

RED LAKE WATERSHED DISTRICT  
Board of Manager's Minutes  
June 14, 2012

Present were: Managers Lee Coe, Orville Knott, Dale M. Nelson, LeRoy Ose, Gene Tiedemann, Les Torgerson and Albert Mandt. Staff Present: Myron Jesme and Tammy Audette and Legal Counsel Delray Sparby.

The Board reviewed the agenda. Administrator Jesme stated that he wished to have Disposal of Property removed from the agenda. A motion was made by Coe, seconded by Knott, and passed by unanimous vote that the Board approve the agenda with the removal of Disposal of Property.

Motion by Ose, seconded by Mandt, to dispense reading of the May 24, 2012 Board meeting minutes and approve them as printed. Motion carried.

The Board reviewed the Financial Report and Investment Summary dated June 13, 2012. Motion by Knott, seconded by Tiedemann, and passed by unanimous vote that the Board approve the Financial Report and Investment Summary dated June 13, 2012. Administrator Jesme stated that several CD's will mature in July. Staff will solicit quotes for re-investment.

President Nelson stated that a 2012 Chevrolet Equinox was purchased from Northern Motors in the amount of \$28,485.47. Nelson recommended transferring funds from the Building Fund to Engineering Equipment Fund. Motion by Coe, seconded by Torgerson, to transfer \$10,000 from the Building fund to the Engineering Equipment fund. Motion carried.

Staff member Arlene Novak reviewed the Capital Projects Budget as of May 31, 2012.

Engineer Nate Dalager, HDR Engineering, Inc. gave a presentation on the Red River Retention Authority's request for 20% Flood Reduction within the Red River Valley based on the 1997 flood. Dalager discussed how they determine potential sites by using the Districts 10 Year Overall Plan and a model using LiDAR. Criteria considered were: off channel storage, slope of the land, consideration of runoff timing zones, minimize conflicts with structures, transportation facilities and wetlands. To receive a 20% reduction at Crookston, the District would need to store approximately 120,000 acre feet of runoff. To attain 20% retention at the Red River in Grand Forks, the District would need to store approximately 267,000 acre feet of runoff. Discussion was held on Board Members obtaining a map showing the various sites. Further discussion was held on creating a public campaign to help educate the public for these types of potential projects.

Phil Gerla, Nature Conservancy presented information to the Board on the Glacial Ridge/JD 66 Water Quality Project, RLWD Project No. 152A. Gerla stated that the District administered a grant for an Environmental Contaminants Program on Nature Conservancy land.

Landowner Larry Martinson discussed a drainage issue on his property located in Bray Township, Pennington County near Stony Lake. Martinson stated that the road ditch was cleaned in 2006 and the landowner placed spoil adjacent to the ditch creating a dike which will not allow water to go north into the Middle Snake Tamarac River Watershed District. Martinson

requested that the dike be removed to allow his property to drain. It was the consensus of the Board to have the staff evaluate the area and report back to the next meeting.

Engineer Nate Dalager and Randy Knott, HDR Engineering, Inc. and staff member Loren Sanderson updated the Board on construction activity for RLWD Ditch 14/Thief River Falls Flood Damage Reduction Project, RLWD Project No. 171/171A.

The Board reviewed Pay Estimate No. 2 for Spruce Valley Corporation for construction of RLWD Ditch 14, Project No. 171. Jesme indicated that as part of the specifications, a 10% retainer will be held until final approval of the project. Based on the reduction of 10%, total payment owed for Pay Estimate #2 is \$83,308.76 Motion by Coe, seconded by Mandt, to approve payment in the amount of \$83,308.76, to Spruce Valley Corporation for construction of RLWD Ditch 14, Project No. 171. Motion carried.

The Board reviewed Pay Estimate No. 2 for Spruce Valley Corporation for construction of the Thief River Falls Flood Damage Reduction Project, Project No. 171A. Jesme indicated that as part of the specifications, a 10% retainer will be held until final approval of the project. Based on the reduction of 10%, total payment owed for Pay Estimate #2 is \$499,589.15. Motion by Coe, seconded by Knott, to approve payment in the amount of \$499,589.15, to Spruce Valley Corporation for construction of Thief River Falls Flood Damage Reduction Project, Project No. 171A. Motion carried.

Randy Knott, HDR Engineering, Inc. presented information on the Chuck Flage Erosion Control Project, RLWD Project No. 174, which is located approximately 3 ½ miles northeast of Red Lake Falls near the Red Lake River. Knott stated that the outlet of this system has a severe bank failure and that stabilizing the bank would be difficult due to the location of a driveway adjacent to the channel. Knott recommended rerouting the water to the east by creating a diversion ditch, which would be more manageable with a gradual channel into the flood plain. The diversion ditch would be approximately 1250 feet long and 3 ½ feet deep. The drainage area is a little over one square mile. The total estimated project cost is \$173,926.72, in which the Red Lake SWCD has obtained \$120,000 in funding. Administrator Jesme stated that a meeting had been held with the landowners, Red Lake SWCD staff, Manager Knott and Jesme. Motion by Tiedemann, seconded by Mandt to authorize Engineer Nate Dalager, HDR Engineering, Inc. to proceed with the final engineering for the Chuck Flage Erosion Control Project, RLWD Project No. 174. Motion carried.

Engineer Jeff Langan, Houston Engineering, Inc. updated the Board on the construction of the Grand Marais Creek Bank Stabilization Project, RLWD Project No. 60FF. Langan stated that a preconstruction meeting was held on May 31<sup>st</sup>, with construction beginning on June 11<sup>th</sup>. Langan stated that due to a variety of soil types on this project, we will determine if we should extend the cross section after the re-sloping on Papes property is completed. Langan also indicated that some clearing has been completed and the archeologist will be on site next week.

Engineer Jeff Langan, Houston Engineering, Inc. updated the Board on the Grand Marais Creek Channel Restoration Project, RLWD Project No. 60F. Langan stated that he is working with MnDNR Fisheries folks to assist in completing the channel design. Langan would like the soil borings completed within the next few months to get a better idea of soil types, therefore reducing the bid prices and risk to contractors in the bidding process. Langan discussed the time line of the project and funding. Administrator Jesme stated that the District will need to hold a hearing on the project in the near future once the Final Engineers Report is complete.

A request was received from Joe Garry for haying the Euclid East Impoundment, RLWD Project No. 60C. Motion by Knott, seconded by Ose, to approve haying by Joe Garry for the Euclid East Impoundment, RLWD Project No. 60C on the same terms as in the past. Motion carried.

A request was received from Calvin Harmoning for haying on RLWD Ditch 10, RLWD Project No. 161. Motion by Knott, seconded by Coe, to approve haying by Calvin Harmoning for RLWD Ditch 10, Project No. 161, on the same terms as in the past. Motion carried.

Staff member Tammy Audette and summer staff Taylor Woods discussed with the Board the new M-File Program. Discussion was held on what type of paper documents need to remain in the file and what can be discarded after they have been scanned. It was the consensus of the Board to have Legal Counsel Sparby research this matter and report back to the Board.

Motion by Tiedemann, seconded by Mandt, to approve Permit No. 11002, David Brule, Terrebonne Township, Red Lake County with conditions stated on the permit, that was previously tabled at the March 31, 2011 Board meeting. Motion carried.

The Board reviewed the permits for approval. Motion by Ose, seconded by Tiedemann, to approve the following permits with conditions stated on the permit: No. 12059, Erwin Stobbe, Belguim Township, Polk County; No. 12060, Monte Casavan, Louisville Township, Red Lake County; No. 12061, James Reinbold, Equality Township, Red Lake County; No. 12062, Pennington County Highway Department, Silverton Township; No. 12063, Ulrich Farms, Inc., Gervais Township, Red Lake County; No. 12064, Coreen Erickson, Excel Township, Marshall County; and No. 12066, Pennington County Highway Department, Smiley Township, Pennington County. Motion carried.

Administrator Jesme discussed letters that Polk County Highway Department sent to several landowners in the Polk County Ditch 2 and 126 benefitted area regarding drainage along CSAH 19. Jesme stated that the county will be applying for permits in the near future.

#### Administrators Update:

- Manager Knott and Jesme will attend the RRWMB meeting on June 19 at the Red River Retention Authority office in West Fargo.
- Jesme presented the 2011 Annual Report to the following counties along with their respective Board member on the following dates: Marshall and Polk Counties – June 5<sup>th</sup>;

Red Lake and Pennington Counties – June 12<sup>th</sup>. All meetings went very well with discussion about previous, past and future projects.

- Jesme attended a free seminar on June 7<sup>th</sup> focusing on different types of People Styles and how each type works or functions in a working atmosphere.
- Jesme will be attending the 2011 MAWD Summer Tour in Prior Lake on June 21-23.
- Summer staff member Nick Olson has been busy assisting in inspection of projects as well as assisting Corey Hanson with the location of erosion control projects. Summer staff member Alisha Mosloff has been helping Hanson with various water quality projects. Summer staff member Taylor Woods has made great strides in entering data into our new M-file program and to date all minutes and various project files have been entered.
- The District has received the new scanner, printer/copier and the new 2012 Chevrolet Equinox. The suburban will be used full time in the field to fill the void we have had at times for vehicles.
- Included in the packet was a May 2012 water quality report.

Administrator Jesme stated that the staff is currently reviewing their job descriptions. Once they have been completed they will be submitted to the Personnel Committee.

Manager Torgerson asked if the District had received a petition for Four Legged Lake, Judicial Ditch 5, RLWD Project No. 102. Administrator Jesme stated that he had a meeting with two petitioners and had also received calls and emails on questions in regard to the petition, but a petition has not been received. Torgerson discussed Ruffy Brook and the possibility of the restoration of Ruffy Brook back to a trout stream.

Manager Coe stated that he is scheduled to meet with the Beltrami County Commissioners on June 19<sup>th</sup> for presentation of the 2011 Annual Report.

Manager Tiedemann inquired on the petition for the Brandt Channel, RLWD Ditch 15, Project No. 175. Administrator Jesme stated that he and Engineer Nate Dalager will meet with the Petitioners in the near future.

Manager Knott asked if cleaning on State Ditch 83/Thief River, RLWD Project No. 14 had been started. Administrator Jesme stated that work has not begun.

Further discussion was held on the formation of a committee to complete some reconnaissance on the Red River Retention Authority request for 20% Flood Reduction on the Red River. It was the consensus of the Board that Managers Nelson, Ose and Knott would work on the committee.

Motion by Coe, seconded by Knott, to adjourn the meeting. Motion carried.



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Orville Knott, Secretary