

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
March 27, 2015

President Dale M. Nelson called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Present were: Managers Orville Knott, LeRoy Ose, Gene Tiedemann, Dale M. Nelson, Lee Coe and Albert Mandt. Absent: Les Torgerson. Staff Present: Myron Jesme, Tammy Audette, Arlene Novak and Legal Counsel Delray Sparby.

The Board reviewed the agenda. A motion was made Tiedemann, seconded by Knott, and passed by unanimous vote that the Board approve the agenda. Motion carried.

Motion by Knott, seconded by Tiedemann, to dispense reading of the March 13, 2015 Board meeting minutes and approve them as presented. Motion carried.

Motion by Knott, seconded by Tiedemann, to dispense reading of the March 16, 2015 Board meeting minutes and approve them as presented. Motion carried.

The Board reviewed the Financial Report and Investment Summary dated March 26, 2015. Motion by Coe, seconded by Ose, to approve the Financial Report and Investment Summary dated March 26, 2015. Motion carried.

Brian Ophsahl from Brady Martz and Associates, presented the 2014 Annual Audit Report. After various questions by the Board, a motion was made by Coe, seconded by Mandt, and passed by unanimous vote that the Board approve the 2014 Annual Audit Report as presented.

Peter Nelson, Pennington SWCD stated that the SWCD applied for a Shoreland Buffer Inventory Grant application through BWSR to complete an inventory on the 50' buffer requirement ordinance. P. Nelson stated that his office will inventory and contact landowners regarding the ordinance. The Pennington SWCD was awarded a \$40,000 grant through BWSR that requires a 25% grant match. P. Nelson asked if the District would consider funding the 25% match in the amount of \$10,000. Motion by Knott, seconded by Tiedemann, to approve the 25% match in the amount of \$10,000 for a Shoreland Buffer Inventory Grant for the Pennington SWCD. Motion carried.

Engineer Tony Nordby, Houston Engineering, Inc. presented Pay Estimate No. 2 for R.J. Zavoral and Sons, Inc. for the construction of the Grand Marais Creek Channel Restoration Diversion Channel, Project No. 60F. Nordby stated that the pay estimate is for the hauling of the Quarry-Run Riprap, Class Special, in the amount of \$153,766.36. Motion by Tiedemann, seconded by Ose, to approve Pay Estimate No. 2 in the amount of \$153,766.36, to R.J. Zavoral and Sons, Inc. for construction of the Grand Marais Creek Channel Restoration Diversion Channel, Project No. 60F. Motion carried. Nordby stated that he expected construction to resume once the frost comes out.

Administrator Jesme stated that a Project Number has to be assigned for the \$38,700.00 Drainage Inventory and Inspection Database Grant that the District received from BWSR. Motion by Mandt, seconded by Ose, to assign Project No. 167A for the Drainage Inventory and Inspection Database Grant. Motion carried.

The Board reviewed the 2010-2014 Clearwater County Water Plan Accomplishments.

The Board reviewed the City of Red Lake Falls Wellhead Protection Plan.

The Board reviewed the permits for approval. Motion by Knott, seconded by Ose, to approve the following permits with conditions stated on the permit: No. 15005, Kevin Wilde, Mayfield Township, Pennington County; No. 15006, City of Thief River Falls, Rocksbury Township, Pennington County; No. 15007, Douglas Peterson, Sullivan Township, Polk County; No. 15008, Geno Kalinowski, Sanders Township, Pennington County; and No. 15009, City of Grygla, Valley Township, Marshall County. Motion carried.

Administrators Report:

- Manager Knott attended the RRWMB meeting in at the University of Minnesota-Crookston on March 17th in conjunction with the Red River Basin River Watch Forum. Jesme was unable to attend due to completing various tasks prior to his surgery on March 19th.
- The 1W1P Kickoff meeting was held on March 18th at the District office. Two sessions were held with Notices and Public Survey information being sent out along with newspaper advertisements.
- The District's Overall Advisory Meeting was held on March 16th at the District office. Managers Tiedemann, Ose and Knott were in attendance.
- The March Conference was held at Moorhead on March 25-26th.
- Included in the packet was an invitation for "Call Before You Dig" meeting which will be held at the Eagles Club in Thief River Falls on April 9, 2015.
- Included in the packet was the January 2015 Water Quality Report.
- Staff members Hitt and Hanson attended the Snake River/Grand Marais HSPF Stakeholders meeting hosted by RESPEC which was held at the District office on March 23rd and 24th. These meetings were intended to give an overview of the HSPF model and how staff can incorporate the model into development of projects as we move forward.

Manager Mandt asked if the District inspects county road projects. Administrator Jesme stated that the District does not inspect county road projects but we would typically receive a permit in advance of construction which is reviewed by staff prior to Board approval.

Manager Mandt asked the status of Four Legged Lake, Project No. 102. Legal Counsel Sparby has reviewed the Petition for Abandonment. Administrator Jesme will meet with Sparby and then pass the information on to the landowners.

Administrator Jesme and Legal Counsel Sparby have reviewed the Permit Rules and Regulation changes as recommended from BWSR. Jesme will send the changes out to the Board prior to the next Board meeting.

Motion by Ose, seconded by Knott, to adjourn the meeting. Motion carried.

A handwritten signature in blue ink that reads "LeRoy Ose". The signature is written in a cursive style and is positioned above a horizontal line.

LeRoy Ose, Secretary