

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
September 26, 2013

Present were: Managers Gene Tiedemann, LeRoy Ose, Lee Coe, Dale M. Nelson, Orville Knott and Les Torgerson. Absent: Albert Mandt. Staff Present: Myron Jesme and Tammy Audette and Legal Counsel Delray Sparby.

The Board reviewed the agenda. A motion was made by Knott, seconded by Ose, and passed by unanimous vote that the Board approve the agenda. Motion carried.

Motion by Tiedemann, seconded by Torgerson, to dispense reading of the September 12, 2013 Board meeting minutes and approve them as printed. Motion carried.

The Board reviewed the Financial Report dated September 25, 2013. Motion by Tiedemann, seconded by Torgerson, and passed by unanimous vote that the Board approve the Financial Report dated September 25, 2013. Motion carried.

Francesca Wojciechowski, Northern State Agency was present at the meeting to discuss the District's General Liability Insurance through Western National Mutual Insurance Company. Wojciechowski stated that the dispute on the insurance audit had been resolved. It was determined that the code that was used to determine our premium does not apply to the District. A quote from the League of Minnesota Cities should arrive within the next few weeks.

Engineer Jeff Langan and Tony Nordby, Houston Engineering, Inc. appeared before the Board to discuss construction on the Grand Marais Creek Channel Restoration Project, RLWD Project No. 60F. Langan stated that as of September 20th, 16% of the work had been completed. All the abutments and sheet pilings for the flat car crossings have been installed. The Board reviewed Pay Estimate No. 1 in the amount of \$552,395.40. Motion by Knott, seconded by Coe, to approve Pay Estimate No. 1 in the amount of \$552,395.40 for Davidson Construction, Inc. for construction of the Grand Marais Creek Channel Restoration Project, RLWD Project No. 60F. Motion carried.

Staff member Loren Sanderson discussed Permit No. 13007, Luke Millette, Esther Township, Polk County. Sanderson stated that Mr. Millette is requesting to raise a portion of his driveway approximately 1.5' due to his driveway being underwater during spring flood events. Houston Engineering, Inc. conducted an analysis of the area and determined that by raising the driveway, backwater would be insignificant with the driveway constructed slightly lower in elevation compared to the elevation of the township road. Motion by Ose, seconded by Tiedemann, and passed by unanimous vote to approve Permit No. 13007, Luke Millette, Esther Township, Polk County.

The Board reviewed Permit No. 13111, David Sjulstad, Goodridge Township, Pennington County. Sanderson stated that Sjulstad excavated approximately 600' of the drainage way along a township road without approval from the District or Goodridge Township. Sjulstad applied for an after the fact permit requesting to re-grade the township road ditch to .04 to .05 grade. District staff surveyed the ditch and determined that a grade of .031 could be attained. Goodridge Township policy is that the road slope shall not be steeper than a 3:1 sideslope, with no vertical excavation faces. The township also requested that the District place "toe" stakes in the existing

ditch for the proposed work. Motion by Knott, seconded by Tiedemann, to approve Permit No. 13111, David Sjulstad with the condition that applicant maintain a 3:1 sideslope on road with District staff placing “toe” stakes prior to construction, applicant is also required to repair the work performed prior to applying for an after the fact permit application. Motion carried.

The Board reviewed a request from landowner Phillip Olson to amend Permit No. 13071 located in Brandt Township, Polk County. Sanderson stated that after the initial work had begun, and based on site inspection revisions to the permit were required. Motion by Tiedemann, seconded by Coe, to approve the revision to Permit No. 13071, Phillip Olson, Brandt Township, Polk County as presented to the Board. Motion carried.

The Board reviewed a letter staff member Loren Sanderson sent to Spruce Grove Township, Beltrami County, in regard to unauthorized work completed without a District permit application. Sanderson stated that he received a call from a landowner four miles west of Fourtown, stating that the township had installed a culvert through a township road, where the township had previously received fill material from the landowner to build up the township road.

Staff member Loren Sanderson requested that the Board table Permit No. 13084, Mark Thompson, Lessor Township, Polk County, to allow time for staff to survey the area and meet with local landowners. Motion by Tiedemann, seconded by Ose, to table Permit No. 13084, Mark Thompson, Lessor Township, Polk County. Motion carried.

Motion by Tiedemann, seconded by Torgerson, to grant a 1-year permit extension to Eric Sirek for Permits No. 12116, 12117 and 12160, with conditions stated on the permits. Motion carried.

The Board reviewed the permits for approval. Motion by Knott, seconded by Ose, to approve the following permits with conditions stated on the permit: No. 13109, Dennis Kainz, Clover Leaf Township, Pennington County; No. 13112, Stephanie Olson Wilde, Eden Township, Polk County; No. 13113, Dean Hanson, Hickory Township, Pennington County; No. 13115, Donovan Dyrdal, Bray Township, Pennington County; No. 13116, Pennington County Highway Department, Goodridge Township, Pennington County; No. 13118 and 13119, Louis R. Schafer, Red Lake Falls Township, Red Lake County; No. 13120, Richard Schmitz, Louisville Township, Red Lake County; No. 13121, Mark LaCrosse, Lake Pleasant Township, Red Lake County; No. 13122, Andrew Quam, Lessor Township, Polk County; No. 13123, Theodore A. Luckow, Crookston Township, Polk County; No. 13124, Dale M. Nelson, Sanders Township, Pennington County; and No. 13125, Mark Lindholm, River Falls Township, Pennington County. Motion carried.

Heidi Hughes, Audubon Society and Middle Snake Tamarac Watershed District discussed progress made on the Tall Grass Aspen Parkland birding trail that will include District impoundments in Polk County. Hughes stated that students from the University of Minnesota Crookston are working on websites blogs and mapping. Hughes will be meeting with Brad Dokken from the Grand Forks Herald for a future article to be published in the Grand Forks Herald. Two Rivers Watershed District has committed to being in partner in the project, along

with a letter of support from the Marshall County Commissioners. Hughes is also working with the local historical societies.

Staff member Gary Lane discussed maintenance on State Ditch 83, RLWD Project No. 14. Lane stated that the Marshall SWCD will cost share 12 side water inlet pipes that will be installed along the ditch. The contractor is working north of Ditch 200, and has approximately three weeks of construction left before the contractor will have to leave. The District has spent approximately \$41,700 during the 2013 construction season. Lane inquired if he should authorize the Contractor to proceed for an additional three weeks. Motion by Tiedemann, seconded by Ose, to authorize the Contractor to complete additional maintenance on State Ditch 83, RLWD Project No. 14 for the remainder of the next three weeks. Motion carried.

The Board reviewed quotes to complete the 2013-2015 Audit from the following accounting firms: Dress, Risky & Vallager, Ltd., Brady, Martz & Associates, P.C., and Hoffman, Dale, & Swenson, PLLC. Motion by Knott, seconded by Ose, to approve the three year quote from Brady, Martz & Associates, P.C. in the amount of \$8,850 for 2013, \$8,750 for 2014 and \$9,000 for 2015 with an additional charge of \$1,500-\$2,000 if a single audit is required per major federal program. Motion carried.

The Board reviewed a quote for repair of the Water Quality Troll 9500 in the amount of \$1,344. Motion by Tiedemann, seconded by Torgerson, to approve the repair of the Troll 9500 in the amount of \$1,344. Motion carried.

The 2013 Board of Water and Soil Resources Academy will be held October 28-30, 2013.

Administrators Report:

- Jesme and Manager Knott attended the RRWMB meeting in Fertile on September 17, 2013. The next meeting will be held on October 17th at the RLWD office.
- CRP rental agreements have been sent to Paul Hoff for the Louisville Parnell Project and Roger Hagen for the Brandt Channel Restoration Project.
- The District has been invited to participate in Polk County's All Hazard Mitigation planning process.
- District staff participated in the Northwest Minnesota Water Festival in Warren and Fertile. This festival educates 4th grade students in the surrounding areas with all watershed activities. The festival is sponsored by the local SWCD's.

Discussion was held on comments to be submitted to the Board of Water and Soil Resources on the PRAP report.

Discussion was held on the permitting of tiling. Administrator Jesme stated he will report back to the Board with tiling information he has collected from other agencies.

Motion by Torgerson, seconded by Coe, to adjourn the meeting. Motion carried.

A handwritten signature in blue ink that reads "LeRoy Ose". The signature is written in a cursive style with a light blue background behind it.

LeRoy Ose, Secretary