann, seconded by Votava, to approve the following permits with conditions stated on the permits: No. 09094, Richard Froiland, Emardville Township, Red Lake County; No. 09096, Tinkham Farms, Nesbit Township, Polk County; No. 09100, Nature Conservancy, Tilden Township, Polk County; No. 09101, James A Sawyer, Winsor Township, Clearwater County; No. 09102, Patrick Wichterman, Emardville Township, Red Lake County; No. 09103, Polk County Highway Department, Roome Township, Polk County; and No. 09104, Marshall County Highway Department, Veldt Township, Marshall County. Motion carried.

Administrators update:

- Concrete was poured at the Farnes Pool/Elm Lake Structure on Wednesday, September 16th and the forms have been removed from the structure. The contractor will be performing a concrete test to check the compressive strength of the concrete. If the strength is adequate, they may have the support forms out of the structure by Thursday of this week with dike/road repair starting at that time. Jesme will attend a site inspection after today's board meeting.
- Jesme and Manager Knott attended the RRWMB meeting on September 15th. Included in today's packet are the approved minutes.
- Seeding has been completed on RLWD Ditch 12, Polk County Ditch #53. At the request of landowners; we are proceeding with spot cleaning and sloping of the last mile of this system which was not part of the original contract. Branch 1 has been surveyed also at the request of a petition

Administrator Jesme stated that he was informed by the U.S. Army Corps of Engineers that a permit may be forthcoming for the Jerome Street Project, RLWD Project 97B. Later that same day, Jesme was informed that the State Historic Preservation Office may require an archeological survey to be completed on this site which would delay construction for this project until next year.

Administrator Jesme stated that the City of Thief River Falls is soliciting quotes for improvements to the Carnegie Library. The Board directed Legal Counsel Sparby to pursue transferring of the title back to the City of Thief River Falls.

Manager Knott stated the Mike Carroll, MnDNR will be in the area in the near future to discuss decisions made on Con Con lands.

Manager Ose asked the status of work completed on State Ditch 83, RLWD Project No. 14. Administrator Jesme stated that the contractor has completed various sites and is working on leveling spoil for better access.

Manager Coe discussed the MAWD Leadership Workshop he attended. Coe stated that discussion was held at the workshop in regard to watershed district's enforcing buffer strip requirements. Coe reported them the policy of the RLWD on buffer strips. Coe stated an additional workshop may be held in February.

Motion by Ose, seconded by Nordlund, with motion carried to adjourn the meeting.



Orville Knott, Secretary