

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
Sportsman's Lodge (Pine Lake)
July 24, 2014

Vice President Gene Tiedemann called the meeting to order at 4:30 p.m. at the Sportsman's Lodge (Pine Lake), 47571 Sportsman Drive, Gonvick, MN.

Present were: Managers Dale M. Nelson, Gene Tiedemann, Lee Coe, LeRoy Ose, Albert Mandt, Orville Knott and Les Torgerson. Staff Present: Myron Jesme, Tammy Audette and Jim Blix and Legal Counsel Delray Sparby.

The Board reviewed the agenda. A motion was made Coe, seconded by Mandt, and passed by unanimous vote that the Board approve the agenda. Motion carried.

Motion by Coe, seconded by Torgerson, to dispense reading of the July 10, 2014 Board meeting minutes and approve them as printed. Motion carried.

The Board reviewed the Financial Report dated July 23, 2014. Motion by Knott, seconded by Ose, to approve the Financial Report dated July 23, 2014. Motion carried.

The Board reviewed Pay Estimate No. 2 in the amount of \$237,395.20 for construction of RLWD Ditch 15, Project No. 175. Motion by Coe, seconded by Knott, to approve Pay Estimate No. 2 in the amount of \$237,395.20 to Davidson Construction, Inc. for construction of RLWD Ditch 15, Project No. 175. Motion carried. Engineer Nate Dalager, HDR Engineering, Inc. stated that construction is over 50% complete and construction has reached County Road 21. Davidson Construction, Inc. would like to receive an extension to complete the construction, but Dalager and Administrator Jesme have impressed upon them that they need to continue with progress moving south (upstream). Davidson Construction, Inc. indicated that they will make every effort to keep one to two individuals working on the job. Dalager stated that there is currently 8 weeks left to go on the Contract. The Board reviewed Change Order No. 1, to allow for a change in seed mixture type for a total increase in the contract amount of \$2,800.34. Motion by Torgerson, seconded by Mandt, to approve Change Order No. 1 in the amount of \$2,800.34, for construction of RLWD Ditch 15, Project No. 175. Motion carried. Administrator Jesme stated that with the recent 4" rain in the project area, several landowners stated that they were pleased with how the water remained in the completed portion of the channel.

Vice President Tiedemann turned the meeting over to President Nelson.

The Board reviewed a letter from Attorney W. Teague Orgeman, who represents Vance Norgaard, a landowner in the Pine Lake area.

The Board reviewed Pay Estimate No. 6 in the amount of \$17,519.62 for construction of the Grand Marais Creek Channel Restoration Project, RLWD Project No. 60F. Motion by Ose, seconded by Tiedemann, to approve Pay Estimate No. 6 in the amount of \$17,519.62 to Davidson Construction, Inc. for construction of the Grand Marais Creek Channel Restoration Project, RLWD Project No. 60F. Motion carried.

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The Board reviewed a letter from Engineer Tony Nordby, Houston Engineering, Inc. regarding the apparent low bidder for the Diversion Structure-Phase 2 on the Grand Marais Creek Channel Restoration, RLWD Project No. 60F. Nordby stated that it was determined that a dispute exists with the quote from The Spruce Valley Corporation as to the legal interpretation of the specifications for the "Quarry-Run Riprap Class Special". The Spruce Valley Corporation intends to crush the riprap, whereas it was the Engineer's intent to require quarried stone, which provides total fractured faces. The Spruce Valley Corporation agreed to withdraw their bid for consideration, without penalties

The Board reviewed Change Order No. 1 for the Burnham Creek Project, Phases 1-4, Project No.'s 43B, 43C and 43D with Wright Construction to include the maintenance and restoration of township haul roads at an hourly rate during construction of the project. Motion by Torgerson, seconded by Ose, to approve Change Order No. 1 with Wright Construction for the construction of the Burnham Creek Project, Phases 1-4, Project No.'s 43B, 43C and 43D. Motion carried.

Administrator Jesme stated that he had been contacted by the Minnesota Department of Natural Resources (MnDNR) regarding erosion control maintenance issues on the Lost River Pool. The MnDNR did receive funding for the project, but dependent on the bids received may need to request assistance from the District at a later date.

President Nelson presented the Proposed 2015 General Fund Budget. Nelson stated that the Budget/Salary committee members Nelson, Coe, and Tiedemann had met previously to review the 2015 Budget and Salary recommendations. Nelson stated that the 2015 Budget is similar to 2014 with exception of the reduction of the building fund due to the building being paid off in 2014. Motion by Coe, seconded by Knott, and passed unanimously to approve 2015 staff salaries to read as follows, increase salaries of Administrator Jesme and Natural Resource Technician Blix 4%, Water Quality Coordinator Hanson 7%, Ditch Inspector/Technician II Olson 10% and increase remaining staff 2.5% and set the 2015 General Fund Budget hearing for 9:30 a.m. Thursday, August 28, 2014 at the RLWD office.

Discussion was held on the letter that was sent to landowner Elmer Erickson Jr. in regard to a drainage issue located within the City of Gonvick. Staff member Gary Lane surveyed the area and uncovered the culvert. Motion by Knott, seconded by Mandt, to authorize Administrator Jesme to send a letter to the landowner requiring him to remove the plugged natural drainage way within 30 days at the landowner's expense, or the District will do the work and invoice the landowner. Motion carried.

Motion by Ose, seconded by Tiedemann, to approve a one year extension for Permit No. 13092, Randall Barth, Agder Township, Marshall County. Motion carried.

The Board reviewed the permits for approval. Motion by Ose, seconded by Coe, to approve the following permits with conditions state on the permit: No. 14080, Minnesota Department of Transportation, Beltrami County; No. 14084, Kirk Luckow, Fanny Township, Polk County; No. 14085, Kirk Luckow, Crookston Township, Polk County; No. 14086, Scott Walker, Smiley Township, Pennington County; No. 14087, Terry Timm, Sanders Township, Pennington County; No. 14088, Bruce Mattson, North Township, Pennington County; No. 14089, Roger Rogalla, Grand Plain, Marshall County; No. 14091, Marshall County Highway Department, Cedar

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Township, Marshall County; No. 14092, Marshall County Highway Department, Cedar Township, Marshall County; No. 14093, Rick Salentiny, Kratka Township, Pennington County; No. 14094, Rick Salentiny, Mayfield Township, Pennington County; No. 14096, Don Lunke, East Valley Township, Marshall County; No. 14097, Mike Krejci, Sullivan Township, Polk County; and No. 14098, Lake Pleasant Township, Red Lake County. Motion carried.

Administrators Update:

- The following District Impoundments are all storing water again due to recent large rainfalls events: Euclid East, Brandt, Parnell, Moose River and Good Lake.
- BWSR requested assistance from the District to assist Red Lake County SWCD in completing a 319 Grant Pilot Project for installation of various types of side water inlet practices. The grant was set to expire at the end of August, so very little time was given to complete the project. As part of the grant a field tour will be held on August 19, 2014, which includes a brief program and field tour.
- Jesme participated in a farmer/landowner meeting held on July 17th on a farm near Gary, Minnesota. The meeting was attended by approximately 80 people and was geared toward the new farm program and funding that was included in the Red River Valley.
- Jesme will meet with representatives from BWSR on July 29th to discuss strategies in the development of the 1W1P Pilot Project for the Red Lake River sub-watershed.
- Jesme along with Managers Mandt and Tiedemann attended the Polk County Commissioners meeting on July 22nd to present the 2013 Annual Report. They also discussed the Grand Marais Cut Channel, Project No. 60FF, which was cost shared by the Polk County Ditch Authority.

Manager Ose stated that he attended a similar farmer/landowner meeting as Administrator Jesme, but it was held in Strathcona, MN.

At 5:30 p.m. a motion was made by Ose, seconded by Mandt, to adjourn the meeting to 6:00 p.m. at the Gonvick Community Center, 170 Main Street, Gonvick, MN to allow the Board to attend the Pine Lake Informational meeting. Motion carried.

At 6:00 p.m., President Nelson called the adjourned meeting to order for the Pine Lake Informational meeting at the Gonvick Community Center, 170 Main Street, Gonvick, MN.

Engineer Nate Dalager, HDR Engineering, Inc. presented information to landowners in the Pine Lake area regarding Expanded Distributed Detention Strategy. Dalager discussed the scope and purpose of the basin wide peak flow reduction goals and existing conditions within the District. Dalager also touched on how flooding has affected Pine Lake in the past but stressed the importance of flow reduction in the Pine Lake watershed and how it relates to flow reduction in Crookston. Entire meeting was taped and is available to the public for review.

Motion by Knott, seconded by Tiedemann, to adjourn the meeting. Motion carried.



LeRoy Ose, Secretary