

RED LAKE WATERSHED DISTRICT  
Board of Manager's Minutes  
December 29, 2011

Present were: Managers Lee Coe, Orville Knott, Kelly Nordlund, LeRoy Ose, Dale M. Nelson, Gene Tiedemann and Albert Mandt. Staff Present: Myron Jesme and Tammy Audette and Legal Counsel Delray Sparby.

The Board reviewed the agenda. A motion was made by Coe, seconded by Mandt, and passed by unanimous vote that the Board approve the agenda.

Motion by Knott, seconded by Nordlund, to dispense reading of the December 8, 2011 Board meeting minutes and approve them as printed. Motion carried.

The Board reviewed the Financial Report December 29, 2011. Motion by Coe, seconded by Tiedemann, and passed by unanimous vote that the Board approve the Financial Report dated December 28, 2011.

Administrator Jesme stated that the Grand Marais Creek Joint Powers Board met on December 28, 2011 to receive updates on recent progress of the project. The Board discussed appointing an alternate from the RLWD Board in case a member of the Joint Powers Board can't attend a meeting. Managers Nelson, Tiedemann and Knott currently serve on the Joint Powers Board. Motion by Tiedemann, seconded by Coe, to appoint Manager Mandt as Alternate to the Grand Marais Creek Joint Powers Board. Motion carried.

The Board reviewed a Disposal and Sale of Property list dated December 29, 2011 concerning items that have been fully depreciated and are no longer used or have no present value. Motion by Tiedemann, seconded by Mandt, to declare the property on said list as surplus property having no present value and approving disposal and advertisement for sale of the same. Motion carried.

The Board discussed changing the regularly scheduled Board meeting on January 26, 2012 as several managers are attending the Red River Basin Conference in Winnipeg that same day. Motion by Ose, seconded by Knott, to change the January 26, 2012 meeting to January 27, 2012 at 9:00 a.m. at the District office. Motion carried.

The Board reviewed letters sent to Folsom Farms and Earl Pederson for unauthorized/unpermitted work as it relates to the Districts Rules and Regulations. Letters of warning were sent to both landowners along with the Rules and Regulations.

The Board reviewed the permits for approval. Motion by Nordlund, seconded by Ose, to approve the following permit with conditions stated on the permit. No. 11227, Dale R Anderson, Espelie Township, Marshall County. Motion carried.

At 9:15 a.m. an “Informational Meeting” was held for Permit No. 11223, Rovella Weiland/GMG Farms, Belguim Township, Polk County. Staff member Loren Sanderson discussed a permit request by the applicant for the installation of a culvert located in the SE corner of Section 11 and cleaning of the township road ditch. Sanderson stated that the applicant wishes to install a culvert sending water to the south along the township road, which would eventually enter into the Parnell Impoundment. The area in question is in the benefitted area of Judicial Ditch 60. Sanderson stated that there is currently a culvert in place, but not functional. At some point the culvert had been buried. Adjoining landowner Dennis Salentiny expressed his concerns that in the early 2000’s there was not a culvert in that location and feels that if a culvert is installed it would cause too much head pressure for his property approximately two miles downstream. Sanderson discussed the current drainage area and location of ridges within the area, stating that in his opinion, installation of the culvert should not cause any adverse affects to downstream property as no additional water or diverting will take place. Motion by Ose, seconded by Mandt, to approve Permit No. 11223, Rovella Weiland/GMG Farms, Belguim Township, Polk County with conditions stated on the permit. Motion carried with Manager Tiedemann abstaining from Board discussion and vote.

At 9:30 a.m. an “Informational Meeting” was held for Permit No. 11202, Howard Liedberg, Moylan Township, Marshall County. Staff member Loren Sanderson stated that an “after the fact” permit was applied for the installation of a berm on Mr. Liedberg’s property located in Section 5, Moylan Township. District staff surveyed the area and hired Engineer Nate Dalager, HDR Engineering, Inc. to evaluate the ditch capacities and culverts. A meeting was held on site to discuss the concerns of the berm and the possibility of constructing a ditch on the east and north side of Liedberg’s property to provide an additional outlet for overland flows. Water would enter Branch C of County Ditch 20 at the NW1/4 corner of Section 5. Landowners Trent Stanley and Aaron Hyland expressed concerns that the berm that was constructed will adversely impact their property. After further discussion, a motion was made by Coe, seconded by Ose, to authorize staff member Loren Sanderson and Engineer Nate Dalager to determine the elevation and length of the spillway to be constructed in the existing berm for Permit No. 11202, Howard Liedberg, Moylan Township, Marshall County. Motion carried. Sanderson and Dalager will report their recommendations back to the Board at the January 12, 2012 Board meeting.

Engineer Nate Dalager, HDR Engineering, Inc. presented Plans and Specifications for construction of the Improvement to Pennington County Ditch 1/Thief River Falls Flood Damage Reduction Projects, RLWD Project No. 171/171A. Dalager stated that the Plans and Specifications are final pending the Board setting the date and time for bid opening. Dalager discussed the Engineers Estimate for construction and projection as to what can be expected during construction. Dalager stated that the costs of the Improvement to County Ditch 1 did not change from the preliminary estimate, but there is an increase in estimated costs for the Flood Damage Reduction Project in the amount of \$590,000. Possible cost reduction could include lower bids, value engineering with selected contractor, reduction of culvert boring, limited engineering and administration during construction. Dalager and Administrator Jesme are

working with Pat Lynch, MnDNR, in regard to increasing the funding from the State. Motion by Ose, seconded by Mandt, to accept the filing for the Plans and Specifications for the Improvement to Pennington County Ditch/Thief River Falls Flood Damage Reduction Project, RLWD Project No. 171/171A. Motion by Coe, seconded by Tiedemann, and passed by unanimous vote to set the bid opening for the Improvement to Pennington County Ditch/Thief River Falls Flood Damage Reduction Project, RLWD Project No. 171/171A for February 9, 2012 at 10:00 a.m.

Administrators Update:

- Jesme and Manager Knott attended the RRWMB meeting held in Badger on December 20, 2011. The meeting included a tour of a potential project on the Roseau River Wildlife Management Area as part of a "Step I". After the tour, the Board approved upon recommendation of the TAC to proceed with Step 2 of the project. Included in the packet is the October 18, 2011 RRWMB minutes and a report from Ron Harnack that was presented to the RRWMB Board.
- A total of eight beaver were removed from the Brandt Impoundment this fall and parts of a 600' beaver dam. Staff will continue to monitor the area.
- Jesme was invited to give a presentation as part of a Clean Water Implementer's panel on January 5, 2012 in St. Paul.
- The Pennington County Treasurer's office has reimbursed the District \$164,356.30 for construction of RLWD Ditch 13, Project No. 170A. EQIP funding has not been received from the NRCS as part of the cost share for side water inlet pipes installed as part of the project.
- Included in your packet is an email from Paul Wannarka stating that the FDRWG March Conference is tentatively set for March 13-14, 2012 at the Moorhead Marriot.
- Included in the packet is an invitation for a retirement party for Maggie Anderson, Aggassiz National Wildlife Refuge Manager. The party will be held on January 28<sup>th</sup> starting at 4:00 p.m. at the Black Cat in Thief River Falls.
- On December 27, 2011 a Grand Marais Creek Joints Powers Board meeting was held at the district office to update the Board on recent activities.

Legal Counsel Sparby stated that he has the final Deeds for the Carnegie Library building to be signed by Managers Nelson and Knott.

Staff member Arlene Novak reviewed the 2011 General Fund Budget as of December 29, 2011. After discussion by the Board, motion by Knott, seconded by Ose, to approve the General Fund Budget Transfers as of December 29, 2010, as proposed. Motion carried.

Novak reviewed the proposed Capital Project Fund Transfers as of December 29, 2011. After discussion by the Board, motion by Tiedemann, seconded by Mandt, to approve the Capital Project Fund Transfers as of December 29, 2010, as proposed. Motion carried

Motion by Coe, seconded by Knott, to approve the purchase of two computers for engineering staff from Marco, Inc. not to exceed \$3,000. Motion carried.

Manager Tiedemann asked the status of the Goose Lake Impoundment. Administrator Jesme stated that the MnDNR is having a hydrologist complete a hydrologic review of the area. Manager Nelson stated that he would like to have a meeting with Doug Frankie, MnDNR to discuss the status of the hydrologic review. Administrator Jesme will contact Mr. Frankie.

Manager Mandt inquired on property owned by the District that is rented out. Discussion was held on land owned by the District in the Parnell Impoundment.

Manager Nordlund discussed restoring the Silver Creek that the District participated in through cost share. Nordlund stated that the township has not installed the over flow pipe, which is within the right of way of the township road. Administrator Jesme spoke with Kathy Rausch, Clearwater SWCD and stated that if the overflow pipe is not installed by the township in accordance to the motion for approval of cost share on this project, the township will have to reimburse the District for its provided cost share.

Manager Nordlund stated that his term on the Board expires January 12, 2012 and he will no longer remain on the Board. The Board presented Mr. Nordlund with a plaque stating their appreciation for his service to the District.

Motion by Mandt, seconded by Coe, to adjourn the meeting. Motion carried.



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Orville Knott, Secretary