

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
December 10, 2015

President Dale M. Nelson called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Present were: Managers Dale M. Nelson, Orville Knott, Lee Coe, LeRoy Ose and Gene Tiedemann. Absent: Les Torgerson. Staff Present: Tammy Audette and Legal Counsel Delray Sparby.

The Board reviewed the agenda. A motion was made by Ose, seconded by Tiedemann, and passed by unanimous vote that the Board approve the agenda. Motion carried.

Motion by Coe, seconded by Knott, to dispense reading of the November 24, 2015 Board meeting minutes and approve as printed. Motion carried.

The Board reviewed the Financial Report and Investment Summary dated December 9, 2015. Staff member Arlene Novak stated that a Certificate of Deposit will mature on December 28, 2015 at Unity Bank North. Motion by Coe, seconded by Tiedemann, to reinvest the Certificate of Deposit that will mature on December 28, 2015 with Unity Bank North and approve the Financial Report dated December 9, 2015 as presented. Motion carried.

Discussion was held on the drafting of a Maintenance Agreement with landowners for current NRCS/SWCD impoundments/structures. It was recommended that the District consider drafting a Maintenance Agreement prior to authorizing repairs to current NRCS/SWCD impoundments/structures. It was the consensus of the Board to authorize Administrator Jesme and Legal Counsel Sparby to gather information and report back to the Board.

Brad Johnson, Houston Engineering, Inc. appeared before the Board to present construction plans and opinion of probable cost for repair of the Latundresse Dam, located in Section 19, Red Lake Falls Township, Red Lake County. Johnson stated that the estimate for this project is coming in over the threshold of where the District would need to advertise for bids versus receiving quotes. Johnson stated that repairs were designed with replacement of the structure, with a 3:1 slope on both sides of the embankment for maintenance purposes and to provide more stability to the dike at an estimated construction cost of \$145,701. The Latundresse Dam outlets into the Red Lake River, preventing erosion control in an area with significant elevation difference with a small permanent pool. Manager Knott stated that another landowner in the area has approached the Red Lake SWCD in regard to some erosion control sites within the same area. Knott will contact SWCD staff to discuss what potential projects may be in the area. Discussion was held on how the District should move forward with maintenance on the NRCS/SWCD impoundments/structures that were turned over the District after construction. It was the consensus of the Board to have District staff categorize/prioritize the potential sites and report back to the Board.

Staff member Loren Sanderson stated that he inspected the three box culverts at the outlet of Elm Lake Project, RLWD Project No. 52 with officials from Moylan, Grand Plain and Agder Townships. Sanderson stated that when the project was constructed, the District entered into a 26 year agreement with the townships for future maintenance of the box culverts. The agreement was set to expire in 2016, with an extension of the agreement granted until 2026. Sanderson stated that the culverts were poured in place structures, not prebuilt structures. Upon inspection, it was determined that there are some cracks that appear to be surface cracks, exposed rebar on several sites, with some concrete missing, and wing walls that have shifted. Sanderson requested that the District hire a registered Engineer to review the three structures and complete a repair plan to present to the Board. Motion by Knott, seconded by Ose, to authorize Houston Engineering, Inc. to inspect the three structures, prepare a repair plan and report back to the Board. Motion carried.

Staff member Loren Sanderson updated the Board on the permit violation concerning Permit No. 15106, Bob Anderson, Badger Township, Polk County. Sanderson indicated that the culvert elevation inconsistent to the permit requirements was reset to the correction elevation and remaining repairs will be completed in the spring 2016. The East Polk SWCD used the District's repair plan for a wetland violation since our repair plan met their criteria.

The Board reviewed the permits for approval. Motion by Tiedemann, seconded by Knott, to approve the following permits with conditions stated on the permit: No. 15181, SW Design Build, Inc., Rocksbury Township, Pennington County; and No. 15182, Ray Capp, Grand Plain Township, Marshall County. Motion carried.

Administrator's Update:

- The RRWMB meeting will be held in Roseau on December 15th, followed by a project tour.
- A 1W1P LGU Planning Committee meeting was held on December 1st in Red Lake Falls. The meeting was scheduled to review the 1W1P Budget and HDR Engineering's, Inc. change order in preparation for the TAC webinar and Policy Committee scheduled for December 10th.
- Jesme and Engineer Jeff Langan presented the Grand Marais Outlet Restoration Project at the MAWD Annual meeting. Jesme also participated in a roundtable question and answer session on the Buffer Strip Law and how it could affect drainage authorities. John Kolb, Rinke Noonan, and Harland Madsen, Kandiyohi County Commissioner/Dairy Farmer, were the other featured guests on the panel. Jesme was also one of five panelists to discuss, share and answer questions from audience members concerning our part of the 1W1P Pilot Projects. Approximately 150 people were in attendance for the 1W1P meeting.
- Jesme participated in a meeting/telephone conference with James Retka, Dean of Workforce and Economic Development, as well as Rex Hammarback, Director of the Northland Aerospace Foundation, to discuss the possibility of the District moving forward with Northland College in the development of their Drone Department. There are many avenues in which to proceed legally and procedurally with this technology, but it is too early to decide what direction would be best for the District. Jesme will update

the board as the process proceeds. The Board may want to consider appointing a Board member to sit at the table during discussions. The next meeting will be held on December 17th at the NCTC Aviation Campus.

- Included in the packet was a thank you letter from Chuck Fritz, Executive Director and the Board of Directors of the International Water Institute for the \$500 donation the District gave to the “Give to the Max Day” to assist in funding various student educational forums.
- Included in the packet was the September 2015 Water Quality Report.

Motion by Tiedemann, seconded by Knott, to adjourn the meeting. Motion carried.

A handwritten signature in blue ink that reads "LeRoy Ose". The signature is written in a cursive style and is positioned above a horizontal line.

LeRoy Ose, Secretary