

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
December 30, 2013

Present were: Managers Gene Tiedemann, LeRoy Ose, Lee Coe, Orville Knott, Albert Mandt, Les Torgerson and Dale M. Nelson. Staff Present: Myron Jesme and Tammy Audette and Legal Counsel Delray Sparby.

The Board reviewed the agenda. A motion was made by Mandt, seconded by Ose, and passed by unanimous vote that the Board approve the agenda. Motion carried.

Motion by Knott, seconded by Coe, to dispense reading of the December 12, 2013 Board meeting minutes and approve them as printed. Motion carried.

The Board reviewed the Financial Report and Investment Summary dated December 27, 2013. Administrator Jesme and Manager Coe stated that the Certificate of Deposit that matured on December 28, 2013 was renewed with Unity Bank North. It was the consensus of the Board to renew the Certificate of Deposit that matures on January 15, 2014 with Unity Bank North. Motion by Tiedemann, seconded by Mandt, and passed by unanimous vote that the Board approve the Financial Report and Investment Summary dated December 27, 2013. Motion carried.

Staff member Arlene Novak reviewed the 2013 General Fund Budget as of December 27, 2013. Novak stated that payroll and any outstanding bills prior to year end will be paid. Discussion was held in regard to paying additional funds towards the balance of the Building fund. Motion by Coe, seconded by Ose, to approve paying additional funds available towards the balance of the Building fund and approve the 2013 General Fund Budget as of December 27, 2013. Motion carried.

Novak reviewed the proposed Capital Project Fund Transfers as of December 27, 2013. After discussion by the Board, motion by Tiedemann, seconded by Torgerson, to approve the Capital Project Fund Transfers as of December 27, 2013, as proposed. Motion carried.

Engineer Jeff Langan, Houston Engineering, Inc. presented a project summary for construction completed for the Grand Marais Creek Channel Restoration, Project No. 60F. Langan stated he had reflective tape placed on the flat railroad car crossings. The Board questioned whether additional reflective tape should be installed. Langan stated he would speak with the contractor and arrange for additional reflective material to be installed when conditions permit. Langan stated that next spring approximately 1½ to 2 miles of excavation on the lower end of the project will be completed. Modifications will be made to the bearings and centerline of the railroad car crossings. Some shaping and contouring will be completed prior to the prep and seeding of the native grasses. Native grasses need to be seeded by the end of June. Side inlet pipes and entrance pipes will also be installed in the spring with rock riffles/boulders installed adjacent to the crossings. Phase II of the project will include the installation of the bypass/control structure. Advertising for bids for Phase II will take place in April, with construction completed in September.

The Board reviewed Pay Estimate No. 4 to Davidson Construction, Inc. in the amount of \$359,635.65 for construction of the Grand Marais Creek Channel Restoration Project, RLWD Project No. 60F. Motion by Knott, seconded by Mandt, to approve Pay Estimate No. 4 in the

amount of \$359,635.65 for Davidson Construction, Inc. for construction of the Grand Marais Creek Channel Restoration Project, RLWD Project No. 60F. Motion carried.

The Board reviewed the RRWMB Tile Drainage information. Administrator Jesme stated that RRWMB Attorney, Louis Smith, reviewed the Governing Documents and permitting procedures and presented his recommended changes to the RRWMB. Discussion was held on how the recommended changes could relate to the RLWD Permit Rules and Regulations. It was the consensus of the Board that when the Tile Drainage Committee brings back their recommendations, we will review other possible changes to our rules and regulations.

Administrator Jesme discussed the Tile Drainage Committee meeting. Jesme indicated that at the next meeting, the committee may invite some tile drainage experts to assist in the discussion of permitting tile drainage.

Marshall County confirmed the reappointment of Manager Ose to another 3-year term on the Board.

The Board reviewed the Board of Water and Soil Resources (BWSR) Final Performance Review and Assistance Program (PRAP) Report. Administrator Jesme stated that this is the Final Report that will be filed with the State and sent out for publication.

Staff member Loren Sanderson discussed the letter he and Legal Counsel Sparby drafted and sent to Earl Pederson, Pederson Brothers, in regard to work performed without obtaining a District permit. Sanderson stated that Winsor Township contacted the District in regard recent construction activity that the township had not authorized. The letter states that Mr. Pederson has until January 7, 2014, to apply for an "after the fact permit", if no permit is applied for, the culverts installed and ditching may be restored to its original condition and the costs assessed to Mr. Pederson.

Administrators Update:

- The November 2013 Water Quality Report was included in the packet.

Manager Torgerson inquired about the establishment of retention sites within the District and the possibility of sites within the Pine Lake area. It was the consensus of the Board to have the retention committee meet, along with Administrator Jesme and Engineer Dalager, review the area.

Manager Knott discussed the Flood Damage Reduction Work Group meeting he attended.

Manager Ose discussed the One Watershed One Plan meeting he attended in the District office.

Engineer Nate Dalager stated that he would submit the draft Plans and Specifications for the Red Lake Watershed Ditch 15, Project No. 175, in January and plan to advertise for bids in February. Dalager stated that the permitting process is moving slowly.

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Manager Nelson directed Engineer Dalager to work with Administrator Jesme to begin discussion for potential retention sites near Pine Lake. Manager Coe stated that the District should consider working on an additional site also.

Motion by Torgerson, seconded by Ose, to adjourn the meeting. Motion carried.

A handwritten signature in blue ink that reads "LeRoy Ose". The signature is written in a cursive style and is positioned above a horizontal line.

LeRoy Ose, Secretary