

RED LAKE WATERSHED DISTRICT  
Board of Manager's Minutes  
June 13, 2013

Present were: Managers Gene Tiedemann, LeRoy Ose, Albert Mandt, Lee Coe, Dale M. Nelson, Orville Knott and Les Torgerson. Staff Present: Myron Jesme and Tammy Audette and Legal Counsel Delray Sparby.

The Board reviewed the agenda. A motion was made by Torgerson, seconded by Ose, and passed by unanimous vote that the Board approve the agenda. Motion carried.

Motion by Knott, seconded by Mandt, to dispense reading of the May 23, 2013 Board meeting minutes and approve them as printed. Motion carried.

The Board reviewed the Financial Report and Investment Summary dated June 12, 2013. Motion by Mandt, seconded by Torgerson, and passed by unanimous vote that the Board approve the Financial Report and Investment Summary dated June 12, 2013. Motion carried.

Brian Fischer, GIS Project Manager for Houston Engineering, Inc. presented a proposal for updating of the District's GeoMoose and Permit Database software and technology. Fischer stated that the cost of updating the District's map viewer upgrade and migration is \$4,000 and the permit database management system upgrade will cost \$5,500. Motion by Coe, seconded by Ose, to approve the proposal submitted by Houston Engineering, Inc. to update the District's GeoMoose and Permit Database software and technology at a cost of \$9,500. Motion carried.

The Board reviewed Permit No. 13025, Marshall County Highway Department, Agder Township. Staff member Loren Sanderson stated that Houston Engineering, Inc. reviewed the permit concerning the placement of the bridge on Branch 200 of J.D. 11 and found it to be sufficient for the location. Motion by Knott, seconded by Ose, to approve Permit No. 13025, Marshall County Highway Department, Agder Township. Motion carried.

The Board reviewed the permits for approval. Motion by Mandt, seconded by Tiedemann, to approve the following permits with conditions stated on the permit: No. 13019, Wagner Acres, LLC, Room Township, Polk County; No. 13024, Euclid Township, Polk County; No. 13029, Dan Benoit, Rocksbury Township, Pennington County; No. 13030, Kevin Tharaldson, Kratka Township, Pennington County; No. 13031, Terrebonne Township, Red Lake County; No. 13032, Northland Township, Polk County; No. 13033 and 13034, Jim Reitmeier, Fanny Township, Polk County; No. 13035, Todd Wieland, Polk Centre Township, Pennington County; No. 13036, Carlson Harvesting, Johnson Township, Polk County; No. 13037, Red Lake County Highway Department, Louisville Township, Red Lake County; No. 13038, Darrin Olson, Kertsonville Township, Polk County; No. 13039, Earl C Roed, King Township, Polk County; and No. 13042, Walter Novak, Poplar River Township, Red Lake County. Motion carried.

Administrator Jesme stated that a landowner had contacted the District in regard to poor drainage on the upper end of RLWD Ditch No. 10, Project No. 161. Jesme stated that after recent rains water is standing in the field ditch as there is very little difference in elevation from the field ditch to the drainage ditch and the upper portion of the system has an extremely flat grade,

therefore not allowing water to leave the field ditch. The landowner would like to lower the upper end of the system to give separation from the pipe and the ditch. After discussion by the Board, the Board authorized the staff to get some estimated quantities and report back to the Board.

At 10:00 a.m., President Nelson stated that the bid opening for the construction of the Grand Marais Creek Channel Restoration, RLWD Project No. 60F would be conducted. Nelson turned the meeting over to the Grand Marais Creek Joint Powers Board. Members of the Joint Powers Board present were Orville Knott, Gene Tiedemann, Dale M. Nelson and Marvin Hedlund. The Joint Powers Board called their adjourned meeting to order. Legal Counsel Sparby noted the time and that all bid proposals have been accepted by the 10:00 a.m. bid closing. Bids were opened and bid amounts were publicly announced and are on file at the office District office. Motion was made and accepted by the Grand Marais Creek Joint Powers Board to accept the apparent low bid from Davidson Construction, Inc. in the amount of \$3,944,226.50 for construction of the Grand Marais Creek Channel Restoration, RLWD Project No. 60F, contingent upon the audit and review of the bids and approval by Legal Counsel Sparby, District staff, and Project Engineer Jeff Langan, Houston Engineering, Inc. The Joint Powers Board meeting was adjourned.

Administrator Jesme presented a quote for a new computer for the additional staff member added to the District. Motion by Coe, seconded by Torgerson, to approve the quote in the amount of \$2,026.00 from Marco, Inc. for the purchase of a new computer. Motion carried.

The Board reviewed correspondence from Enbridge Energy for the Line 67 Station Upgrade Project.

The MAWD Summer tour will be held June 20<sup>th</sup> and 21<sup>st</sup> in New Ulm. Managers Tiedemann and Coe will be attending.

#### Administrators Update:

- Manager Knott and Jesme will attend the RRWMB meeting to be held in the District office on June 18, 2013. There will be a rules and regulation committee meeting on July 10, 2013, which is intended to be held in conjunction with the Red River Retention meeting in Fargo. Included in the packet was the May 21, 2013 RRWMB meeting minutes.
- Staff is working on completing tasks on the Thief River Falls FDR Project prior to the grant expiration date of June 30<sup>th</sup>. Wet conditions have caused some issues.
- The Red River Basin Flood Damage Reduction Work Group monthly meeting scheduled for June 19, 2013 at the District office has been cancelled.
- A pre-bid meeting for contractors interested in the Grand Marais Creek Outlet Restoration Project was held May 23, 2013.
- Legal Counsel Sparby and Jesme attended an easement seminar at the Moorhead Public Library on May 30, 2013.
- We are in the process of advertising for a Water Quality Summer Intern.

- The April 2013 Water Quality Report was included in the packet.

Administrator Jesme stated that MAWD is requesting proposals for presentations at the Annual Meeting to be held in December.

The Board discussed the establishment of RLWD Ditch 15, RLWD Project No. 175. Engineer Nate Dalager, HDR Engineering, Inc. discussed some alternatives for the project. Dalager stated that a 10 year rain fall event was presented at the hearing. Managers Tiedemann and Nelson and Administrator Jesme will meet with Attorney Kurt Deter, attorney for the petitioners on June 24, 2013 in Crookston.

Legal Counsel Sparby stated he is working on the easements for the Grand Marais Creek Channel Restoration Project, RLWD Project No. 60F. Sparby also indicated that his staff is working on the billing request for the District.

President Nelson stated that the Tile Drainage Study item on the agenda will be discussed at the June 27, 2013 Board meeting.

Manager Torgerson stated that he had not heard from any landowners on the Four Legged Lake Project, RLWD Project No. 102.

Manager Torgerson asked the status on Site No. 2 for the Clearbrook Storm Water Retention Pond. Administrator Jesme stated that there may not be enough area to construct an additional site.

Motion by Ose, seconded by Coe, to adjourn the meeting. Motion carried.



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LeRoy Ose, Secretary