

RED LAKE WATERSHED DISTRICT  
Board of Manager's Minutes  
February 27, 2014

Present were: Managers LeRoy Ose, Lee Coe, Orville Knott, Albert Mandt, Gene Tiedemann, and Dale M. Nelson. Absent: Les Torgerson. Staff Present: Myron Jesme and Tammy Audette and Legal Counsel Delray Sparby.

The Board reviewed the agenda. A motion was made by Coe, seconded by Mandt, and passed by unanimous vote that the Board approve the agenda. Motion carried.

Motion by Knott, seconded by Ose, to dispense reading of the February 13, 2014 Board meeting minutes and approve them as printed. Motion carried.

The Board reviewed the Financial Report and Investment Summary dated February 26, 2014. Motion by Tiedemann, seconded by Knott, and passed by unanimous vote that the Board approve the Financial Report and Investment Summary dated February 26, 2014. Motion carried. Administrator Jesme stated that requests for quotes were submitted to local banks for the maturity of two Certificates of Deposit. Staff member Arlene Novak reviewed outstanding checks as of July 31, 2013. Discussion was held on the various types of checks outstanding. Motion by Knott, seconded by Mandt, to approve the recommended checks to be voided and taken off the books by the Board, and authorized the staff to contact several of the payee's as to the status of outstanding specific checks and re-issue them if necessary. Motion carried.

Staff member Corey Hanson discussed the Clearwater River SWAG Work Plan. Hanson stated that the MPCA will complete intensive water quality monitoring for this project, along with assistance from local SWCD offices. Hanson stated that the District does not have to provide a match for the project, but will be the administrative agency. Motion by Knott, seconded by Coe, to approve the Clearwater River SWAG Work Plan, RLWD Project No. 157EE. Motion by Mandt, seconded by Tiedemann, to authorize Administrator Jesme the authority to sign the contract with the MPCA for the Clearwater River SWAG Project, RLWD Project No. 157EE. Motion carried.

Hanson discussed a water quality training session he will be attending which will include a review of assessments and several findings on the Red Lake River.

The Board reviewed The Tallgrass Aspen Parkland Birding Trail report prepared by Heidi Hughes, MSTRWD, as part of District's funding commitment for the establishment of a birding trail route that would include several District impoundment sites.

Manager Knott and Administrator Jesme discussed Points of Clarification in the 2014 Farm Bill that Senator Collin Peterson discussed at the RRWMB meeting. The 2014 Farm Bill is intended to include programs that will assist in funding of flood damage reduction and water quality projects throughout the Red River Valley.

The Board reviewed a quote from Marco to update the office computers to Microsoft Office 2013 standard in the amount of \$2,376.00. Motion by Coe, seconded by Tiedemann, to approve the quote received from Marco in the amount of \$2,376.00. Motion carried.

Administrator Jesme presented a quote from Marco for Managed IT Services. As part of Managed IT Services, the District would have scheduled on-site support and maintenance, remote support, maintenance and monitoring of the server and workstations, security updates of the server and workstations and would also include the ability to back-up the District's server to the Cloud, which is on off-site back-up system. Jesme stated that the cost for a 3 Year Agreement would be \$892.00 per month. After considerable discussion, motion by Coe, seconded by Knott, to approve the quote from Marco for Managed IT Services at a rate of \$892.00, motion carried with Manager Ose opposed.

The Board reviewed the recommended changes to the RRWMB Joint Powers Agreement. Administrator Jesme stated that the agreement had not been updated since 2004. Motion by Tiedemann, seconded by Knott, to approve the amended RRWMB Joint Powers Agreement. Motion carried.

Administrator Jesme stated that the City of Thief River Falls will host the 2<sup>nd</sup> Annual Community Expo at the Ralph Engelstad Arena on April 24<sup>th</sup>, from 4:30 to 7:00 p.m. It was the consensus of the Board that the District set up a booth at the expo.

Administrator Jesme discussed an email he received from the MN Lakes and River Advocates regarding the Enbridge Pipeline Sandpiper Pipeline Project. There was discussion whether the District should submit comments concerning the proposed pipeline. Jesme indicated that a representative of the pipeline company has been in contact with District staff and there was discussion such as depth of pipeline when it crosses legal drainage systems and other tributaries. These items will again be addressed in the permitting phase of the project. It was the consensus of the Board that no further comments from the District were needed at this time.

Administrators Update:

- Manager Knott and Jesme attended the RRWMB meeting held in the District office on February 18<sup>th</sup>. Included in the packet was the December 17, 2013, and January 21, 2014 RRWMB meeting minutes.
- Manager Knott attended the Red River FDR Workgroup meeting held in the District office on February 19<sup>th</sup>. Included in the packet was the draft agenda for the March Conference to be held in Detroit Lakes on March 25-26<sup>th</sup>.
- The second funding reimbursement request was submitted to the Lessard Sam Outdoor Heritage Counsel in the amount of \$359,635.65 for the Grand Marais Outlet Restoration Project No. 60F. To date the District has received \$1,386,389.59 of the appropriated \$2,320,000 grant from the Council.
- Jesme participated in a teleconference with the One Watershed One Plan Local Governmental Round table committee on February 21<sup>st</sup>. Included in the packet was the agenda, roster of individuals that participated as well as discussion items that were presented at the meeting. The next meeting is scheduled for March 20<sup>th</sup> in St. Paul following the MAWD Legislative Breakfast.
- Jesme has contacted Brad Determan with Field Drainage from Brooks, MN. Mr. Determan is willing to meet with the tile drainage sub-committee.

- Jesme and staff members Loren Sanderson and Nick Olson met with various individuals from USFWS and MnDNR to discuss past and future items of interest concerning the Moose River Impoundment, Thief Lake WMA and Agassiz Refuge as well as inter pool projects. Included in the packet were the handouts from the meeting.

Administrator Jesme stated that the MnDNR has hired a Hydrologist to work on the Goose Lake Project.

Administrator Jesme distributed the list of current plan holders for RLWD Ditch 15, Project No. 175. Bid opening for the project is scheduled for March 13, 2014 at 10:00 a.m. at the District office.

Administrator Jesme questioned Legal Counsel Sparby on the process of adding additional temporary right of way for the construction of RLWD Ditch 15, Project No. 175. Sparby recommended having the viewers amend the viewers report as to the Engineer's recommendations.

Administrator Jesme stated that he worked with Legal Counsel Sparby on drafting a letter to be submitted to Pederson Brothers regarding their after the fact permit fee assessment.

Administrator Jesme stated that he asked Anderson Electric to look into options for improved lighting in the Board room. It was the recommendation of the contractor to replace all existing recessed bulbs with that of surface LED lights. Upon review of the three lights that were replaced in the Board room, there was a motion by Knott, seconded by Mandt, to authorize Administrator Jesme to replace all existing light bulbs with LED bulbs and also to investigate options to address the acoustics issue in the Board room. Motion carried.

Manager Knott stated that RRWMB Administrator Naomi Erickson will forward the March 18, 2014 RRWMB meeting packet to Manager Ose, as Knott will be unable to attend the meeting. Manager Knott stated that the FDR Workgroup gave out three project acceleration grants at their February meeting.

Motion by Knott, seconded by Ose, to adjourn the meeting. Motion carried.



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LeRoy Ose, Secretary