

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
November 12, 2015

President Dale M. Nelson called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Present were: Managers Dale M. Nelson, Orville Knott, Lee Coe, LeRoy Ose, and Gene Tiedemann. Absent: Les Torgerson. Staff Present: Myron Jesme, Tammy Audette and Legal Counsel Delray Sparby.

The Board reviewed the agenda. A motion was made by Ose, seconded by Knott, and passed by unanimous vote that the Board approve the agenda. Motion carried.

Motion by Coe, seconded by Tiedemann, to dispense reading of the October 22, 2015 Board meeting minutes and approve as printed. Motion carried.

The Board reviewed the Financial Report and Investment Summary dated November 10, 2015. Motion by Knott, seconded by Ose, to approve the Financial Report and Investment Summary dated November 10, 2015. Motion carried.

Kayla Bowe, Biologist, Red Lake DNR updated the Board on the Upper/Lower Red Lake's Watershed Restoration and Protection Strategy (WRAPS) Project. Bowe stated that project is funded through the Minnesota Clean Water Legacy Act/MPCA. The project consists of monitoring water bodies and collecting data; assessing the data; developing strategies to restore and protect the watershed's water bodies; and conducting restoration and protection projects in the watershed. Red Lake DNR staff currently monitor 19 streams sites, continue stage monitoring, flow measurements, continuous dissolved oxygen monitoring, assist with stream channel stability assessments, assist with stressor ID fieldwork and plan and participate in stakeholder and TAC meetings. The contract with the MPCA will expire May 21, 2017.

Staff member Arlene Novak stated that the Norwest Service Cooperative is again offering a Wellness Incentive Program to encourage membership participation. Novak stated that the Wellness Incentive Program is of no cost to the District, but is an agreement with the Northwest Service Cooperative would need to be signed to allow the staff to participate. Motion by Tiedemann, seconded by Coe, to authorize President Nelson to sign the agreement with the Northwest Service Cooperative for staff participation in the Wellness Incentive Program. Motion carried.

Staff member Arlene Novak presented information and a quote for the installation of acoustical treatments for the District's Board room. After discussion by the Board, Novak will obtain additional information and consult with Manager Torgerson.

The Board reviewed an agreement between the District and the Red Lake Falls Independent School District 630 for the River Watch Program. Motion by Knott, seconded by Ose, to authorize President Nelson to sign the River Watch Agreement with the Red Lake Falls Independent School District 630. Motion carried

Administrator Jesme presented pre-construction and post-construction photos of the Grand Marais Channel Restoration Project, RLWD Project No. 60F.

The Board reviewed a Wetland Bank Inspection Summary from the Board of Water and Soil Resources (BWSR) for the Louisville/Parnell Project, RLWD Project No. 121. Administrator Jesme stated that during the inspection it was determined that mowing/haying was observed within the posted easement boundary. Jesme stated that the landowner hired a contractor to mow the area not within the wetland bank area, but it appears that the contractor mowed a corner of the wetland bank to gain access to the area to be mowed. It was stated that there was also some minor erosion and the berm was rough. Jesme stated that the rough berm is due to rodent activity. Staff will monitor the area.

The Board reviewed a Wetland Bank Inspection Summary from the Board of Water and Soil Resources for the Greenwood 27 Site, RLWD Project No. 82G. Administrator Jesme stated that the project is in compliance. There were some questions concerning a few boundary markers that may be missing. It was suggested that the District staff will look at the area to determine if any signs are missing or if BWSR just missed them. Jesme reminded the Board that this project allowed the District to obtain Wetland Bank Credits from the Louisville/Parnell Project, RLWD Project No. 121 and the Greenwood 27 Site, RLWD Project No. 82G.

Administrator Jesme stated that the Pennington County Auditor's office found an error on the Ditch 15, RLWD Project No. 175 Viewers' Report, after notices were sent out to the landowners in regards to the upcoming levy amounts. Jesme stated that Parcel No. 02.00703200 and No. 02.00703300 had the others legal description and landowner listed. The changes did not affect any of the benefitted amounts to the real property and appear to be a typographical error. Motion by Ose, seconded by Tiedemann, to amend the Final Viewers with the corrected changes for Ditch 15, RLWD Project No. 175. Motion carried.

The Board reviewed the Buffer Law Implementation: Failure to Implement Policy handout that was distributed by BWSR. Administrator Jesme stated that BWSR is circulating this information for discussion to look at the policies they are adopting. Jesme discussed the potential of enforcement under Minnesota Statute 103F.48. It was also mentioned that at this point the RLWD does not operate under that Statute and if we wanted to, we would have to amend our Comprehensive Overall Plan to include that Statute.

The Board reviewed information for the City of Erskine Waste Water Improvement Project.

Administrator Jesme presented a quote for a one year renewal of Autodesk AutoCAD Civil 3D in the amount of \$975.03. Motion by Knott, seconded by Coe, to approve the renewal of Autodesk AutoCAD Civil 3D in the amount of \$975.03. Motion carried.

Administrator Jesme discussed the cost of installation and set-up when one of the four hard drives crashed in the District's server. Jesme indicated that it appears that the District's insurance policy could cover some of the costs for repairs and reconfiguration, less the deductible. Discussion was held amongst the Board, whether a claim should be submitted. Motion by Ose, seconded by Coe, to submit a claim to the District's insurance policy for recovery of costs, less the deductible, for repairs and reconfiguration to the District's server. Motion carried.

Administrator Jesme presented a quote from Marco for the installation of two HP Internal Hard Drive's (Hot Spare's) for the District's server in the amount of \$848.00. Jesme indicated that with the installation of two Hot Spare's in the District's server, if a hard drive in the server failed again, the District's server would not be completely shut down while waiting for a replacement drive. Motion by Ose, seconded by Knott, to approve the purchase of two HP Internal Hard Drive's (Hot Spare's). Motion carried.

Administrator Jesme indicated that the December 24, 2015, Board meeting date falls on Christmas Eve Day. Motion by Knott, seconded by Ose, to change the December 24, 2015 Board meeting to December 30, 2015. Motion carried.

The Board reviewed the 2015 MAWD Proposed Resolutions and minutes from the 2014 MAWD Annual Meeting.

The 33rd Annual Red River Basin Land & Water International Summit Conference will be held January 19-21, 2016 in Grand Forks, ND.

The Board reviewed the permits for approval. Motion by Ose, seconded by Knott, to approve the following permits with conditions stated on the permit: No. 15161, Michael LaSalle, Rocksbury Township, Pennington County; No. 15162, River Falls Township, Pennington County; No. 15163, Reiner Township, Pennington County; No. 15164, Todd Stanley, Espelie Township, Marshall County; No. 15165, MN Department of Transportation, Rocksbury Township, Pennington County; No. 15166, Keith & Dennis Dahlin, Keystone Township, Polk County; No. 15167, Paul & Rene Mooney, North Township, Pennington County; No. 15168, Donavon Dyrdal, Sanders Township, Pennington County; No. 15169, Michael Dyrdal, Norden Township, Pennington County; No. 15170, Calvin Schow, King Township, Polk County; No. 15172, Bruce Hanson, Kertsonville Township, Polk County; No. 15173, Randy Myhre, Terrebonne Township, Red Lake County; No. 15174 and 15175, Todd Stanley, Reiner Township, Pennington County; and No. 15176, Proulx Brothers, River Falls Township, Pennington County. Motion carried.

Administrators Update:

- The RRWMB meeting will be held November 17, 2015 in Ada.
- Jesme will participate in a 1W1P Planning meeting conference call on November 17th at 8:30 a.m. in preparation for the 1W1P TAC Webinar and Policy Committee meeting to be held on November 18th in the District office.
- District staff will participate in a Drainage DB User Group Webinar on November 18th to discuss the development of the program as well as assisting in learning the

implementation of the program. This program will allow staff to log maintenance on legal drainage systems under the jurisdiction of the District as well as provide BWSR with a yearly buffer strip report that is required annually.

- Included in the packet was a thank you card and a copy of the program from the Al Gustafson Memorial Rain Garden dedication.
- Included in the packet was the November 2015 issue of "River Rendezvous".

It was noted in the River Rendezvous, that the International Water Institute (IWI) is raising funds for educational programs, Give to the Max Day, held on November 12, 2015. Donations will help cover the costs of equipment for the River Explorers kayaking program, allowing the IWI to reach more students in the Red River Basin. Motion by Tiedemann, seconded by Ose, to donate \$500 to the International Water Institute, for the Give to the Max Day. Motion carried.

Manager Tiedemann stated that it was brought to his attention by a local landowner that an individual had driven up the bank and on top of the Parnell Impoundment dike. This area is posted as No Motorized Vehicles allowed. It was the consensus of the Board to contact the Polk County Sheriff's office regarding the matter.

Discussion was held on re-strategizing the District's efforts in securing sites for flood control retention. Discussion was held on contacting local realtors for available land within the general proximity of potential sites. It was the consensus of the Board, to authorize the Flood Control Retention sites committee to meet to discuss the matter further.

Manager Knott inquired as to the status of repairs to the Miller Dam structure. Administrator Jesme stated that Staff member, Loren Sanderson, is working with staff from Houston Engineering. Plans and Specifications should be completed in the near future. Staff will also need to coordinate with the MnDNR.

Motion by Ose, seconded by Knott, to adjourn them meeting. Motion carried.



LeRoy Ose, Secretary